

COUNCIL AGENDA STATEMENT

Meeting Date: September 10, 2024
To: Honorable Mayor and Council Members
From: Dan Saus, Utility Director
Through: George Garrett, City Manager



Agenda Item: **Resolution 2024-81** Authorizing A “Piggy-Back” Purchase Pursuant To The City’s Purchasing Policies And Procedures And Approving The Purchase of a Caterpillar 303 Excavator Under The Florida Sheriff’s Bid Contract FSA23-EQU21.0 From Kelly Tractor Co., In An Amount Not To Exceed at total of \$49,500.00; Authorizing The City Manager To Enter Into Agreements In Connection Therewith, Appropriating And Expending Budgeted Funds; And Providing For An Effective Date

BACKGROUND & JUSTIFICATION:

Our aging infrastructure is requiring more and more maintenance and with the addition of our new collections supervisor we are able to perform more of this maintenance in house. The purchase of this excavator will support the Utilities Department by allowing us to perform, in-house, many of the tasks we are currently required to hire out to contractors. This Agenda item authorizes the purchase of one Caterpillar 303 excavator.

CONSISTENCY CHECKLIST:

	Yes	No
1. Comprehensive Plan	_____	_____
2. Other –Sewer Mandate	_____	_____

FISCAL NOTE:

Appropriations for this purchase are included n the proposed FY25 Wastewater Utility Budget.

RECOMMENDATION:

Approve Resolution

**CITY OF MARATHON, FLORIDA
RESOLUTION 2024-81**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, AUTHORIZING A “PIGGY-BACK” PURCHASE PURSUANT TO THE CITY’S PURCHASING POLICIES AND PROCEDURES AND APPROVING THE PURCHASE OF A CATERPILLAR 303 EXCAVATOR UNDER THE FLORIDA SHERIFF’S BID FSA23-EQU21.0 FROM KELLY TRACTRO CO., IN AN AMOUNT NOT TO EXCEED \$49,500.00; AUTHORIZING THE CITY MANAGER TO ENTER INTO AGREEMENTS IN CONNECTION THEREWITH, APPROPRIATING AND EXPENDING BUDGETED FUNDS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Ordinance 2015-04, the City adopted purchasing policies and procedures (the “Purchasing Policies and Procedures”) after determining that it was fiscally prudent and in the City’s best interest to adopt policies and procedures for City employees and officials regarding the acquisition and purchase of contractual services, equipment, goods, and other similar types of services; and

WHEREAS, the Purchasing Policies and Procedures allow the City Council to enter into contracts for materials, supplies, equipment, public improvements or services without competitive bidding by utilizing existing contract terms and prices entered into by other local, state or federal governmental authorities that followed a competitive bidding procedure leading to the award of the contract in question; and

WHEREAS, the City desires to take advantage of the Florida Sheriffs’ Association Contract FSA23-EQU21.0 from Kelly Tractor Co., to purchase one Caterpillar 303 Excavator in an amount not to exceed \$49,500.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THAT:

Section 1. The above recitals are true and correct and incorporated herein.

Section 2. The City Council hereby authorizes the City Manager to enter into an agreement and expend budgeted funds on behalf of the City for the purchase of one Caterpillar 303 Excavator from Kelly Tractor Co. in an amount not to exceed \$49,500.00.

Section 3. This resolution shall take effect immediately upon its adoption.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THIS 10th DAY OF SEPTEMBER, 2024.

THE CITY OF MARATHON, FLORIDA

Mayor Robyn Still

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Diane Clavier, City Clerk

(City Seal)

APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE USE AND RELIANCE OF THE CITY OF MARATHON, FLORIDA ONLY:

Steve Williams, City Attorney



August 27, 2024
City of Marathon

rev0827

REF: Florida Sheriff's Association Contract quote.
Term: October 1, 2023 – September 30, 2025
Contract: FSA23-EQU21.0, Equipment
Group: EXCAVATOR: Mini Hydraulic Excavator
Item: 107, Caterpillar 303

BASE MODEL

	Base Machine Unit (Caterpillar 303)	\$50,499
640-7479	303 07A CR MHE CFG1C	
INCLUDES:	552-5480 303 07A CR HYD EXCAVATOR	
	577-9794 ENGINE, MLIT STP3/EPA TIER 4F	
	576-7656 BLADE, FIXED, BOCE	
	555-1839 CWT, STANDARD	
	558-1740 STICK, STD W/ THUMB BRACKET	
	546-1517 BOOM, STANDARD	
	546-1419 UNDERCARRIAGE, FIXED, STD BLD	
	566-2913 TRACK, 300MM (12"), RUBBER	
	571-9087 LINKAGE, BUCKET, W/LIFTING EYE	
	519-9266 SEAT, SUSPENSION, VINYL	
	525-4465 CAT KEY, WITH PASS CODE OPTION	
	580-7179 MONITOR NEXT GEN, NO CAMERA	
	552-5495 LINES, BOOM W/O BLCV	
	552-5497 LINES, STICK W/O SLCV	
	555-8085 LINES, BUCKET, STD STICK	
	546-1449 CONTROL, 1ST AUX, JOYSTICK	
	519-9283 TRAVEL LEVERS AND PEDALS	
	591-4710 CANOPY, ROPS	
	599-7202 SEAT BELT, 75MM (3") RETRACTABLE	
	594-7895 FLOORMAT, CANOPY, W/TRAVEL	
	542-8886 BOOM LIGHT, LED	
	546-1451 DRAIN, ECOLOGY	
	601-7968 HYDRAULIC OIL, STD	
	588-2227 ACCUMULATOR	
	575-7224 LINES, 1ST AUX, STD STICK	
	558-1744 ALARM, TRAVEL	
	542-1495 2 WAY CONTROL	
	557-1709 SOFTWARE, PROPORTIONAL CONTROL	
	557-1710 SOFTWARE, STICK STEER CONTROL	
	557-1713 SOFTWARE, CODED START	
	569-3571 INSTRUCTIONS, ANSI	
	594-5727 FILM, CANOPY	
	541-4787 FILM, PRODUCT LINK, ANSI	
	602-3576 FILM, ROPS, ISO, CANOPY	
	464-9900 BUCKET-HD, 12", 1/7 FT3, 3T	
	MACHINE TOTAL	\$50,499
	Less Additional Dealer Discount	\$ -999
	QUOTE GRAND TOTAL	\$49,500

Thank you for consideration of our product. Quote is valid for thirty days.

Greg Bennett, Governmental Sales Cell 786-229-7037 greg_bennett@kellytractor.com