RESOLUTION NO. 02-10-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, AUTHORIZING THE CITY TO ENTER INTO AND COMPLETE A GROUND AMBULANCE SERVICE PROVIDER LICENSE APPLICATION; AUTHORIZING THE CITY MANAGER, CITY ATTORNEY, ALONG WITH THE ASSISTANCE OF THE CITY OF MARATHON'S FIRE CHIEF, TO ASSIST IN FINALIZING THE TERMS AND CONDITIONS OF SAID APPLICATION; AUTHORIZING THE MAYOR TO EXECUTE SAID APPLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Marathon (the "CITY") desires to enter into and complete a Ground Ambulance Service Provider License Application on behalf of City of Marathon's Fire Rescue; and

WHEREAS, a copy of said State of Florida/Department of Health, Bureau of Emergency Medical Services, Ground Ambulance Service Provider License Application is attached as Exhibit "A.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. Said Application attached as Exhibit "A", is hereby approved. The City Manager and the City Attorney are authorized to finalize the terms and conditions of said Application, if necessary, and the Mayor is authorized to execute the Application on behalf of the City.

Section 3. Effective Date. This resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 3rd day of October, 2001.

ROBERT MILLER, MAYOR

ATTEST:

Kathenie V. Selohan CITY CLERK

APPROVED AS TO LEGAL SUFFICIENCY:

CITY ATTORNEY

#4212v1

STATE OF FLORIDA DEPARTMENT OF HEALTH BUREAU OF EMERGENCY MEDICAL SERVICES GROUND AMBULANCE SERVICE PROVIDER LICENSE APPLICATION

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of owner(s) or li	st all officers. direc	etors and share holders (if a corporation)
		•
	Address	Position
		e sheet if necessary)

- **5.** Identify the counties to be served by your service.
 - _____Monroe County_
- **6.** You must have communication capability between your ambulance and hospital. List means of communication:

Monroe County Public Safety Communication System

- 7. Attach **the** following:
 - Attachment #1 Certificate of Public Convenience and Necessity (for each county in which you operate).
 - Attachment #2 Application for ambulance **permit(s) DH** Form 1510 (multiple vehicle permit application).
 - Attachment #3 Insurance verification copy of insurance policy, certificate of insurance or certificate of self-insurance showing limits of auto liability coverage and expiration date. Must also list schedule of vehicles covered If not blanket coverage or self insured.
 - Attachment #4 Trauma Transport Protocols signed by the current Medicai Director.
 - Attachment #5 Verification of Medical Director employment, (i.e. fully executed contract, letter of agreement, etc.)
 - Attachment #6 Copy of the Medical Director's Florida medical license.
 - Attachment #7 Copy of the Medical Director's D.E.A. certificate if ALS
- **8.** If you are permitting aircraft under an ALS license application. please attach the following information:
 - Attachment #8 Application(s) for air ambulance permit(s) = for each aircraft requested.

 Must be completed and signed.
 - Attachment #9 Medical Malpractice/professional liability insurance for all air medical crew members and medical director.
 - Attachment #10 Insurance verification copy of insurance policy, certificate of insurance or certificate of self-insurance showing limits of coverage. policy expiration date and FAA number of each aircraft
 - Attachment #11 Pilot licensure Copy of each pilot's commercial license and current medical certificate.
- 9. Fees are established by section 401.34, Fla. Stat. Check or money order should be made payable to Emergency Medical Services. All fees are nonrefundable.

10. Check	the box that applies	
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	I hereby certify that this service will pravailable 24 hours a day 7 days a week	rovide interfacility transport only and may not be
requirements for Florida Statute or discrepancie penalties provi	or operation of an ambulance service in ts, and Chapter 64E-2, Florida Administres discovered will subject this service and ded by law.	e do hereby attest that this licensee meets all the state as provided in Chapters 395 and 401, ative Code. I further acknowledge any violations dit's authorized representatives to actions and
	my knowledge, all statements on this app Katherine V. Selchan COTARY SEAL Katherine V. Selchan COTARY SEAL COTARY SEAL	Signature
Kather	vine V. Selchan Notary Public	Robert K. Miller Name (Please Print)
<u>Decem</u> My commissio	ber 22, 2002 on Expires Date	Mayor - City of Morathon Position
		<u>October 3, 2001</u> Date

<u>FALSE OFFICIAL STATEMENTS:</u> Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his official **duty** shall be **guilty** of a misdemeanor of the second degree. § 837.06, <u>Fla. Stat.</u>

DEPARTMENT OF HEALTH BUREAU OF EMEKGENCY MEDICAL SERVICES APPLICATION FOR VEHICLE PERMIT(S)

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DH Form 1510.05-9R (Replaces previous edition)

DEPARTMENT OF HEALTH
DIVISION OF MEDICAL QUALITY ASSURANCE

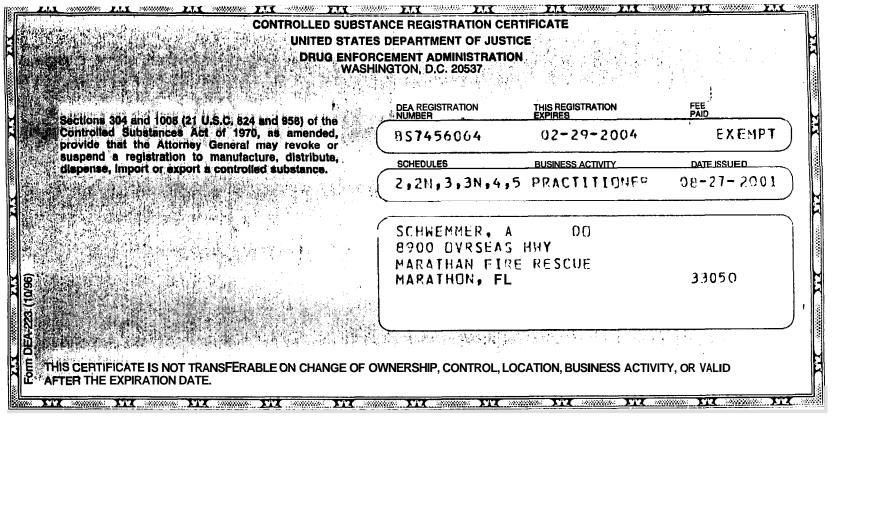
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THE OSTEOPATINO PHYSICIAN
RAMED BELOW HAS MET ALL REDARREMENTS OF
THE LAWS AND RULES OF THE STATE OF FLORIDA.
EXPIRATION DATE: LARLARY 31, 2000

BANDRA L SCHWEIMBER

UCENBEE SQUATURE

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TRAUMA TRANSPORT PROTOCOLS MEDICAL DIRECTOR APPROVAL

1, Sandra	Schwenner	Prehospital	Medical
Medical Director for City	x of Marathan	Fire Rescue	
	EMS Provider		
certify to the DEF	PARTMENT that I have	reviewed and appro	ove the
trauma transport protocols	s dated <u>Utober</u> , 2	2001	
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Signaturé, Provide	r Medical Director	Date	

PROCEDURES FOR PATIENT TRANSPORT AND CONSENT FOR TREATMENT AND TRANSPORT

111.1 - HOSPITAL TRANSPORT DESTINATIONS

EFFECTIVE **DATE**: OCTOBER 1, 2001

MFR performs primary patient transport to two (2) initial receiving facilities in Monroe County. No primary transport is performed to any facility outside of the boundaries of Monroe County. The initial receiving facilities for MFR in Monroe County are as follows:

Fishermen's Hospital
3301 Overseas Highway
Marathon, Florida
Mile marker 48.7 (Oceanside)
ER phone # 305-289-6416
Telemetry 305-289-6419
PBX 305-743-5533

Lower Florida Keys Memorial Hospital – Lower Keys Health Systems 5900 Junior College Road, Stock Island Key West, Florida 33040 Mile marker 5 (Bayside) ER phone # 305-294-9691 or (305-294-5531 ext# 4764) Telemetry 305-294-9691 PBX 305-294-5531

PROCEDURES FOR PATIENT TRANSPORT AND CONSENT FOR TREATMENT AND TRANSPORT

1112 - TRANSPORT DEVIATION PROTOCOL

EFFECTIVE DATE: OCTOBER 1, 2001

TRAUMA ALERT PATIENTS

All patients meeting trauma alert criteria will be transported to the nearest receiving hospital without exception.

PRIORITY I and II PATIENTS (Exception: Obstetric patients, see below)

All Priority I and II patients, as defined in Protocol 11.5, Treatment and Transport Prioritization, will be transported to the nearest receiving hospital. Should any Priority I patient refuse transport to the nearest facility, the Shift Commander should be contacted immediately (as per Protocol 111.5).

PRIORITY III PATIENTS

All Priority III patients, as defined in Protocol 11.5, Treatment and Transport Prioritization, will be transported to the nearest receiving hospital, unless <u>all</u> of the following criteria are met:

- 1. The patient requests transport to a facility other than the closest receiving hospital.
- 2. The patient or a member of the patient's immediate family signs the MFR Transport Deviation Release Form.
- 3. The Paramedic deems deviation from the closest receiving hospital to the hospital of patient choice to be safe and in the best medical interest of the patient.
- 4. There is a difference of no greater than ten (10) minutes in transport time between transport from the scene to the closest receiving hospital, and transport from the scene to the hospital of patient choice.

OBSTETRIC PATIENTS

- 1. All patients in labor with evidence of imminent delivery, when appropriate, will be transported to the nearest receiving hospital.
- 2. Imminent delivery is defined as:
 - Contractions less than two (2) minutes apart
 - Spontaneous rupture of membranes has occurred
 - Crowning is present

PROCEDURES FOR PATIENT TRANSPORT AND CONSENT FOR TREATMENT AND TRANSPORT

III.3 - SECONDARY TRANSPORT PROTOCOL

EFFECTIVE DATE: OCTOBER 1, 2001

As personnel and resources allow, MFR provides secondary transport services, both inter-facility within Monroe County, and from Monroe County facilities to out-of-county receiving facilities.

The following applies to all secondary transports:

- 1. All secondary transports should be coordinated by the Shift Commander. If a Rescue crew is contacted by a representative of a facility requesting secondary transport, they shall advise the facility representative that the Shift Commander will directly coordinate and approve the transport.
- 2. On arrival to the transferring facility, the Paramedic should complete the following in preparation for transport:
 - Receive a complete patient report from the Charge Nurse, or the Nurse caring for the patient.
 - Perform a brief chart review.
 - Obtain copies of all pertinent records for the receiving facility.
 - Perform a baseline patient assessment.
- 3. If after initial patient assessment the Paramedic feels that additional personnel, equipment, or medical orders are needed in order to facilitate patient transport and assure patient / crew safety, the Paramedic should immediately contact the Shift Commander.

PROCEDURES FOR PATIENT TRANSPORT AND CONSENT FOR TREATMENT AND TRANSPORT

1114 - TRAUMA TRANSPORT PROTOCOLS

EFFECTIVE DATE: OCTOBER 1, 2001

DISPATCH PROCEDURES

Monroe County is unique in the State of Florida, in that it is comprised of a chain of islands stretching one hundred and thirteen miles in length, and connected by only one main highway. MFR ALS transport vehicles are located at strategic points throughout the City, and are supplemented by numerous BLS Fire/Rescue vehicles, which are activated as first responder support for Rescue personnel.

- 1. Calls are received via an enhanced 911 system, located in Marathon, Monroe County Florida which directly dispatches the appropriate responding units dependant upon the location of the call.
- 2. The Dispatcher obtains information from the caller regarding:
 - A.) Name of person calling
 - B.) Nature of incident
 - C.) Type of injury
 - D.) Call back number
 - E.) Number of patients
 - F.) Location of incident
 - G.) Extent and severity of reported injury
- 3. The Dispatcher selects the Rescue response vehicle closest to the location of the incident. The Dispatcher immediately transmits the appropriate alert tone, followed by the command, "Med (assigned unit), be enroute to...", after which the nature, location, and known details of the call are transmitted. This information is transmitted via 450 mHz (UHF) radios carried by all Rescue crew members, and all Fire/Rescue Supervisory personnel. The Dispatcher may also elect to activate a BLS Fire/Rescue vehicle for first response support if the arrival of the ALS vehicle will be delayed for any reason.
- 4. The Dispatcher is in direct radio contact with the Rescue crew, and monitors the status of the crew (i.e., time enroute, arrival time on scene, time enroute to hospital, etc.). On scene Rescue personnel may communicate requests for additional intra-agency resources (i.e., personnel, equipment, additional vehicles, supervisory personnel), via the Dispatch Center. Requests for inter-agency support (i.e., law enforcement, Trauma Transport Officers, utility company, Fire Suppression equipment and personnel, Marine Patrol, Coast Guard) may also be communicated via the Dispatch Center.

PRE-HOSPITAL PROCEDURES 64E-2.017

1. Upon arrival at the incident, EMT's and Paramedics shall assess the condition of each trauma patient using the Florida trauma scorecard methodology criteria, as outlined in Chapter 64E-2.017 and 2.0175 F.A.C. to determine whether the patient should be a "trauma alert". This information shall be used to determine the patient's transport destination. In assessing the condition of each adult patient, the paramedic shall evaluate the patient's status for each of the following components: Airway, circulation, best motor response (BMR - a component of the Glasgow Coma Scale), cutaneous, longbone fracture, patient's age, and mechanism of injury.

ADULT TRAUMA ALERT CRITERIA

* NOTE: Pediatric assessment and trauma alert criteria follow on pages 5, 6, and 7.

Any adult trauma patient meeting <u>one or more</u> of the following Adult Trauma Alert Criteria will be designated as a "TRAUMA ALERT" patient.

<u>Airway</u>: - Active airway assistance, beyond supplemental 0 2

<u>Circulation</u> - No radial pulse with a sustained heart rate \geq 120 bpm, or

- BP < 90 mmHg.

BMR: - Glasgow Coma Scale < 4 on motor assessment

- Paralysis

- Suspicion of spinal cord injury or loss of sensation

Cutaneous: - 2nd or 3rd degree burns to > 15 % body surface area

- Amputation proximal to the wrist or ankle

-Penetrating injury to the head, neck, or torso, excluding

superficial wounds

<u>Longbone fractures</u>: - 2 or more open longbone fracture sites (humerus, radius/ulna, femur, tibia/fibula)

<u>Airway</u>: - Respiratory rate of 30 or greater <u>Circulation</u>: - Heart rate (sustained) of \geq 120 bpm

<u>BMR</u>: BMR = - 5 on the motor component of the Glasgow Coma Scale <u>Cutaneous</u>: - Major degloving injury or major flap avulsion > 5 inches or

- Gunshot wound to the extremity

<u>Longbone Fracture</u>: - S/S of longbone fracture 2ndary to MVA or fall from > 10 ft.

Age: - Patient is > 55 yrs. old

Mechanism of Injury:- Patient ejected from a motor vehicle (excluding motorcycle,

moped, all terrain vehicle, bicycle or open body pick-up truck);

or

^{**}If the adult patient does not meet the above criteria, but meets 2 out the 7 criteria listed below, the patient will be designated as a "TRAUMA ALERT" patient:

- Driver impact with steering wheel causing steering wheel deformity

1114 TRAUMA TRANSPORT PROTOCOLS PAGE 3

If the patient is not identified as a trauma alert patient after using the above criteria, the trauma patient will be evaluated using all elements of the Glasgow Coma Scale. If the patient's score is \leq 12, the patient will be considered a "trauma alert" patient (excluding patients whose normal GCS is \leq 12 by past medical history or known preexisting medical condition.

ADULT TRAUMA ALERT CRITERIA / OTHER LOCAL TRAUMA ALERT CRITERIA

Lightning injury
Pedestrian hit by motor vehicle and thrown 20 feet or more
High index of suspicion for significant injury

- 2. The Florida EMS Incident Report Form, (HRS 1895), Uniform Run Report, shall be completed by the Rescue personnel that were on-scene. This form shall accompany each trauma patient to the receiving facility, and a copy of the run report will be left with the receiving facility. HRS Form 1895 will also be completed for all dead on the scene trauma patients, regardless of whether MFR transports the body.
- 3. If the patient does not meet any of the trauma criteria, the EMT or paramedic can call a "Trauma Alert" if, in his or her judgement, the patient's condition warrants such action. Where EMT or paramedic judgement is used as the basis for calling a "Trauma Alert", it shall be documented as required in section 64E-2.013, F.A.C.

1114 - TRAUMA TRANSPORT PROTOCOLS PAGE 4

TRANSPORT DESTINATION CRITERIA 64E-2.015

- 1. There are no state approved trauma centers in Monroe County. Therefore, it is the decision of the Medical Director, Dr. Sandra Schwemmer, that it is in the best medical interest of trauma patients to be transported to the local hospital closest to the scene for evaluation and stabilization, prior to possible transfer to another facility, or to a state approved trauma center unless circumstances warrant air transport as indicated.
- 2. Upon determination that the patient meets Trauma Alert Criteria, the Paramedic in Charge or Shift Commander will initiate direct radio communications with the receiving facility. Communications from field Rescue personnel to the receiving facility will include the phrase "TRAUMA ALERT", and will include the following information:

Specific Trauma Alert criteria Mechanism of injury Glasgow Coma Score (itemized) ETA to receiving facility

EMERGENCY INTER-FACILITY TRANSFER OF TRAUMA PATIENTS

As previously noted, there are no State approved trauma centers in Monroe County. Additionally, Monroe County or the City does not have a fixed wing or rotor wing aircraft for medical air evacuation. The closest available service for medical air evacuation is in Dade County. Due to the distance and time involved in activation and arrival of a Dade County rotor craft, it is the decision of the Medical Director that it is in the best medical interest of trauma patients that all patients be directly transported via MFR ALS ground vehicles to the local hospital closest to the scene, for evaluation and stabilization.

If after initial evaluation and stabilization of the patient, the initial receiving facility deems transfer to another facility to be necessary and in the best medical interest of the patient, this may be accomplished either by ground or air transport.

Should air transport be deemed to be the appropriate method for the transfer, the initial receiving facility directly contacts a Dade County air transport service. Landing facilities are available for rotor wing aircraft at both hospitals.

Should the initial receiving facility deem ground transport appropriate, the hospital contacts the Shift Commander to notify him/her of the order for transfer. MFR has one ALS vehicle designated as a transfer vehicle.

Should supplemental personnel to assist the Rescue crew be necessary for optimal

1114 - Trauma Transport Protocals Page 5

patient care, such as medical or nursing staff, respiratory therapy staff, etc., the transferring hospital will provide the necessary personnel to accompany the Rescue ground transport personnel.

1114 - TRAUMA TRANSPORT PROTOCOLS PAGE 6

TRAUMA TRANSPORT PROTOCOLS - MEDICAL DIRECTOR APPROVAL 64E-2.076

These protocols have been submitted by City of Marathon Fire Rescue and have the approval of the agency Medical Director, Sandra Schwemmer, D.O.

APPROVED TRAUMA CENTERS AND INITIAL RECEIVING HOSPITALS 64E-2.022

Approved Trauma Centers and Pediatric Trauma Referral Centers

- 1. University of Miami/Jackson Memorial Hospital Medical Center Adult and pediatric trauma care
- 2. Miami Children's Hospital Pediatric trauma only

Receiving Facilities

Middle Keys: Fishermen's Hospital, Marathon

DISTRIBUTION OF TRAUMA TRANSPORT POLICY

All Trauma Centers, PTRC's, and receiving facilities to which MFR routinely transports patients have been provided with a copy of the criteria which are used to determine trauma transport destinations.

PROTOCOL FOR PEDIATRIC TRAUMA -- 64E-2.0175

PEDIATRIC TRAUMA SCORECARD METHODOLOGY

For children, the term "pediatric trauma" applies to those injured persons with anatomical and physiological characteristics of a person fifteen (15) years of age or younger. If there is doubt as to whether or not the patient should be considered to be a pediatric patient, the EMT or Paramedic may measure the patient using a length-based resuscitation tape. If the patient falls within the maximum length of the tape, the patient should be considered a pediatric patient.

(1). In accordance with Chapter 64E-2.0175, F.A.C., upon arrival to the scene of a traumatic incident involving a pediatric patient, an EMT or Paramedic shall assess the condition of each pediatric trauma patient by evaluating the patient's status for each of the following components: Airway, Consciousness, Circulation, Fracture, Cutaneous and the pediatric patient's size when used in conjunction with the other components in (3) of this section. The assessment of the pediatric patient using the weight and length parameter and the other components of this section shall be referred to as the Pediatric Trauma Scorecard Methodology. In assessing the pediatric patient, the criteria for each of the components in (2) and (3) of this section shall be used to determine the transport destination for pediatric trauma patients.

PEDIATRIC TRAUMA ALERT COMPONENTS

- (2). The EMT or paramedic shall assess all pediatric trauma patients using the following criteria and if any one of the following conditions are identified, the patient shall be considered a Pediatric Trauma Alert patient:
 - a. <u>Airway</u>: In order to maintain optimal ventilation, the patient is intubated, or the patient's breathing is assisted through such measures as manual jaw thrust, contininous suctioning or through the use of other adjuncts to assist ventilatory efforts.
 - b. <u>Consciousness</u>: The patient exhibits an altered mental status that includes: drowsiness, lethargy, the inability to follow commands, unresponsiveness to voice, totally unresponsive, or is in a coma or there is the presence of paralysis; or the suspicion of a spinal cord injury; or loss of sensation.
 - **c.** <u>Circulation</u>: The patient has a faint or nonpalpable carotid or femoral pulse or the patient has a systolic blood pressure of less than 50 mmHq.
 - **d.** <u>Fracture</u>: There is evidence of an open long bone fracture (humerus, radius, ulna, femur, tibia or fibula) fracture or there are multiple fracture sites or multiple dislocations (except for isolated wrist or ankle fractures or dislocations).
 - e. <u>Cutaneous</u>: The patient has a major soft tissue disruption, including major degloving injury, or major flap avulsions or 2nd or 3rd degree burns to 10 percent or more of the total body surface area, or amputation proximal to the wrist or ankle, or any penetrating injury to the head, neck or torso (excluding superficial wounds where the depth of the wound can be determined).

1114 - TRAUMA TRANSPORT PROTOCOLS PAGE 8

PEDIATRIC TRAUMA ALERT COMPONENTS (continued)

- (3). In addition to the criteria listed in (2) of this section, if any two of the following conditions are identified, the patient shall be considered a Pediatric Trauma Alert patient.
 - **a.** <u>Consciousness</u>: The patient exhibits symptoms of amnesia, or there is loss of consciousness.
 - **b.** <u>Circulation</u>: The carotid or femoral pulse is palpable, but the radial or pedal pulses are not palpable or the systolic blood pressure is less than 90 mmHg.
 - **c.** <u>Fracture</u>: The patient reveals signs or symptoms of a single closed long bone fracture. Long bone fractures do not include isolated wrist or ankle fractures.
 - **d.** <u>Size</u>: Pediatric trauma patients weighing 11 kilograms (24 lbs.) or less, or the body length is equivalent to this weight on a pediatric length and weight emergency tape (the equivalent of 33 inches in measurement or less).
- (4). In the event that none of the criteria in (2) or (3) of this section are identified in the assessment of the pediatric patient, the EMT or paramedic can call a "Trauma Alert" if, in his or her judgment, the trauma patient's condition warrants such action. Where EMT or paramedic judgment is used as the basis for calling a "Trauma Alert", it shall be documented as required in section 64E-2.013, F.A.C.

OTHER CRITERIA FOR HIGH INDEX OF SUSPICION FOR PEDIATRIC TRAUMA / LOCAL TRAUMA ALERT CRITERIA

Amputation proximal to wrist or ankle

Ejection from motor vehicle or bicycle

Extrication time > 15 minutes

Rollover

Major intrusion into passenger compartment

Falls > 6 feet

Penetrating injury to head, neck, chest, abdomen, or groin, (this does not include superficial wounds where depth is easily determined)

Any loss of consciousness witnessed by Rescue personnel

Lightning injury

Pedestrian hit by motor vehicle at speed > 5 mph.

TRANSPORT DESTINATION CRITERIA

- 1. As there are no State approved Pediatric Trauma Referral Centers in Monroe County, it is the decision of the Medical Director, Dr. Sandra Schwemmer, that it is in the best medical interest of pediatric trauma patients to be transported to the local hospital closest to the scene for evaluation and stabilization, prior to possible transfer to another facility, or to a State approved Pediatric Trauma Referral Center unless circumstances warrant air transport as indicated; such as blockage of main road to receiving hospital, lengthy extrications, failure of drawbridges, geographical distances of 20 miles or longer from receiving hospital. Should the initial receiving facility deem transfer to another facility, or a State Approved Pediatric Trauma Referral Center appropriate, the transfer will be managed as previously described on pages 3-4.
- 1. Upon determination that the patient meets Pediatric Trauma Alert Criteria, the Paramedic in Charge, or Shift Commander, will initiate direct radio communications with the receiving facility. Communications from field Rescue personnel to the receiving facility will include the phrase "TRAUMA ALERT", and will include the following information:

Specific Pediatric Trauma Alert Criteria Mechanism of injury ETA to receiving facility

Pediatric patients not meeting the previously outlined Pediatric Trauma Alert criteria will be transported according to pre-existing protocols.

3. Any deviation shall be documented and justified on the Rescue run report.

INFECTIOUS DISEASE BLOOD BORNE PATHOGENS EXPOSURE POLICY

MARATHON FIRE RESCUE

9/19/01 Date

Sandra Schwemmer, D.O., FACOEP, FACEP