

**Sponsored by: Burnett**

**CITY OF MARATHON, FLORIDA  
RESOLUTION 2009-110**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA APPROVING AMENDMENT NO. 1 TO DEPARTMENT OF ENVIRONMENTAL PROTECTION (DEP) GRANT AGREEMENT NUMBER CZ915 ENTERED INTO ON AUGUST 25, 2008; AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT, AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City acquired/leased conservation lands including lands in the Grassy Key area; and

**WHEREAS**, the City must monitor and manage the conservation lands under the conditions of the purchase/lease agreements; and

**WHEREAS**, DEP awarded the City a \$20,000 grant to conduct restoration of its Grassy Key conservation lands which the City has begun, and entered into Grant Agreement Number CZ915 on August 25, 2008;

**WHEREAS**, the City needs to redistribute grant funds within the project objectives to complete the project; and

**WHEREAS**, DEP forwarded Amendment No. 1 to Grant Agreement Number CZ915 which approves the necessary redistribution of grant funds.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THAT:**

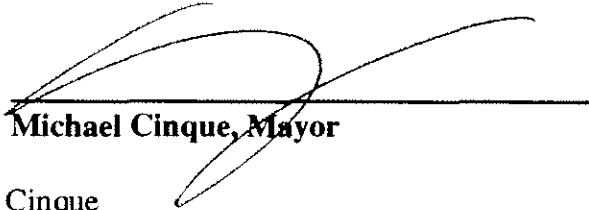
**Section 1.** The above recitals are true and correct and incorporated herein.

**Section 2.** The City Council hereby approves Amendment No. 1 to Grant Agreement Number CZ915 with the Department of Environmental Protection (a copy of which is attached hereto as Exhibit A), together with such non-material changes as may be acceptable to the City Manager and approved as to form and legality by the City Attorney. The City hereby further authorizes the City Manager to execute the Grant Agreement.

**Section 3.** This resolution shall take effect immediately upon its adoption.


**PASSED AND APPROVED** by the City Council of the City of Marathon, Florida, this 25th day of August 2009.

**THE CITY OF MARATHON, FLORIDA**

  
\_\_\_\_\_  
**Michael Cinque, Mayor**


AYES: Ramsay, Snead, Vasil, Worthington, Cinque  
NOES: None  
ABSENT: None  
ABSTAIN: None

**ATTEST:**

  
\_\_\_\_\_  
Diane Clavier  
City Clerk

(City Seal)

**APPROVED AS TO FORM AND LEGALITY FOR THE USE AND RELIANCE OF THE CITY OF MARATHON, FLORIDA ONLY:**

  
\_\_\_\_\_  
City Attorney

DEP AGREEMENT NO. CZ915  
AMENDMENT NO. 1

THE DEP AGREEMENT No. CZ915 entered into on the 25th day of August 2008, between the STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (hereinafter referred to as the "Department") and the CITY OF MARATHON (hereinafter referred to as "Grantee") is hereby amended.

WHEREAS, the Grantee determines that it is necessary to amend the Project Budget Schedule and Project Budget Narrative as shown in Attachment A to the original Agreement; and

WHEREAS, the Department, acting as the Florida Coastal Management Program, agrees with the Grantee that the amendment is needed.

NOW, THEREFORE, DEP Agreement No. CZ915 is hereby amended as follows:

1. The Project Budget Schedule and Project Budget Narrative in original Attachment A is hereby deleted in its entirety and replaced with the Revised Project Budget Schedule and Project Budget Narrative attached hereto as Attachment A-1 and made part hereof. Any reference to these sections of Attachment A shall be replaced by reference to the corresponding sections of Attachment A-1.

In all other respects, DEP Agreement No. CZ915 and attachments relative thereto, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Amendment to be duly executed the day and year last written below.

CITY OF MARATHON

By: Clyde Burnett  
Clyde Burnett, City Manager

Date: 8/28/09

STATE OF FLORIDA DEPARTMENT OF  
ENVIRONMENTAL PROTECTION

By: Sally B. Mann  
Sally B. Mann, Director  
Intergovernmental Programs

Date: 8/2/09

Dorneria Alb  
DEP Grants Manager

APPROVED as to form and legality:

Kelly S. C.  
DEP Attorney

**ATTACHMENT A-1**  
**PROJECT WORK PLAN**  
**FY 08-09**

**DEP Agreement # CZ915**

**Project Title: Grassy Key Restoration Project**

**Grantee**

Organization Name: City of Marathon  
Chief Elected Official or Agency Head: Clyde Burnett  
Title: City Manager  
Address: 9805 Overseas Highway, Marathon, FL  
Zip Code: 33050  
Area Code and Telephone Number: (305) 289-4102  
Area Code and Facsimile Machine Telephone Number: (305) 289-4123  
E-Mail Address: [burnette@ci.marathon.fl.us](mailto:burnette@ci.marathon.fl.us)

**Project Manager**

Organization Name: City of Marathon  
Name: Patti Childress  
Address: 9805 Overseas Highway, Marathon, FL  
Zip Code: 33050  
Area Code and Telephone Number: (305) 289-4110  
Area Code and Facsimile Machine Telephone Number: (305) 289-4123  
E-Mail Address: [childressp@ci.marathon.fl.us](mailto:childressp@ci.marathon.fl.us)

**Mailing Address for Warrant (if other than the Grantee address):**

**County in which project is located:** Monroe                      **Project is Statewide:** \_\_\_\_\_

## Scope of Work Information

**Abstract Description:** Briefly but completely describe the problem to be addressed and the project solution to the problem. Please limit to one page.

Grassy Key is one of the least developed and most natural areas in the City of Marathon, which is located about 57 miles east-northeast of Key West. Grassy Key's tropical hardwood hammocks provide habitat for a variety of wildlife species including the threatened white crowned pigeon and the indigo snake. However, the Key's hardwood hammocks, transitional wetlands and mangrove swamps are being threatened by invasive exotics and illegal dumping.

The City's Grassy Key Conservation Project seeks to protect the key's ecosystems through a four pronged effort: increased public awareness, education, planning and action. Specifically, the City will:

- 1) initiate a public awareness campaign to convey that Florida Keys ecosystems are fragile, important and in need of protection via educational materials, civic groups, newspaper ads and radio interviews;
- 2) conduct an educational outreach program aimed at local students at all levels; provide field trips, develop local environmental lesson plans, and talk to high school administrators about using environmental restoration efforts for community service;
- 3) develop goals and actions for the Grassy Key Restoration Project: identify site conditions, landscape restrictions, and long-term protection and management strategies; and
- 4) execute restoration plan: conduct pre-project monitoring, floristic inventories, secure permits, obtain equipment, conduct restoration, perform monitoring, prepare restoration reports, and photograph progress and completed actions. All restoration activities will take place on Grassy Key's upland property.

**Project Objectives and Related Tasks and Deliverables:** List project objective(s) and tasks that will accomplish each objective. **Deliverables or work products must be listed.**

**Objective 1: Convey to a variety of audiences the message that the ecosystems of the Florida Keys are fragile, important, interdependent and in need of protection.**

Task 1: Design printed material and distribute to the public

Task 2: Inform the public through meetings with local civic groups, newspaper advertisements, and radio interviews

Deliverables: Copies of public outreach material and meeting agendas

**Objective 2: Convey to future generations (grade school, middle school, and high school students) the message that the ecosystem of the Florida Keys are fragile, important, interdependent and in need of protection.**

Task 1: Develop and teach environmental class aimed at grade school age students. (Field trips, Start Smart Program, Summer Camp)

Task 2: Develop lesson plan plans on local area environmental issues and concerns aimed at middle school students and furnish to local middle schools

Task 3: Talk to local area high schools about using environmental restoration efforts of this and other organizations as an opportunity for community service project hours

Deliverables: Copies of student education material and photographs.

**Objective 3: Develop and execute Grassy Key Restoration Project Plan**

Task 1: Develop a restoration plan

Deliverable: Grassy Key Restoration Plan

Task 2: Conduct restoration activities

Deliverables: Photographs of progress and completed restoration actions, a photo release form, and a copy of the Grassy Key Restoration final report.

**Project Budget Schedule:** Type dollar amounts only in applicable categories (round to the nearest dollar; no cents) and leave other categories blank. If your grant Agreement requires match, it must equal the FCMP funds requested, or one hundred percent (100%). Budget transfers among established categories are allowable with prior Department approval. Written approval from the Department's Grant Manger shall be required for changes between budget categories up to 10% of the total budget. The DEP Grant Manager will transmit a copy of the written approval and revised budget to the DEP Contracts Disbursements Office for inclusion in the Agreement file. Changes greater than 10% will require a formal amendment to the Agreement.

<u>Budget Category</u>	<u>FCMP Funds</u>	<u>MATCH Funds</u>
1. Salaries	_____	<u>5,000</u>
2. Fringe Benefits	_____	_____
3. Travel	_____	_____
4. Equipment Purchases	_____	_____
5. Supplies	<u>400</u>	<u>1,000</u>
6. Contractual Services	<u>19,600</u>	<u>14,000</u>
7. Other Expenses	_____	_____
8. Indirect Charges	_____	_____
<b>FCMP Total</b>	<u>20,000</u>	
<b>Match Total</b>		<u>20,000</u>
<b>NOAA Project Total</b>	<u>40,000</u>	
<b>Total Project Cost:</b>	\$ _____	

**Project Budget Narrative:** Describe line items for each applicable budget category shown on the budget schedule. Provide sufficient detail to show cost relationship to project activities. Complete for both FCMP and match items, if applicable. If in-kind match is being provided by a third party, a letter from that party confirming the amount and type of that match must be included with this project work plan. **Note: Indirect costs are not allowed as match.**

**FCMP Funds:**

Contractual Services (\$19,600)

To execute the Grassy Key Restoration project, the City plans to hire consultants/contractors to aid the City Staff in the development of public outreach messages and materials, to support City Staff during public presentations on Grassy Key Restoration, to support City Staff in development of student lesson plans, to support student field trips, to develop the Grassy Key restoration plan, to support restoration execution, and to write the Grass Key Restoration final report. The City will also produce brochures, newsletters, and other documents and use local papers to conduct public outreach and advertise Grassy Key Restoration events.

Supplies (\$400)

To execute the Grass Key Restoration project, the City will purchase supplies like gloves, tools, herbicide, and other items needed to conduct restoration activities.

**Match Funds:**

Salaries (\$5000)

To execute the Grass Key Restoration project, the City Staff and volunteers will develop public outreach messages and materials, conduct public presentations on Grassy Key Restoration, develop student lesson plans, support student field trips, support development of Grassy Key restoration plan, execute Grassy Key Restoration activities, and oversee development of the Grassy Key Restoration final report.

Supplies (\$1000)

To execute the Grass Key Restoration project, the City will purchase supplies like gloves, tools, herbicide, items to mark restoration area, and other items needed to conduct restoration activities.

Contractual Services (\$14,000)

To execute the Grassy Key Restoration project the City plans to hire consultants/contractors to aid the City Staff in the development of public outreach messages and materials, to support City Staff during public presentations on Grassy Key Restoration, to support City Staff in development of student lesson plans, to support student field trips, to develop the Grassy Key restoration plan, to support restoration execution, and to write the Grass Key Restoration final report. The City will also produce brochures, newsletters, and other documents and use local papers to conduct public outreach and advertise Grassy Key Restoration events. A local company will donate a dumpster for restoration activities.