

**CITY OF MARATHON, FLORIDA
RESOLUTION 2003-165**

A RESOLUTION OF THE CITY COUNCIL APPROVING SUPPORT AND UTILIZATION OF THE PROCEDURES AND CRITERIA TO EVALUATE AND RANK PROJECTS FOR FEDERAL TRANSPORTATION ENHANCEMENT FUNDS CREATED BY THE FLORIDA DEPARTMENT OF TRANSPORTATION TECHNICAL ADVISORY COMMITTEE; URGING THE BOCC TO SUPPORT AND UTILIZE THE PROCEDURES AND CRITERIA TO EVALUATE AND RANK PROJECTS FOR FEDERAL TRANSPORTATION ENHANCEMENT FUNDS

WHEREAS, City of Marathon (the “City”) is a member of the Florida Department of Transportation Technical Advisory Committee for the Florida Keys (“DOT TACK”); and

WHEREAS, the FDOT TACK, consisting of local jurisdictions in Monroe County (the “County”), has created Procedures and Criteria to evaluate and rank projects for Federal Transportation Enhancement funding; and

WHEREAS, Federal Transportation Enhancement funds may be used for improvements to facilities for pedestrians and bicycles, safety or education activities for pedestrians and bicyclists, acquisition of scenic easements and scenic or historic sites, scenic or historic highway programs (including the provision of tourist and welcome/entrance facilities), landscaping and other scenic beautification, historic preservation, the rehabilitation of historic transportation buildings, structures, or facilities, including historic railroad facilities and canals, preservation of abandoned railway corridors, control and removal of outdoor advertising, archaeological planning and research, environmental mitigation to address water pollution due to highway runoff, or the establishment of transportation museums; and

WHEREAS, any recognized government agency, non-profit agency or interest group is eligible to apply for Federal Transportation Enhancement funds; and

WHEREAS, the Monroe County Board of County Commission (the “BOCC”) must approve the recommended project ranking list as submitted by the FDOT TACK; and

WHEREAS, the City Council supports and will utilize the Procedures and Criteria to evaluate and rank projects for Federal Transportation Enhancement funding; and

WHEREAS, the City Council also urges the BOCC to support and utilize the Procedures and Criteria to evaluate and rank projects for Federal Transportation Enhancement funding.

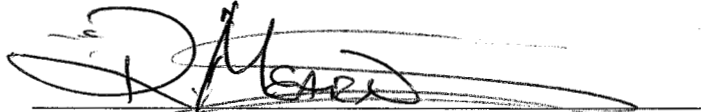
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA AS FOLLOWS:

Section 1. The City Council supports and will utilize the Procedures and Criteria, attached as Exhibit "A," to evaluate and rank projects for Federal Transportation Enhancement funding.

Section 2. The City Council also urges the BOCC to support and utilize the Procedures and Criteria to evaluate and rank projects for Federal Transportation Enhancement funding.

Section 3. This resolution shall become effective immediately upon its adoption.

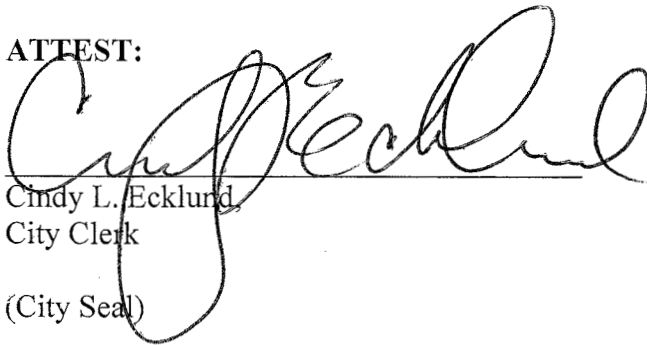
PASSED AND ADOPTED this 23rd day of December, 2003.



Randy Mearns, Mayor

AYES: Bartus, Pinkus, Repetto, Worthington, Mearns
NOES: None
ABSENT: None
ABSTAIN: None

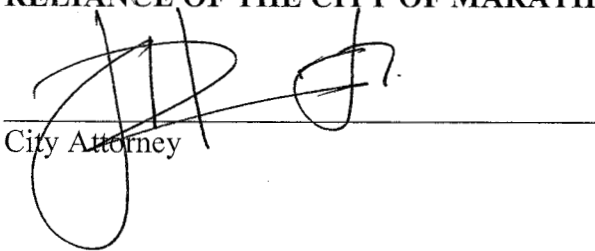
ATTEST:



Cindy L. Ecklund,
City Clerk

(City Seal)

APPROVED AS TO FORM AND LEGALITY FOR THE USE AND RELIANCE OF THE CITY OF MARATHON, FLORIDA ONLY:



City Attorney

This resolution was numbered wrong. Was 2003-755, Now is 2003-165
Cindy Ecklund

EXHIBIT "A"

Florida Department of Transportation Technical Advisory Committee for the Florida Keys (DOT TACK)

Mission

DOT TACK will provide guidance and recommendations through coordination of issues and projects to provide a safe transportation system that ensures the mobility of and accessibility to people and goods, enhances economic prosperity and preserves the quality of our environment and communities.

Jurisdictions within the Florida Keys have formed the Florida Department of Transportation Technical Advisory Committee for the Florida Keys (DOT TACK), which is a regional team joined together to provide for better coordination with the Florida Department of Transportation, and for cooperation and information sharing among the jurisdictions in the Florida Keys as stated in its mission.

The Florida Department of Transportation (FDOT) provides a list of the projects and budget for a five-year period and in its Five Year Work Program. The first opportunity to request funding for a project generally comes in the new fifth year of the work program.

The FDOT provides funding for Transportation Enhancement through Federal Transportation Enhancement Funds. These funds are allocated to the FDOT for projects on an approved County project ranking list.

Procedures and Criteria for Federal Transportation Enhancement Funds

General Process

The DOT TACK, consisting of local jurisdictions in Monroe County, has created the following project criteria score sheet and procedure to establish a process of evaluating and ranking projects specifically for Federal Transportation Enhancement funds. The DOT TACK recommended project ranking will be forwarded to the Monroe County Bicycle/Pedestrian Coordinator for placement on a Monroe County Board of County Commission (BOCC) meeting agenda. The BOCC may modify and should approve a project ranking list for submittal to the FDOT.

Applicant Eligibility

Please refer to FDOT website for the applicant eligibility guidelines. Any recognized government agency, non-profit agency or interest group can be an eligible applicant. An Applicant must have a Local Agency Program (L.A.P.) Certification approved by the Florida Department of Transportation or have a L.A.P. certified sponsor in order to be eligible for these funds. L.A.P. certification may be demonstrated by a L.A.P. Agreement with the FDOT. A project sponsor must be a recognized government entity and must enter into a maintenance agreement with the FDOT.

Project Eligibility

Please refer to FDOT website for the project eligibility guidelines. Eligible projects that may be funded include 1) facilities for pedestrians and bicycles, 2) safety or education activities for pedestrians and bicyclists, 3) acquisition of scenic easements and scenic or historic sites, 4) scenic or historic highway programs (including the provision of tourist and welcome/entrance facilities, 5) landscaping and other scenic beautification, 6) historic preservation, 7) the rehabilitation of historic transportation buildings, structures, or facilities, including historic railroad facilities and canals, 8) preservation of abandoned railway corridors, 9) control and removal of outdoor advertising, 10) archaeological planning and research, 11) environmental mitigation to address water pollution due to highway runoff, or 12) the establishment of transportation museums. All projects must have a correlation with surface transportation.

Procedures

The application, instructions and all other information is available on-line at www.dot.state.fl.us/proceduraldocuments/procedures/525030300.html.

An Applicant must submit their application for preliminary review to Susie Ladouceur, phone: (305) 377-5894 or Karen McGuire, phone: (305) 377-5895 both at the FDOT District Six Planning Office. Once deemed eligible by FDOT the applicant will forward the application to the DOT TACK for review and ranking on the following Project Criteria Score Sheet. The DOT TACK will submit a recommended project ranking list to the Monroe County Bicycle/Pedestrian Coordinator for placement on a Monroe County Board of County Commission (BOCC) meeting agenda. The BOCC may modify and should approve a project ranking list for submittal to the FDOT by September 30. The following schedule will be used for submission of applications.

2004 Deadlines**Activity**

January 15	Get applications from FDOT workshop or website / DOT TACK sets enhancement program schedule for year
February 6	Workshop – Call for Applications
March 1	Submit applications to FDOT District Six Planning Office for pre-application eligibility review (1 copy)
April 15	FDOT District Six Planning Office provides response to Applicants
May 14 By 5:00 pm	Applicant deadline to submit grant applications to DOT TACK Chair (1 original and 10 copies) who forwards applications to members for individual review
June 1 – 15	DOT TACK meets to review applications as committee
July 1-15	DOT TACK meet to finalize ranking list and recommendation to Monroe County. The DOT TACK Chair will submit the project ranking list to Monroe County.
August 30	Monroe County Bicycle/Pedestrian Coordinator will submit recommendation to the BOCC
September 30	BOCC will review and forward final approved ranking list to the FDOT before September 30

Florida Department of Transportation Technical Advisory Committee for the Florida Keys

Federal Transportation Enhancement Funds Project Criteria Score Sheet

Agency: _____
 Project Name: _____
 Project Description: _____

 Estimated Project Cost: _____
 Project Evaluator: _____

Potential Points	Evaluation Criteria	Point Score
10	Projects that provide greater access or linkages throughout the region or county (multi-jurisdictional)	
15	Projects that improve bicycle and pedestrian facilities	
15	Projects that have significant impact on safety concerns	
15	Projects that further a Comprehensive Plan, Local Mitigation Strategy, local Capital Improvement Program or the Florida Keys Overseas Heritage Trail Master Plan	
10	Projects that provide environmental mitigation to address water pollution due to highway runoff	
5	Projects with completed Engineering and Construction Design documents (Project is ready for construction however lack of funding would prohibit completion of project)	
5	Projects that provide historical preservation of a transportation facility	
5	Projects that tie into or provide a Trailhead	
5	Projects that provide evidence of community support including letters and resolutions	
10	Projects that provide landscaping and scenic beautification	
5	Projects that provide a local match, including other grant funds	
100	Total Points Assigned to Project	