



COUNCIL AGENDA STATEMENT

Meeting Date: October 8, 2024
To: Honorable Mayor and City Councilmembers
From: Brian Shea Planning Director
Through: George Garrett, City Manager

Agenda Item: **Resolution 2024-103**, Accepting The Ranking And Recommendation Of The City’s Evaluation Team In Response To An RFQ For Qualified Professional Transportation Engineering Firms, Teams, Or Individuals To Develop The City Of Marathon Comprehensive Safety Action Plan; Authorizing The City Manager And Staff To Negotiate A Contract With The Top Ranked Firm Of Stantec Consulting Services, Inc: And Providing For An Effective Date.

BACKGROUND & JUSTIFICATION:

The City has been awarded funding, through the U.S. Department of Transportation’s Safe Street For All grant program for the development of A Comprehensive Safety Action for the City Of Marathon. The City issued a Request For Qualifications (RFQ). Four firms responded to the RFQ: Stantec, The Corradino Group, Foresite Group, and EXP. The City’s Evaluation Team evaluated and ranked the firms based on their response to the RFQ. The firms ranked as follows:

Firm	Avg. Score out of 10
1. Stantec Consulting Services, Inc.	8.75
2. The Corradino Group	7.58
3. Foresite Group	6.10
4. EXP	8.43

Staff recommends acceptance of the Evaluation Team ranking and the authorization of the City Manager to enter into negotiations with Stantec Consulting Services, Inc.

CONSISTENCY CHECKLIST:

	Yes	No
1. Comprehensive Plan	XX	___

FISCAL NOTE:

Appropriations of \$60,000 for this project is included in the FY25 General Fund budget in the Planning Department.

RECOMMENDATION: Council approves Resolution

**CITY OF MARATHON, FLORIDA
RESOLUTION 2024-103**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, ACCEPTING THE RANKING AND RECOMMENDATION OF THE CITY'S EVALUATION TEAM IN RESPONSE TO AN RFQ FOR QUALIFIED PROFESSIONAL TRANSPORTATION ENGINEERING FIRMS, TEAMS, OR INDIVIDUALS TO DEVELOP THE CITY OF MARATHON COMPREHENSIVE SAFETY ACTION PLAN; AUTHORIZING THE CITY MANAGER AND STAFF TO NEGOTIATE A CONTRACT WITH THE TOP RANKED FIRM OF STANTEC CONSULTING SERVICES, INC; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Marathon (the "City") published a Request for Qualifications (RFQ) from qualified professional transportation engineering firms, teams, or individuals to develop the City of Marathon Comprehensive Safety Action Plan in accordance with the requirements of the U.S. Department of Transportation Safe Streets for All Program.; and

WHEREAS, the City Manager established an "Evaluation Team" consisting of City Staff to review, evaluate and rank qualifications packages in accordance with the RFQ criteria; and

WHEREAS, the City received four (4) timely responses to the RFQ which were subsequently reviewed and evaluated by the City's Evaluation Team; and

WHEREAS, staff recommends acceptance of the ranking and authorize the City Manager to enter into negotiations with Stantec Consulting Services, Inc., the highest-ranked respondent. The City has applied and received grant funding from the U.S. Department of Transportation's Safe Streets For All Grant Program with matching funds through the City's Planning Department Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THAT:

Section 1. The above recitals are true and correct and incorporated herein.

Section 2. The City Council accepts the City's Evaluation Team ranking and authorizes the City Manager and City Attorney to negotiate a contract with the top-ranked submittal from Stantec Consulting Services, Inc.

Section 3. This resolution shall take effect immediately upon its adoption.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THIS 8th DAY OF OCTOBER 2024.

THE CITY OF MARATHON, FLORIDA

Robyn Still, Mayor

**AYES:
NOES:
ABSENT:
ABSTAIN:**

ATTEST:

Diane Clavier, City Clerk

(City Seal)

APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE USE AND RELIANCE OF THE CITY OF MARATHON, FLORIDA ONLY:

Steve Williams, City Attorney