

COUNCIL AGENDA STATEMENT



Meeting Date: August 27, 2024
To: Honorable Mayor & Members of the City Council
From: Dan Saus, Utilities Manager
Through: George Garrett, City Manager

Agenda item: **Resolution 2024-73**, Approval Of The Rankings Of The Proposers To Provide Design, Bidding, And CEI Services For The Class I Deep Well Project; Authorizing The City Manager To Enter Into Negotiations On Behalf Of The City With The Highest Ranked Firm And The Second Ranked Firm Should The City Not Reach Agreement With The Highest Ranked Firm; And Providing For An Effective Date.

BACKGROUND & JUSTIFICATION:

The City of Marathon issued a Request for Qualification (RFQ-03-0-2024/LF) for “Design of Class I Deep Well and Appurtenances” on June 12, 2024, with sealed bids opened and publicly read on August 8, 2024.

The Class I Deep Well Project Scoring Memo is attached as Exhibit “A” lists the responses from the Bidders. City staff, recommends approval the ranking listed in the Scoring Memo and The City Manager To enter into negotiations On Behalf Of The City with the highest ranked firm and the second ranked firm should the city not reach agreement with the highest ranked firm; And Providing For An Effective Date.

CONSISTENCY CHECKLIST:

	Yes	No
1. Comprehensive Plan	<u>X</u>	_____
2. Other – 2010 Sewer Mandate	<u>X</u>	_____
3. Not applicable	<u>X</u>	_____

FISCAL NOTE:

Appropriations for this project are included in the FY25 Wastewater Utility Budget.

RECOMMENDATION: Approval of Resolution.



August 13, 2024

Mr. Dan Saus
 Utilities Director
 City of Marathon
 9805 Overseas Highway
 Marathon, Florida 33050

Re: Scoring of Deep Injection Well RFQ Responses

Mr. Saus,

The City of Marathon published a Request for Qualifications for design, permitting and construction phase services of its planned effluent disposal deep injection well. Two firms submitted Statements of Qualifications (SOQs). These firms are:

- Water Science Associates (WSA)
- McNabb-Miller Hydrogeologic Consulting, Inc. (MMHC)

Both firms were found to be responsive and responsible. A review panel consisting of three qualified individuals designated by the City reviewed and scored the SOQs independently and provided scoring in accordance with the RFQ requirements. The table below tallies the scoring by the individuals and provides the average overall score for each firm.

City of Marathon Deep Injection Well RFQ Ranking

Description	Maximum Points	Reviewer #1 Score		Reviewer #2 Score		Reviewer #3 Score		Average Score	
		WSA	MMHC	WSA	MMHC	WSA	MMHC	WSA	MMHC
Organization, Qualifications & Experience	40	35	30	38	35	35	35	36.0	33.3
Performance/References	25	22	18	20	20	25	23	22.3	20.3
Project Approach	20	17	17	18	16	15	15	16.7	16.0
Previous Work with the City	5	5	3	2	5	5	0	4.0	3.7
Litigation History	10	10	10	10	10	10	10	10.0	10.0
Average Total Score								89.0	82.3

In accordance with the Consultants Competitive Negotiation Act, the City shall engage in negotiations with the highest ranked firm, Water Science Associates, and enter into an agreement to provide the services required by the RFQ. If the City should fail to negotiate an acceptable agreement with Water Science Associates, the City shall formally terminate negotiations with Water Science Associates and enter into negotiations with the second-ranked firm, McNabb-Miller Hydrogeologic Consulting, Inc. to provide the services.

Sincerely,

Edward R. Castle

Edward R. Castle, PE
The Weiler Engineering Corporation

**CITY OF MARATHON, FLORIDA
RESOLUTION 2024-73**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, APPROVING THE RANKINGS FOR FIRMS RESPONDING TO THE RFQ FOR “DESIGN, BIDDING AND CEI SERVICES FOR THE CLASS I DEEP INJECTION WELL PROJECT” AND TO ENTER INTO NEGOTIATIONS WITH THE HIGHEST RANKED FIRM WITH APPROVAL TO USE THE SECOND RANKED FIRM SHOULD THE CITY BE UNABLE TO NEGOTIATE AN ACCEPTABLE COST WITH THE HIGHEST RANKED FIRM; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Marathon (the “City”) issued an Request for Qualification (RFQ-003-0-2024/LF) on June 12 ,2024 for “Design of Class I Deep Well and Appurtenances”, (the “Project”); the bids were unsealed and read aloud at City Hall on August 8, 2024; and

WHEREAS, Two bidders, Water Science Associates and McNabb-Miller were both found to be responsive and responsible, and where Water Science Associated scored the highest on the RFQ review,

WHEREAS, the City staff wish to enter into negotiations with the highest ranked firm and the second ranked firm should the city not reach agreement with the highest ranked firm; in order to provide a design, permitting, and CEI Services for the Class I Deep Well Project; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THAT:

Section 1. The foregoing recitals are true and correct and are incorporated herein by this reference.

Section 2. The recommendations attached hereto as Exhibit “B”, together with such non-material changes as may be acceptable to the City Manager and approved as to form and legality by the City Attorney is hereby approved. The City Manager is authorized to negotiate the cost of the work and to bring the Contract back to Council for final approval.

Section 3. This resolution shall take effect immediately upon its adoption.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF
MARATHON, FLORIDA, THIS 27th DAY OF AUGUST 2024**

THE CITY OF MARATHON, FLORIDA

Robyn Still, Mayor

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

Diane Clavier, City Clerk

(City Seal)

**APPROVED AS TO FORM AND LEGALITY FOR THE USE
AND RELIANCE OF THE CITY OF MARATHON, FLORIDA ONLY:**

Steve Williams, City Attorney