

COUNCIL AGENDA STATEMENT

Meeting Date: March 25, 2025  
To: Honorable Mayor and Council Members  
From: Dan Saus, Utility Director  
Through: George Garrett, City Manager



Agenda Item: **Resolution 2025-29** Awarding Of A Contract For Installation Of Fire Detection Equipment To Protect The Vacuum Stations To Integrated Fire And Security Solutions (IFSS).; Approving A Not To Exceed Amount Of \$98,636.00; Authorizing The City Manager To Enter Into Agreements In Connection Therewith, Appropriating And Expending Budgeted Funds; And Providing For An Effective Date

BACKGROUND & JUSTIFICATION:

The City has five existing vacuum stations, each with multiple vacuum pumps. In the past we have had several vacuum pumps nearly catch fire. Staff recommend the approval of a contract to install fire detection and notification equipment into all these locations as described in the bid documents in an amount not to exceed \$98,636.00.

CONSISTENCY CHECKLIST:

	Yes	No
1. Comprehensive Plan	_____	_____
2. Other –Sewer Mandate	_____	_____

FISCAL NOTE:

Approval will appropriate funds from uncommitted reserves to complete this works that was not contemplated as part of the FY25 budget.

RECOMMENDATION:

Approve Resolution

Sponsored by: Garrett

**CITY OF MARATHON, FLORIDA  
RESOLUTION 2025-29**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, AWARDED A CONTRACT FOR FIRE PROTECTION EQUIPMENT TO INTEGRATED FIRE AND SECURITY SOLUTIONS INC. (IFSS) IN AN AMOUNT NOT TO EXCEED \$98,636.00; AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT AND EXPENDING BUDGETED FUNDS ON BEHALF OF THE CITY; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, The city has five existing vacuum stations, each with multiple vacuum pumps, and Staff recommend the approval of a contract to install fire detection and notification equipment into all these locations as described in the bid documents in an amount not to exceed \$98,636.00, and

**WHEREAS**, Integrated Fire and Security Solutions, Inc. was the lowest responsive and responsible bidder and was also awarded the highest amount of points in the ranking process, and,

**WHEREAS**, staff recommends this contract for approval.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THAT:**

**Section 1.** The above recitals are true and correct and incorporated herein.

**Section 2.** The City Council hereby authorizes the City Manager to enter into an agreement and expend budgeted funds on behalf of the City to Integrated Fire and Security Solutions Inc. (IFSS) in the amount not to exceed \$98,636.00.

**Section 3.** This resolution shall take effect immediately upon its adoption.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THIS 25<sup>th</sup> DAY OF MARCH 2025.**

**THE CITY OF MARATHON, FLORIDA**

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**Mayor Lynn Landry**

AYES:

NOES:

ABSENT:

ABSTAIN:

**ATTEST:**

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Diane Clavier, City Clerk

(City Seal)

**APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE USE  
AND RELIANCE OF THE CITY OF MARATHON, FLORIDA ONLY:**

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Steve Williams, City Attorney



## MEMORANDUM

**To:** Dan Saus, Utilities Director  
**From:** Ed Castle, P.E.  
**Date:** March 13<sup>th</sup>, 2025  
**Re:** Fire Detection Project Recommendation of Award


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The City of Marathon published a Request for Proposals (RFP) for installation of fire detection equipment to monitor its vacuum pump stations. The work will include installation of detectors, fire alarm control devices and notification devices, including horns and strobes mounted at the entrances to the buildings. The fire alarm control panels will notify a monitoring company of activation of any of the addressable devices. Based on a City-established protocol, the monitoring company will notify Fire Rescue and the City whenever a fire alarm condition is generated, causing dispatch of Fire Rescue services to the location of the alarm. Warning and Supervisory notifications will be transmitted on a non-emergency basis to the City.

The City received two proposals as shown in the tables below. Weiler Engineering reviewed the submittal packages and determined that both proposals met the minimum requirements for responsiveness and responsibility. The City then assigned an evaluation team consisting of three reviewers, who scored the RFP responses in accordance with the requirements of the RFP. The scores were tallied and averaged to determine the final scores for both proposals. As shown in the tables below, IFSS was the highest ranked firm.

Contractor	Price	Score
IFSS	\$98,636.00	50
Hy-Tech Solutions Inc.	\$238,855.25	25

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Per the conditions of the RFP, the City entered into negotiations with IFSS, the highest ranked firm. A contract negotiation meeting was held on March 6, 2025, with representatives from the City of Marathon, Weiler Engineering, and IFSS. During this meeting, the scope of work and pricing were reviewed and finalized. Adjustments were made to the Service Area 15 cost to include an AC unit in the fire alarm control panel, and to the monitoring and maintenance fees to ensure compliance with contractual and regulatory requirements. The final agreement includes fire detection and annunciation system installations at Service Areas 3, 4, 5, 6, and 15, as well as annual and semi-annual inspections, calibrations, and maintenance.

The final contract amount is \$98,636.00, as detailed in the updated bid response form. Having successfully negotiated the final scope and pricing, we recommend awarding the contract to IFSS in this amount. This award aligns with the City's procurement process and project objectives.

Based on this comprehensive evaluation, we recommend awarding the Fire Detection for Vacuum Stations Project to IFSS. Their proposal meets all project requirements, and they have demonstrated the capability to deliver the improvements efficiently and in accordance with the established project schedule.