

**CITY OF MARATHON, FLORIDA
RESOLUTION 2004-101**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, AUTHORIZING A PROJECT AGREEMENT FOR A DESIGN/BUILD CRITERIA PACKAGE FOR MARATHON FIRE STATION NO. 14 WITH KEITH AND SCHNARS, P.A. IN THE AMOUNT OF \$200,430

WHEREAS, the City of Marathon, Florida (the "City"), has a continuing services agreement with Keith And Schnars, P.A. (the "Consultant") to provide design and engineering services to the City from time to time under individual project agreements; and

WHEREAS, the City currently operates a fire station at the Florida Keys Marathon Airport (the "Airport") which the City intends to demolish and replace with a new fire station; and

WHEREAS, the City requires the preparation of a design build criteria package including the drafting of thirty-five percent (35%) of a proposed site plan and the development of a request for proposal package which shall include an engineer's estimate of costs for the replacement of the City's fire station located at the Airport (the "Project"); and

WHEREAS, the Consultant has submitted a proposal to the City to do the Project for an amount not to exceed \$200,430; and

WHEREAS, this expenditure has been budgeted by the City in the Capital Infrastructure Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THAT:

Section 1. The Project Agreement between the City and Keith And Schnars, P.A., for the Project in an amount not to exceed \$200,430, a copy of which is attached as Exhibit "A," together with such non-material changes as may be acceptable to the City Manager and approved as to form and legality by the City Attorney, is approved. The Acting City Manager is authorized to sign the Project Agreement.

Section 2. This resolution shall take effect immediately upon its adoption.

PASSED AND APPROVED by the City Council of the city of Marathon, Florida, this 24th

day of August, 2004.

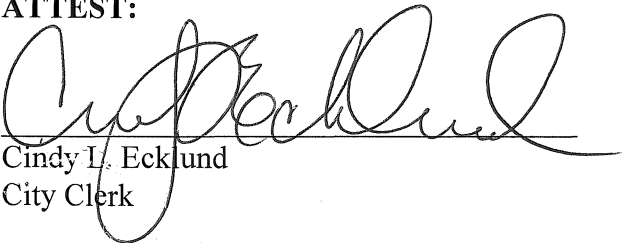
THE CITY OF MARATHON, FLORIDA



Jeffrey M. Pinkus, Mayor

AYES: Bartus, Bull, Mearns, Miller, Pinkus
NOES: None
ABSENT: None
ABSTAIN: None

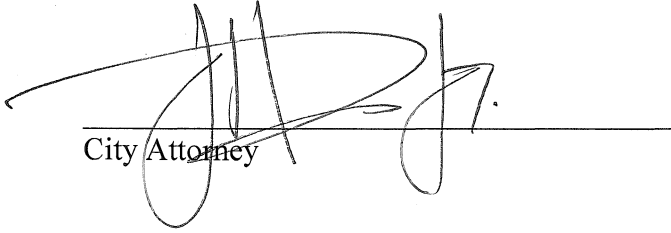
ATTEST:



Cindy L. Ecklund
City Clerk

(City Seal)

**APPROVED AS TO FORM AND LEGALITY FOR THE USE
AND RELIANCE OF THE CITY OF MARATHON, FLORIDA ONLY:**



City Attorney



KEITH and SCHNARS, P.A.
ENGINEERS - PLANNERS - SURVEYORS

EXHIBIT "A"

PROJECT AGREEMENT

Between

CITY OF MARATHON, FLORIDA

and

KEITH and SCHNARS, P.A.

for

Work Authorization No.

MARATHON FIRE STATION No. 14 - DESIGN BUILD CRITERIA PACKAGE

PROJECT AGREEMENT

Between

THE CITY OF MARATHON, FLORIDA

and

KEITH and SCHNARS, P.A.

For

Work Authorization No.

MARATHON FIRE STATION No. 14 - DESIGN BUILD CRITERIA PACKAGE

Pursuant to the provisions contained in the "Continuing Services Agreement" between the CITY OF MARATHON, FLORIDA (the "CITY") and KEITH and SCHNARS, P.A., ("CONSULTANT") dated June 21, 2003, this Project Agreement authorizes the CONSULTANT to provide the services as set forth below.

The CITY and CONSULTANT agree as follows:

SECTION 1. SCOPE OF SERVICES

1.1 The CONSULTANT shall provide services to the CITY for the Project as described in the "Project Description" attached as Exhibit "1."

1.2 The "Scope of Services" and tasks to be provided by the CONSULTANT for this Project are those services and tasks as listed in Exhibit "2."

1.3. The CITY may request changes that would increase, decrease, or otherwise modify the Scope of Services. Such changes must be contained in a written change order executed by the parties in accordance with the provisions of the Continuing Services Agreement, prior to any deviation from the terms of the Project Agreement, including the initiation of any extra work.

SECTION 2. DELIVERABLES

The CONSULTANT shall provide to the CITY a Design Build Criteria Package for the City of Marathon Fire Station No. 14.

SECTION 3. TERM/TIME OF PERFORMANCE/DAMAGE

3.1 **Term.** This Project Agreement shall commence on the date this instrument is fully executed by all parties and shall continue in full force and effect, unless otherwise terminated pursuant to Section 4 or other applicable provisions of this Project Agreement. The City Manager, in his sole discretion, may extend the term of this Agreement through written notification to the CONSULTANT. Such extension shall not exceed 30 days. No further extensions of this Agreement shall be effective unless authorized by the City Council.

3.2 **Commencement.** The CONSULTANT'S services under this Project Agreement and the time frames applicable to this Project Agreement shall commence upon the date provided in a written Notice to Proceed ("Commencement Date") provided to the CONSULTANT from the CITY. The CONSULTANT shall not incur any expenses or obligations for payment to third parties prior to the issuance of the Notice to Proceed. CONSULTANT must receive written notice from the City Manager prior to the beginning the performance of services.

3.3 **Contract Time.** Upon receipt of the Notice to Proceed, the CONSULTANT shall commence services to the CITY on the Commencement Date, and shall continuously perform services to the CITY, without interruption, in accordance with the time frames set forth in the "Project Schedule," a copy of which is attached and incorporated into this Agreement as Exhibit "3". The number of calendar days from the Commencement Date, through the date set forth in the Project Schedule for completion of the Project or the date of actual completion of the Project, whichever shall last occur, shall constitute the Contract Time.

3.4 **Liquidated Damages.** Unless otherwise excused by the CITY in writing, in the event that the CONSULTANT fails to meet to the contract time for completion of services as determined by the Project Schedule, the CONSULTANT shall pay to the CITY the sum of dollars identified below per day for each and every calendar day unexcused delay beyond the completion date, plus approved time extensions, until completion of the project: \$ 100 per day. The CONSULTANT may claim extension if the factors involved are not under their direct control.

Any sums due and payable hereunder by the CONSULTANT shall be payable, not as a penalty, but as liquidated damages representing and estimate at or before the time of executing this Agreement. When the CITY reasonably believes that completion will be inexcusably delayed, the CITY shall be entitled, but not required, to withhold from any amounts otherwise due the CONSULTANT an amount then believed by the CITY to be adequate to recover liquidated damages applicable to such delays. If and when the CONSULTANT overcomes the delay in achieving completion, or any part thereof, for which the CITY has withheld payment, the CITY shall promptly release to the CONSULTANT those funds withheld, but no longer applicable, as liquidated damages.

3.5 All limitations of time set forth in this Agreement are of the essence.

SECTION 4. AMOUNT, BASIS AND METHOD OF COMPENSATION

4.1 **Lump Sum Compensation.** CITY agrees to pay CONSULTANT as compensation for performance of all services described in Exhibit "2" \$ 200,430.00.

4.2 **Reimbursable Expenses.** The following expenses are reimbursable at their actual cost: travel and accommodations outside of Miami-Dade County, Broward County or Monroe County; long distance telephone calls; facsimile; courier services; mileage (at a rate approved by the CITY); photo and reproduction services. All document reproductions are also reimbursable, at a rate approved by the CITY.

SECTION 5. BILLING AND PAYMENTS TO THE CONSULTANT

5.1 **Invoices**

5.1.1 **Lump Sum Compensation and Reimbursable Expenses.** CONSULTANT shall submit invoices which are identified by the specific project number and reference work progress with the project timeline on a monthly basis in a timely manner. These invoices shall identify the nature of the work performed, the phase of work, and the estimated percent of work accomplished in accordance with the Payment Schedule set forth in Exhibit "3" to this Project Agreement. Invoices for each phase shall not exceed amounts allocated to each phase of the Project plus reimbursable expenses accrued during each phase. The statement shall show a summary of fees with accrual of the total and credits for portions previously paid by the CITY. The CITY shall pay CONSULTANT within thirty (30) calendar days of approval by the City Manager of any invoices submitted by CONSULTANT to the CITY.

5.2 **Disputed Invoices.**

In the event that all or a portion of an invoice submitted to the CITY for payment to the CONSULTANT is disputed, or additional backup documentation is required, the CITY shall notify the CONSULTANT within fifteen (15) working days of receipt of the invoice of such objection, modification or additional documentation request. The CONSULTANT shall provide the CITY with additional backup documentation within five (5) working days of the date of the CITY'S notice. The CITY may request additional information, including but not limited to, all invoices, time records, expense records, accounting records, and payment records of the CONSULTANT. The CITY, at its sole discretion, may pay to the CONSULTANT the undisputed portion of the invoice. The parties shall endeavor to resolve the dispute in a mutually agreeable fashion.

5.3 **Suspension of Payment.** In the event that the CITY becomes credibly informed that any representations of the CONSULTANT, provided pursuant to Subparagraph 5.1, are wholly or partially inaccurate, or in the event that the CONSULTANT is not in compliance with any term or condition of this Project Agreement, the CITY may withhold payment of sums then or in the future otherwise due to the CONSULTANT until the inaccuracy, or other breach of this Project Agreement, and the cause thereof, is corrected to the CITY'S reasonable satisfaction.

5.4 **Retainage.** The CITY reserves the right to withhold retainage in the amount of ten percent (10%) of any payment due to the CONSULTANT until the project is completed. Said retainage may be withheld at the sole discretion of the City Manager and as security for the successful completion of the CONSULTANT'S duties and responsibilities under the Project Agreement.

5.5 **Final Payment.** Submission of the CONSULTANT'S invoice for final payment and reimbursement shall constitute the CONSULTANT'S representation to the CITY that, upon receipt from the CITY of the amount invoiced, all obligations of the CONSULTANT to others, including its consultants, incurred in connection with the Project, shall be paid in full. The CONSULTANT shall deliver to the CITY all documents requested by the CITY evidencing payments to any and all subcontractors, and all final specifications, plans, or other documents as dictated in the Scope of Services and Deliverable. Acceptance of final payment shall constitute a waiver of any and all claims against the CITY by the CONSULTANT.

SECTION 6. TERMINATION/SUSPENSION

6.1 **For Cause.** This Project Agreement may be terminated by either party upon five (5) calendar days written notice to the other party should the other party fail substantially to perform in accordance with its material terms through no fault of the party initiating the termination. In the event that CONSULTANT abandons this Project Agreement or causes it to be terminated by the CITY, the CONSULTANT shall indemnify the CITY against any loss pertaining to this termination. In the event that the CONSULTANT is terminated by the CITY for cause and it is subsequently determined by a court of competent jurisdiction that such termination was without cause, such termination shall thereupon be deemed a termination for convenience under Section 6.2 of this Project Agreement and the provision of Section 6.2 shall apply.

6.2 **For Convenience.** This Project Agreement may be terminated by the CITY for convenience upon fourteen (14) calendar days' written notice to the CONSULTANT. In the event of termination, the CONSULTANT shall incur no further obligations in connection with the Project and shall, to the extent possible, terminate any outstanding sub consultant obligations. The CONSULTANT shall be compensated for all services performed to the satisfaction of the CITY and for reimbursable expenses incurred prior to the date of termination. The CONSULTANT shall promptly submit its invoice for final payment and reimbursement and the invoice shall comply with the provisions of Paragraph 5.1 of this Project Agreement. Under no circumstances shall the CITY make any payment to the CONSULTANT for services which have not been performed.

6.3 **Assignment upon Termination.** Upon termination of this Project Agreement, a copy of all of the CONSULTANT's work product shall become the property of the CITY and the CONSULTANT shall, within ten (10) working days of receipt of written direction from the CITY, transfer to either the CITY or its authorized designee, a copy of all work product in its possession, including but not limited to designs, specifications, drawings, studies, reports and all other documents and data in the possession of the CONSULTANT pertaining to this Project Agreement. Further, upon the CITY'S request, the CONSULTANT shall assign its rights, title and interest under any subcontractor's agreements to the CITY.

6.4 **Suspension for Convenience.** The CITY shall have the right at any time to direct the CONSULTANT to suspend its performance, or any designated part thereof, for any reason whatsoever or without reason, for a cumulative period of up to thirty (30) calendar days. If any such suspension is directed by the CITY, the CONSULTANT shall immediately comply with same. In the event the CITY directs a suspension of performance as provided for herein through no fault of the CONSULTANT, the CITY shall pay to the CONSULTANT its reasonable costs, actually incurred and paid, of demobilization and remobilization, as full compensation for any such suspension.

SECTION 7. INCORPORATION OF TERMS AND CONDITIONS OF CONTINUING SERVICE AGREEMENT

7.1 This Project Agreement incorporates the terms and conditions set forth in the Continuing Services Agreement dated June 21, 2003, between the parties as though fully set forth herein. In the event that any terms or conditions of this Project Agreement conflict with the Continuing Services Agreement, the provisions of this specific Project Agreement shall prevail and apply.

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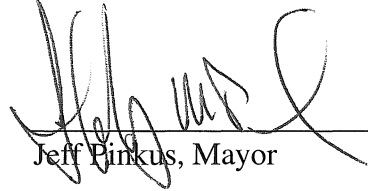


ATTEST:

CITY OF MARATHON, FLORIDA




City Clerk

By: 

Jeff Pinkus, Mayor

APPROVED AS TO FORM:




City Attorney

ATTEST:

KEITH and SCHNARS, P.A.

Secretary

Please type name of Secretary

By: 

Michael L. Davis,
Vice President for Environmental and Planning

(CORPORATE SEAL)

WITNESSES:

Print Name: _____

Print Name: _____

Exhibit "1"

Project Description

City of Marathon Fire Station Design Build Criteria Package

The CONSULTANT will provide professional services to prepare a design build criteria package, for the City of Marathon Fire Station, process a site plan, submit permit applications, and assist the City in the design build selection process. The proposed fire station will replace the existing fire station located on the grounds of Florida Keys Marathon Airport. The city intends to demolish the existing building and replace it with a new fire station and related site improvements.



Exhibit "2"

Scope of Services

**City of Marathon
Fire Station**

Scope of Services

The following is the scope of services for the City of Marathon Fire Station No. 14 - Design Build Criteria Package in accordance with the Continuing Services Agreement between the City of Marathon, Florida and Keith and Schnars, P.A. Keith and Schnars, P.A. will subcontract with the following architectural and engineering firms to provide specific professional services: Cartaya & Associates Architects, P.A., Nutting Engineers of Florida, Inc., Electrical Design Associates (EDA), and Evans Environmental & Geosciences (EE&G). This scope outlines the steps and process that will be followed to prepare and implement the requested Design Build Criteria Package for the City of Marathon Fire Station No. 14.

I.I BOUNDARY AND TOPOGRAPHIC SURVEY

CONSULTANT shall prepare a Boundary and Topographic Survey of the subject site, containing approximately 3.08 acres. Topographic data shall be obtained through out the site on a 100' grid with intermediate high and low areas obtained. Services include topographic data extending 50' to the beyond adjacent lots and airport taxi-way and extend to the median of US 1. Airport height restriction zones shall be delineated on survey Boundary and Topographic Survey shall conform to the Minimum Technical Requirements as set forth by the Florida Board of Professional Surveyors and Mappers in Chapter 61G17-6 of the Florida Administrative Code, pursuant to Section 472.027 Florida Statutes.

CONSULTANT'S Lump Sum Fee for this service shall be.....\$ 10,000.00

I.II PROGRAM ASSESSMENT (Sub-Consultant – Cartaya & Associates Architects, P.A.)

- A. The Architect shall visit similar nearby Fire Stations as recommended by the CLIENT to discuss the needs of the City.
- B. The Architect will meet with Fire Department Officials to discuss the needs of the City.
- C. The Architect shall prepare a Program of the City's Fire Station requirements including space names, enclosure requirements, area or dimensions, offices, cubicles, conference rooms, vehicle bays, dining/kitchen, exercise area, bunk rooms etc..
- D. The Architect and Project Manager shall attend one meeting to review the Program proposal with the CLIENT and Fire Department personnel.
- E. Following the Program proposal review meeting, the Architect shall submit a final program reflecting all revisions agreed upon at the meeting.

CONSULTANT'S Lump Sum Fee for these services shall be.....\$ 12,100.00

I.III SPACE PLANNING, FIRE STATION BUILDING

(Sub-Consultant – Cartaya & Associates Architects, P.A.)

- A. The Architect shall, upon approval of task no. I.II by the CLIENT, provide space planning services consisting of room adjacency studies for the CLIENT’s review.
- B. The Architect shall provide a schematic floor plan with all spaces drawn to scale. Each space shall have a name, room number and area shown.
- C. The Architect shall provide a schematic finish schedule showing all proposed floor, base, and wall and ceiling finishes
- D. The Architect shall assist the CONSULTANT during the Site Planning process.
- E. The Architect shall provide a Preliminary Building Code Review.
- F. The Architect shall attend one presentation.

CONSULTANT'S Lump Sum Fee for these services shall be.....\$ 19,250.00

I.IV CONCEPTUAL ELEVATIONS/MATERIAL SELECTION

(Sub-Consultant – Cartaya & Associates Architects, P.A.)

- A. The Architect shall, upon approval of task no. I.III by the CLIENT, provide two conceptual exterior elevations of the building for the CLIENT’s review.
- B. The Architect shall provide a color board with finish material and color selections.
- C. The Architect shall provide colored conceptual exterior elevations of the CLIENT selected design.
- D. The Architect and project manager shall attend one presentation.

CONSULTANT'S lump sum fee for this service shall be.....\$ 20,350.00

I.V SITE PLANNING SERVICES

A. SITE PLAN

CONSULTANT shall prepare a site plan based on latest survey information and the architectural footprint as designed in the architectural plans. CLIENT shall provide CONSULTANT with any property and lease encumbrances.

Plan will show graphic locations of proposed elements at an appropriate scale and contain necessary information for submission to the City of Marathon Development Review Committee, Planning and Zoning Board, City Council, Airport Advisory Board, Monroe County, and FAA. (Geometric Control Plan, Construction Details, Lighting, Signage, and Off Site improvements plans are not part of this agreement).

Revisions to this plan after work has started will be considered additional services.

CONSULTANT'S lump sum fee for this service shall be.....\$ 17,460.00

B. WORKSHOP MEETINGS

The CONSULTANT shall attend one scheduled Fire Station Workshop to facilitate public input on the conceptual site plans and the renderings.

CONSULTANT'S Lump Sum Fee for these services shall be.....\$ 5,360.00

C. PRELIMINARY ENGINEERING DESIGN

In order to conform to the requirements of a Design Build Criteria Package and the City of Marathon relative to the site plan application, it will be necessary to prepare preliminary engineering plans for the above-referenced project. In order to conform to this requirement, the CONSULTANT proposes to provide the necessary plans and details for the storm water management system, sanitary sewer collection system and water distribution system for the proposed fire station development.

The preliminary design for the project will be performed in accordance with the rules and regulations of the City of Marathon and we will provide the Development Review Committee with the necessary reports and approvals required relative to utility service.

CONSULTANT'S lump sum fee for these services shall be.....\$ 8,590.00

D. SECURITY PLAN

The CONSULTANT will prepare a concept level plan to identify security needs for separation of services of the new fire station in relation to the airport facility. Security plans will take into account public use of the fire station facility while providing secure service needs to the airport. (electronic surveillance systems, remote card accesses, etc., are not included)

In addition, the CONSULTANT will coordinate airport agency reviews with Airport Advisory Board, Monroe County, and FAA.

CONSULTANT'S lump sum fee for these services shall be.....\$ 2,500.00

E. PLANTING PLAN

CONSULTANT shall prepare planting plans, based on the site plan, building foot print and survey as showing trees, shrubs, sod and ground cover, details, technical specifications and notes necessary for site plan submission to the City of Marathon. Plant selection will incorporate at least 90% Florida Keys native plants. CLIENT shall provide CONSULTANT with any property and lease encumbrances. Revisions to the plan after work has started will be considered additional services.

CONSULTANT'S Lump Sum Fee for these services shall be.....\$ 7,780.00

F. RENDERINGS

CONSULTANT shall prepare one rendered drawing of the proposed site/planting plan in plan view for site plan presentation.

CONSULTANT'S lump sum fee for this service shall be.....\$ 1,740.00

G. SITE PLAN PROCESSING

CONSULTANT shall process plans prepared by the CONSULTANT and others required for City of Marathon site plan review for the purposes of obtaining site plan approval. Upon CLIENT'S approval of the plans, the following services will be provided:

- Coordination of plans prepared by multiple disciplines as necessary for a complete site plan submission.
- Attend meetings with the Development Review Committee, Planning and Zoning Board, and City Council.

The CLIENT shall provide the CONSULTANT with the following:

1. Proof of ownership of property documentation as required by the City of Marathon.
2. Letter stating Keith and Schnars as agent for site plan review purposes.
3. All necessary drawings and related elements of ecological evaluation, reports and permits:
4. All review related fees (including notification mailing and meeting signs).
5. Additional information required by the City of Marathon.

CONSULTANT'S lump sum fee for these services shall be.....\$ 17,500.00
(Lump Sum Fee includes Architectural SUB-CONSULTANT'S Fee of \$2,000.00)

I.VI PERMITTING PHASE

The CONSULTANT will provide technical criteria, written description and design data for use in filing applications for permits with the governmental agencies having jurisdiction to review the design of the project. Application and permit fees are the responsibility of the CLIENT and are not included within this agreement. The following state, county and city regulatory agencies' permit applications or informational submittals will be provided for the design:

City Site Plan Process

Monroe County Airport Review Board

FAA Review

Department of Environmental Protection

State of Florida Department of Transportation

Florida Keys Electric Co-op

Florida Keys Aqueduct Authority

Health Department

Monroe County

CONSULTANT'S lump sum fee for these services shall be.....\$5,800.00
(Lump Sum Fee includes Architectural SUB-CONSULTANT'S Fee of \$800.00)

I.VII GEOTECHNICAL TESTING (Sub-Consultant – Nutting Engineers of Florida, Inc)

SUB-CONSULTANT shall perform two (2) Standard Penetration Test (SPT) borings to determine bearing capacity for future buildings and two (2) South Florida Water Management District (SFWMD) exfiltration tests to determine the Hydraulic Conductivity (K-value) of existing soils for site drainage evaluation. Testing services will include an engineering report determining a bearing capacity analysis.

SUB-CONSULTANT'S Lump Sum Fee for these services shall be..... \$ 4,490.00

I.VIII ASBESTOS SURVEY (Sub-Consultant – Evans Environmental & Geosciences)

The SUB-CONSULTANT will conduct an asbestos survey to determine if the old fire station has any asbestos material. If asbestos material is found, the contractor will have to meet certain asbestos abatement criteria.

The SUB-CONSULTANT will prepare a report outlining the extent of asbestos. If asbestos is found additional services will be required to address demolition concerns, contractor abatement and disposal, and design build specifications.

CONSULTANT'S lump sum fee for these services shall be.....\$ 1,350.00

I.IX ELECTRICAL ENGINEERING PLANS (Electrical Design Associates)

SUB-CONSULTANT shall provide:

- A. Electrical, HVAC and plumbing design associated with the proposed fire station located adjacent to the Marathon Fire Station. Design shall include a standby generator system and associated fuel piping design. SUB-CONSULTANT will coordinate with the Architect for design and final layout requirements.
- B. Electrical design associated with an EOC center. Design will include individual network drops, power drops and telephone at each seat within the EOC. SUB-CONSULTANT will coordinate with the CLIENT's IT department for system requirements and standards
- C. Electrical design associated with the SCADA interface with the City Hall Facility. CLIENT will provide all radio survey information and direction on the proposed antenna location.
- D. Electrical design associated with the security system at the proposed fire station located adjacent to the Marathon Airport. SUB-CONSULTANT will coordinate with the CLIENT as to security requirements.
- E. Electrical design associated with area lighting in accordance with local ordinances, IES recommendations and FAA guidelines.
- F. SUB-CONSULTANT will meet with CLIENT in order to further define project requirements.
- G. SUB-CONSULTANT will prepare the electrical portion of the design-build criteria package.

SUB-CONSULTANT'S Lump Sum Fee for these services shall be.....\$ 21,250.00

I.X DESIGN-BUILD CRITERIA PACKAGE

A. DESIGN-BUILD CRITERIA PACKAGE FOR FIRE STATION BUILDING
(Sub-Consultant – Cartaya & Associates Architects, P.A.)

- 1. The SUB-CONSULTANT Architect shall provide a design-build criteria package for use by the owner in soliciting bids. The design-build criteria package shall be based on performance specifications for all materials and systems involved in the construction of the building and shall include the schematic floor plan and colored elevations as described in tasks I.II, I.III, and I.IV.
- 2. All furniture requirements shall be included in the design criteria package only for electrical, and communication requirements. The City will purchase and install all furniture, telecommunication and security systems.
- 3. The Architect shall attend one staff meeting.

CONSULTANT'S lump sum fee for this service shall be.....\$ 7,500.00

B. DESIGN BUILD CRITERIA PERFORMANCE SPECIFICATIONS FOR SITE DEVELOPMENT

CONSULTANT shall prepare and deliver a design-build criteria package including performance specifications for the development of site based on the approved site. Elements included in the

Event Site project will be: training yard, maintenance bays, truck parking, landscaping, lighting, irrigation, infrastructure, living areas, offices, and driveway and parking lot improvements. The criteria package will be set up to require the successful design build team to develop building permit drawings and acquire all necessary site plan approvals and building permits. As part of the criteria package, the City will provide any necessary ecological information.

CONSULTANT'S Lump Sum Fee for these services shall be.....\$ 16,200.00

C. CONCEPTUAL COST ESTIMATE

CONSULTANT shall prepare and deliver a detailed conceptual cost estimate for the Marathon Fire Station No. 14 based on the conceptual plan and design build criteria package.

CONSULTANT'S Lump Sum Fee for these services shall be.....\$ 4,800.00

I.XI DESIGN BUILD SELECTION PROCESS ASSISTANCE

CONSULTANT will provide CCNA overview and process assistance or Selection Committee. The process will include three (3) meetings as outlined to complete the selection process.

Meeting 1:

Attending the pre-bid meeting, assisting in the RFI process and responding to all owner, engineer and/or bidder request for information.

Meeting 2:

- Conduct review process of Step 1 submittals with Selection Committee;
- Assist Selection Committee with technical support;
- Tabulate Grading Sheets;
- Assist on consensus building to achieve short list; and
- Review Step II process, grading sheets and establish presentation items and format for short listed firms.

Meeting 3:

- Conduct Selection Committee meeting for presentations;
- Assist Selection Committee with technical support;
- Tabulate Grading Sheets; and
- Assist in consensus building to achieve ranking of short listed firms.

SUB-CONSULTANT Architect shall assist the CLIENT in the selection of the Design-Build Firm by helping create the bidding form, attending the pre-bid meeting, assisting in the RFI process and responding to Owner, Engineer and/or Bidder request for information.

SUB-CONSULTANT Architect shall assist the CLIENT in the selection of the Design-Build Firm after all bids have been submitted by evaluating such proposals and verifying that they comply with the requirements of the design-criteria package.

CONSULTANT'S Lump Sum Fee for this service shall be.....\$ 16,410.00
Lump Sum Fee includes Architectural SUB-CONSULTANT'S Fee of \$ 8,250.00)

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EXHIBIT B
Professional Fee Schedule

CODE	JOB CLASSIFICATION	HOURLY RATE
02	Administrative Assistant	\$40.00
04	Community Liaison.....	\$60.00
08	Economic/Financial Analyst	\$75.00
06	CADD Operator	\$65.00
11	Graphic Designer.....	\$60.00
29	Technician I.....	\$55.00
25	Technician II	\$65.00
36	Permit Coordinator.....	\$65.00
09	Scientist I.....	\$60.00
07	Scientist II	\$75.00
03	Scientist III.....	\$85.00
16	Associate Planner	\$60.00
12	Landscape Architect (RLA)/Chief Planner (AICP)	\$85.00
14	Landscape Designer	\$65.00
15	Planner (AICP).....	\$75.00
30	Transportation Planner	\$70.00
13	Field Representative	\$55.00
32	Senior Field Representative	\$65.00
19	Professional Engineer (PE)	\$95.00
17	Project Engineer/Designer.....	\$75.00
23	Senior Project Engineer.....	\$85.00
18	Project Manager I.....	\$90.00
24	Project Manager 11	\$100.00
26	Project Manager III	\$115.00
21	Senior Project Manager	\$135.00
22	Senior Member	\$200.00
	Vice President	\$275.00
20	Professional Land Surveyor (PSM).....	\$80.00
42	Survey Party	\$85.00
43	Specialized Survey Party.....	Call for quotation
	(Hydrographic/GPS/4 person, etc.)	
Architect/Owner		150/hr
Architect		100/hr
CADD		65/hr
Admin Assistant		40/hr