

**CITY OF MARATHON, FLORIDA
RESOLUTION 2010-113**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE FLORIDA DEPARTMENT OF COMMUNITY AFFAIRS SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, AUTHORIZING THE MAYOR AND/OR CITY MANAGER TO EXECUTE THE APPLICATION, AWARD AGREEMENT, PROGRAM DOCUMENTS, REPORTS, AND CLOSE OUT DOCUMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Florida Small Cities Community Development Block Grant (“CDBG”) program is a competitive grant program administered by the Florida Department of Community Affairs (“DCA”) that addresses critical housing and infrastructure needs of the elderly, disadvantaged, and low to moderate income populations; and

WHEREAS, the City of Marathon is eligible to apply to DCA for funding from the CDBG program; and

WHEREAS, the City of Marathon has identified a need for physical housing improvements to benefit low-to-moderate income persons; and

WHEREAS, the Marathon City Council conducted a first Public Hearing on June 8, 2010, to obtain citizen input as to the type of grant application that it should submit to the DCA under the FFY 2010 CDBG program; and

WHEREAS, the Marathon City Council conducted a second Public Hearing on July 13, 2010, to allow citizens to review and comment on a proposed 2010 CDBG grant application; and

WHEREAS, as a result of the second public hearing, the Council agreed to submit a 2010 CDBG program application.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THAT:

Section 1. The above recitals are true and correct and incorporated herein.

Section 2. The Marathon City Council hereby authorizes the submission of FFY2010 Small Cities Community Development Block Grant application to the Florida Department of Community Affairs and authorizes the Mayor and/or City Manager to execute the application, award agreement, program documents, and reports including close-out documentation on behalf of the City.

Section 3. The City hereby adopts the City of Marathon's Comprehensive Plan as the City's Community Development Plan.

Section 4. This resolution shall take effect immediately upon its adoption.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THIS 26th DAY OF OCTOBER, 2010.

THE CITY OF MARATHON, FLORIDA



Ginger Snead, Mayor

AYES: Keating, Ramsay, Worthington, Snead
NOES: None
ABSENT: Cinque
ABSTAIN: None

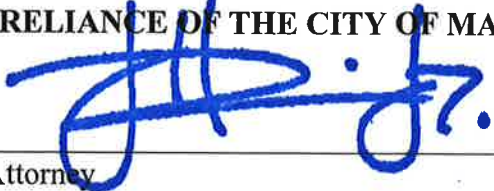
ATTEST:



Diane Clavier, City Clerk

(City Seal)

**APPROVED AS TO FORM AND LEGALITY FOR THE USE
AND RELIANCE OF THE CITY OF MARATHON, FLORIDA ONLY:**



City Attorney

FLORIDA SMALL CITIES
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
CITY OF MARATHON, FLORIDA
NOVEMBER 2010

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Part II – Application Profile and General Scoring Criteria

**Application Profile
Form G-1**

Local Government Contact Information:

Local Government Name City of Marathon			
Street Address 9805 Overseas Highway			
City Marathon	Zip Code 33050	County Monroe	
Main Telephone 305-743-0033		Main Facsimile 305-743-3667	
Chief Elected Official Ginger Snead		Title Mayor	
Telephone 305-304-7842		Facsimile 305-289-4123	
Email Address sneadg@ci.marathon.fl.us			
Financial Officer (Local Government) Keys CPA – Peter Rosasco		Title Chief Financial Officer	
Telephone 305-743-6586		Facsimile 305-743-0726	
Email Address vdavis@keyscpa.com			
Project Contact (Local Government) Susie Thomas		Title Community Services Director	
Telephone 305-289-4103		Facsimile 305-289-4123	
Email Address thomass@ci.marathon.fl.us			
Street Address 9805 Overseas Highway			
City Marathon	State Florida	Zip Code 33050	
<i>Local Government's Grant Consultant (if applicable)</i> Meridian Community Services Group	<i>Name and Address of Firm</i> Lisa Blair 1500 Mahan Dr., Ste 150, Tallahassee, FL 32308		<i>Telephone Number</i> 888-877-1908

**Application Profile
Form G-1 (Continued)**

Application Preparer Information		
Preparer's Name Deanna Lloyd, Project Coordinator		Organization Preparing Application: <input checked="" type="checkbox"/> Private <input type="checkbox"/> RPC <input type="checkbox"/> Local Government
Street Address Meridian Community Services Group, Inc., 1111 12 th St., Unit 102		
City Key West	State Florida	Zip Code 33040
Telephone 305-294-1000		Facsimile 305-294-3000 Email Address dlloyd@meridserv.com
<p>Application Type: Indicate the type(s) of funding requested. A completed application must include the appropriate sections as provided below. A Planning and Design Specifications grant will not be offered unless the appropriate Planning and Design Specifications Grant box(es) are checked. (These grants are not a separate category but may be offered to an applicant in Neighborhood Revitalization or Commercial Revitalization with an application score below the fundable range for a full grant and which does not have completed construction plans and specifications.)</p>		
<input type="checkbox"/> Commercial Revitalization (Part IV)		<input type="checkbox"/> Economic Development (Part V)
<input checked="" type="checkbox"/> Housing (Part VI)		<input type="checkbox"/> Neighborhood Revitalization (Part VII)
<input type="checkbox"/> Planning and Design Specifications Grant – Neighborhood Revitalization		<input type="checkbox"/> Planning and Design Specifications Grant – Commercial Revitalization
If you will accept a Planning and Design Specifications Grant, indicate amount being requested for: N/A		
Basic Engineering \$	Additional Engineering \$	Administration \$
<p>Funding Preference: The applicant may submit a Commercial Revitalization and a Housing application, or a Commercial Revitalization and a Neighborhood Revitalization application, but not a Housing and a Neighborhood application. Applicants will not be considered for an additional Commercial Revitalization, Housing or Neighborhood Revitalization grant until all previously awarded Planning and Design Specifications grants have been administratively closed by the Department.</p>		
Did you submit more than one application? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
If so, what category of funding do you prefer? <input type="checkbox"/> Neighborhood Revitalization <input type="checkbox"/> Commercial Revitalization		
Dates of Public Hearings on the Application:	First Public Hearing 6/8/2010	Second Public Hearing 7/13/2010
Dates of Advertisement of Public Hearings:	First Public Hearing 5/22; 5/28/2010	Second Public Hearing 7/7/2010

**Application Profile
Form G-1 (Continued)**

Demographics			
U.S. Congressional District Number		18	
Florida Senate District Number		39	
		Florida House District Number 120	
Census Place 4300		Census Tract 971000; 971100; 971200; 971300	
Census Block Group(s) 2 and 3; 1; 1, 2 and 3; 1,2 and 3			
Grant Request: Maximum grant requests are based on the jurisdiction's LMI population as determined by HUD. Please see the table below.			
LMI Population		Maximum Grant Request	
1 – 499		\$600,000.00	
500 – 1,249		\$650,000.00	
1,250 – 3,999		\$700,000.00	
4,000 – and above		\$750,000.00	
Local Government's LMI Population 4,540		Grant Request \$750,000.00	
Answer the following questions by circling the correct response.			
Historic Preservation Will the project impact a building, public improvement or planned open space more than 50 years old? (See instructions.)			Yes No ✓
Interlocal Agreement Will project activities require an interlocal agreement? If yes, the interlocal agreement must be provided in the Supporting Documentation Section. (See instructions.)			Yes No ✓
State of Financial Emergency Has the local government been declared to be in a state of financial emergency pursuant to Section 218.50 – 218.504, F.S., at any time during the two years prior to submission of the application?			Yes No ✓
Grant Preparation Costs The applicant may request grant funds for the cost of grant application preparation. See instructions if funds are requested.			
Does the applicant wish to request grant funds for the cost of grant application preparation?			Yes No ✓
Amount \$		If yes, grant preparation cost documentation must be included in the Supporting Documentation Section.	
National Flood Insurance Program – Indicate whether or not the local government is a current participant in the NFIP.			Yes ✓ No

**Project Narrative
Form G-2**

Describe the proposed project using the guidelines in the instructions. Use additional pages as needed. Please see the instructions on the following page relating to applications for Economic Development loans. Specific directions for Commercial Revitalization and Economic Development application narratives can be found in the instructions provided for each respective category.

The City of Marathon intends to use \$750,000 in Small Cities CDBG funding to assist low income households throughout Marathon with the costs of mandatory sewer hook-ups. At a minimum 50 housing units will be connected to sanitary sewage disposal. The grant application is budgeting \$637,500 for sewer hook-ups and rehabilitation and \$112,500 for administrative costs. The City of Marathon's Council has committed \$125,000 as leverage in the successful implementation of this project to be spent from the time between the site visit and administrative closeout. The proposed project fulfills the national objectives of addressing community development needs and benefitting low to moderate income households.

In April 2000, the City of Marathon City Council passed a resolution requesting the Florida Keys Aqueduct Authority (FKAA), the legal entity for wastewater systems in Marathon, to develop a wastewater system and issue a Wastewater Request for Proposals (RFP). The original RFP, issued by the FKAA in October 2004, for the design build of the Marathon central sewer system resulted in two qualified proposals; however, the number one ranked firm's bid was approximately \$180 million (almost twice the bid expected by the City/FKAA). The City decided that it needed to examine alternatives to a centralized wastewater treatment and collection system.

Through legislation, the City became the legal wastewater authority for its Municipality. In July 2005, a Request for Qualifications (RFQ) for wastewater engineering to design a cost effective and practical wastewater treatment solution for the City resulted in an agreement with Weiler Engineering for the design of the Marathon wastewater treatment project. Six Wastewater Service Areas were identified for regional wastewater treatment with the anticipated final cost of the wastewater portion of the entire project approximately \$85 million. By May 15, 2006, construction on the first service area commenced. A split charge methodology was chosen after 18 months of public input for apportioning wastewater costs. Through cost containment, grants, loans, and the commitment of City Capital Infrastructure funds to the project a System Development Charge of \$5,730 per single family residence was achieved. The entire City is under construction at this time. The chart below indicates the progress as of May 30, 2010. Completion is predicted in the fall of 2011.

Service Area	EDUs Served	Collection System Completion Date	Collection System Cost	Collection System % Complete	WWTP Completion Date	WWTP Cost	WWTP % Complete
1	138	August 30, 2010 ¹	\$430,746	20%	Not Awarded	Est. \$2,100,000	0%
2	0						
3	1480	January 16, 2011	\$6,342,332	36%	July 31, 2010	\$4,607,000	60%
4	2389	May 16, 2010 ²	\$20,701,579	99%	March 17, 2010	\$7,453,019	100%
5	2934	April 21, 2011	\$19,126,494	88%	WWTP - Not Awarded Vac Station - Oct 9, 2010	WWTP Est. \$6,500,000 Vac Station \$1,429,235	0% 26%
6	928	April 20, 2010 ³	\$9,868,660	95%	Completed	\$5,499,402	100%
7	796	Not Awarded	\$5,705,000	0%	TBD	Estimated \$3,985,000	0%

Project Narrative

Form G-2-ED-LOAN (Not Applicable)

Specific directions for Economic Development application narratives can be found in the instructions provided for the Economic Development category.

If applying for a CDBG Economic Development grant, and a loan will be made from the CDBG funds, provide the following information:

1. Specify the exact corporate, personal, or partnership name of the proposed borrower(s) and guarantor(s).			
2. Specify the amount of the CDBG loan request, the proposed interest rate, the proposed term of the loan, and the frequency and amount of payment. The interest rate may be no less than 5.5 percent per annum below the prime interest rate as of the date of the application, but in no case may be it less than 4.0 percent per annum.			
Loan Request \$	Proposed Interest Rate	Proposed Term of Loan	Frequency and Amount of Payment
3. Specify the type and value of collateral offered and proposed lien or mortgage position of the CDBG loan.			
Type of Collateral		Value of Collateral	Proposed Lien or Mortgage Position
4. Specify why a loan of CDBG funds to a Participating Party is necessary for the project to work. A declarative statement by the Participating Party or the local government is not adequate. A quantitative explanation must be provided that justifies the amount and terms of the CDBG loan based on:			
<ul style="list-style-type: none"> • Filling a documented and quantified financial gap, or • Providing a funding mechanism to motivate a Participating Party to locate within an economically distressed area of the jurisdiction by paying the increased cost of locating to that distressed area, or • Creating a reasonable rate of return for a Participating Party when, without the infusion of CDBG funds, the rate of return is such that the Participating Party will not make the investment necessary for the job creation to occur, or • Providing a funding mechanism to "level the playing field," from a cost perspective in a Participating Party's decision to choose between locating in the local government's jurisdiction and locating in another state. 			

**General Scoring Criteria
Form G-3**

1. Enter the Local Government's Community-Wide Needs Score This document is posted to the Department's website at: http://www.floridacommunitydevelopment.org/cdbq/index.cfm		Score: 82.62
2. Special Designation Score Check all applicable designations and enter a score of 20 if all activities, are within any of the boundaries of the following designated areas.		Score: 20
<input type="checkbox"/> Empowerment Zone, Enterprise Community, or Champion Community, pursuant to the Economic Empowerment Act of 1993	<input type="checkbox"/> Rural Area of Critical Economic Concern designated by the Governor <u>or</u> <input type="checkbox"/> Rural Economic Development Initiative (REDI) community	
<input checked="" type="checkbox"/> Area of Critical State Concern pursuant to Chapter 380.05, F.S.	<input type="checkbox"/> Florida Enterprise Zone pursuant to Chapter 290.0065, F.S.	
<input type="checkbox"/> HUD-designated Renewal Community	<input type="checkbox"/> Front Porch Community	
3. Grant History Score If the applicant has not had an open CDBG contract in the NR, CR, or HR categories within five years of application deadline, claim 100 points.		Score: 100
4. Outstanding Performance in Equal Employment Opportunity (EEO) The applicant may claim up to 25 points for achievement in M/WBE contracting in the most recent CDBG grant administratively closed out not more than four years before application deadline date. Review the M/WBE reports submitted to DCA for that grant and enter a score based on the achievement reported.		

Grant Number: _____

$$\frac{\text{Amount Awarded to M/WBE firms}}{\text{Total Prime Contracts Amount}} \times 100 = \text{M/WBE \%}$$

M/WBE %	Points
<input type="checkbox"/> 5.0 - 9.99%	5
<input type="checkbox"/> 10.0 -14.99%	10
<input type="checkbox"/> 15.0 -19.99%	20
<input type="checkbox"/> 20%+	25

If the applicant has not administratively closed out a CDBG grant within four years of the application deadline date, score 5 points.

Score: _____ (Maximum 25 points)

**General Scoring Criteria (Revised per Site Visit August 31, 2010)
Form G-3 (Continued)**

Local Government Minority Employment

The applicant may claim **up to 60 points** for meeting minority employment goals. Complete the table below to calculate the applicant's percentage of minority employees. See instructions for calculations.

Number of Permanent Full-time Equivalent Minority Applicant Employees <u>0</u>	÷	Number of Permanent Full-time Equivalent Applicant Employees <u>63</u>	=	Applicant's Percentage of Minority Employees <u>0</u> %
--	---	---	---	--

Enter percentage of minorities in the applicant's county: 23 %

If the "Prorated 60 Points Score" is claimed, complete the following equation:

Applicant's Percentage of Minority Employees <u>0</u>	÷	Percentage of Minorities in Applicant's County <u>8.5</u>	=	Applicant's Percentage of Minority Employees <u>0</u>	X 60	= Points Claimed <u>0</u>
--	---	--	---	--	------	------------------------------

If the applicant has three (3) or less employees, 40 points may be claimed. _____

Total Score (60 Points Maximum):

0

5. Outstanding Performance in Fair Housing

The applicant may claim five points for each of the following Fair Housing goals. See instructions for guidelines and documentation requirements.

	Date	Score
Date Fair Housing Ordinance Adopted	10/12/10	5
Date of training or educational program designed for the general public and elected officials	7/13/2010	5
Date of training or educational program designed for professionals	7/20/2010	5
Total Score (15 Points Maximum)		15

**Summary Score 217.62
(Transfer this score to the Scoring Summary)**

Part III – Sources and Uses of Non-CDBG Funds (Leverage)

Leverage Score Summary

Leverage Points Calculation for CR, NR and HR

$$\text{\$ } \underline{125,000.00} \div \text{\$}5,000 = \underline{25} \text{ Points}$$

Maximum 25 Points

Leverage Points Calculation for ED

$$\text{\$ } \underline{\hspace{2cm}} \div \text{\$}10,000 = \underline{\hspace{2cm}} \text{ Points}$$

Maximum 125 Points

Summary Score 25
(Transfer this score to the Scoring Summary)

Part VI – Housing (CDBG-H)

**Category Impact
CDBG Funds and Activity Goals Score
Form H-1**

Activity #	A Activity Name	B Enter CDBG Activity \$	C % of CDBG Project Cost (B ÷ B1)	D Goal Points	E Activity Goal Score (C X D)	F # of Housing Units To be Addressed by Activity
01	Acquisition (in support of)	\$		*		
01	Acquisition in 100 Year Floodplain	\$		75		
04A	Clearance	\$		35		
15	Code Enforcement	\$		45		
04A	Demolition (without subsequent construction)	\$		50		
16A	Historic Preservation	\$		35		
14A	Housing Rehab/Demolition/Replacement	\$		75		
08	Permanent Relocation as a part of Hazard Mitigation	\$		75		
08	Permanent Relocation – Other	\$		50		
03J	Potable Well Installation**	\$		75		
14A	Removal of Housing Architectural Barriers	\$		75		
03J	Septic System Installation**	\$		75		
14A	Sewer Hookups**	\$637,500.00	100%	75	75	50
08	Temporary Relocation	\$		75		
14A	Utility Hookups, Other**	\$		60		
14A	Water Hookups**	\$		75		
	1. Total Column B—CDBG Project Cost	\$637,500.00		Total Activity Goal Score: 75 (75 maximum)		
	2. Enter CDBG Administrative Funds (Maximum of .15 of total below)	\$112,500.00		* Goal points are same as activity supported. ** Use only if no housing rehabilitation is required. Otherwise, treat as complementary activity to housing rehabilitation activity.		Total Unduplicated Number of Housing Units to be Addressed By All Activities 50
	3. Add B1 and B2 for Total CDBG Funds Requested	\$750,000.00				

Low Income and Very Low Income Beneficiary Impact Score

Number of homes to be addressed whose occupants qualify as "low income":
(Note: "low" income means household income does not exceed **50%** of median for your county)

4 homes X 45 points = 180 "low" income beneficiary impact points (180 points maximum)

Number of homes to be addressed whose occupants qualify as "very low income":
(Note: "very low income" means household income does not exceed **30%** of median for your county)
1 home: score 30 points; 2 homes: score an additional 25 points:

total "very low" income beneficiary impact points 55 (55 points maximum)

Total "very low" and "low" income beneficiary points 235 (235 points maximum)

Average CDBG Cost per LMI Housing Unit

Use the CDBG Funds and Activity Goal Score Spreadsheet to calculate the average CDBG LMI housing unit cost:

$$\frac{\$637,500.00}{\text{Total CDBG Project Cost (1B)}} \div \frac{50}{\text{Total number of LMI Housing Units}} = \frac{\$12,750.00}{\text{Average CDBG LMI Housing Unit Cost}}$$

Based on the average CDBG LMI housing unit cost, enter the appropriate score: Score: 120 120 Points Maximum

"Green" Rehabilitation Standards

If Housing Assistance Plan (HAP) requires all the minimum "green" standards identified in the instructions, score 40 points: 40 Points

If Housing Assistance Plan (HAP) requires all the supplemental "green" standards identified in the instructions, score 35 points: 35 Points

"Green" Rehabilitation Standards Score: 75 Points
75 Points Maximum

Summary Score 505
(Transfer this score to the Scoring Summary)

Part VIII– Certification and Score Summary

I, the undersigned chief elected official or authorized representative of the local government, certify that, to the best of my knowledge, this application for Small Cities Community Development Block Grant funding was prepared in accordance with state and federal rules and regulations, contains information that is true and correct, and has been approved by the local governing body.

I, the undersigned, certify that the local government (Applicant):

1. Has met all citizen participation requirements:
 - Public hearings were conducted by a member of the local governing body or a duly authorized employee;
 - The first public hearing was conducted to obtain citizen views about community development needs and potential uses of CDBG funding;
 - A second public hearing was conducted to obtain citizen comments on the application; and
 - Public notice for the second public hearing was published after the first public hearing was conducted.
2. Has properly conducted surveys of service areas to document LMI benefit, if applicable.
3. Will comply with the Intergovernmental Coordination and Review requirements by submitting the required information to the local Regional Planning Council and to the State Clearing House.
4. Will not attempt to recover, through special assessments, capital costs of public improvements funded in whole or in part with CDBG funds.
5. Will ensure that upon completion of housing structures addressed with CDBG funds, each housing structure will meet the local housing code.
6. Will administer the grant in conformity with the Civil Rights Act of 1964 and the Fair Housing Act.
7. Will affirmatively further fair housing and undertake one fair housing activity each year.
8. Has adopted a Community Development Plan or has adopted the Local Comprehensive Plan as the Community Development Plan.
9. Has adopted an Anti-Displacement and Relocation Plan and will minimize the displacement of persons.
10. Has presented accurate information and has documentation on file and readily accessible to Department of Community Affairs.
11. Has authorized the submission of this application by vote of the local governing body.
12. Is a participant of the National Flood Insurance Program.

Failure of the Chief Elected Official to properly sign the application by the deadline, or failure to include a copy of the ordinance or resolution of the governing body authorizing another individual to sign the application, will result in a 50-point penalty being assessed against the application that cannot be eliminated during the completeness process.

Signature of Chief Elected Official or Designee (If signed by a person designated by the local governing body, a copy of the resolution must be included.)

Signature

Typed Name and Title

Ginger Snead, Mayor, Marathon City Council

Date

If signed by a person other than the chief elected official, is a copy of the required resolution included in the Appendices?

Yes

No

Signature of Application Preparer if other than an employee of the Local Government

Signature

Typed Name and Title

Deanna Lloyd, Project Coordinator

Name of Firm or Agency

Meridian Community Services Group, Inc.

Application Scoring Summary (Revised)

This form is the applicant's evaluation of the application score. Use the "scores" identified in the application to complete this form when you have finished filling out the application. Enter the scores or other information in the appropriate columns. If additional pages are needed (number them with a lowercase letter such as 7a, 7b, 7c, etc.). When all of the scores have been transferred to this form, add the scores and enter the total.

Enter Name of Local Government Applicant:					For DCA Use Only: Application Number	
Enter Type of Application(s):						
Complete this form for each application submitted.						
FORM	TITLE/SCORE	PAGE	CR	ED	H	NR
G-3	1. Community-Wide Needs Score (250 Points Maximum)	7			82.62	
G-3	2. Outstanding Performance in Equal Employment Opportunity and Fair Housing (100 points maximum)	8			15	
H-1	3. Program Impact (650 Points Maximum):	3			430	
	• Special Designation Score (20 Points Maximum)	7			20	
G-3	• Grant History Score (100 Points Maximum)	7			100	
L-1	• Leverage (Note: 25 Points Maximum for CR, NR and HR and 125 Points Maximum for ED)	2			25	
H-1	• Category Score Summary	2			75	
Total Program Impact Score					747.62	
TOTAL APPLICATION SCORE (1000 Points Maximum)						
LESS PENALTIES ASSESSED (For DCA Use Only)						
FINAL SCORE (For DCA Use Only)						

Part IX– Forms and Supporting Documentation

Place all supporting documentation, in the order it is referenced in the application in this section. Separate the documents with a titled tab or titled colored paper.

APPENDIX	TITLE	PAGE
A	Maps - Jurisdiction, Service Area, 100-Year Flood Plain (Required)	
B	Comprehensive Plan Documents, as Amended (Required)	
C	Joint Agreements, Contingency Funding Documentation and/or Interlocal Agreements	
D	Historic Preservation Documents	
E	Leverage Documentation (Letter of Commitment, etc.)	
F	Grant Application Preparation	
G	Readiness to Proceed Documentation	
H	VLI/LMI Worksheets or Census Data and/or Census Maps	
I	Health and Safety Impact Documentation	
J	Local Governing Body's Resolution for Signature Designation	
K	Housing Assistance Plan	
L	Public Hearing Documentation	
M	Special Designation	
N	Economic Development Documentation (not included above)	
O		
P		
Q		
R		

Appendix A: Maps

According to Rule 9B-43.0041(9) (f) (1), failure to submit any of the required maps will result in a 250 point score reduction. To avoid this score reduction, please carefully review the following map requirements. Three clearly legible maps must be included with the application:

1. Jurisdiction Map

- A scale;
- A north arrow;
- The boundaries of the locality;
- The boundaries of the service area where the activities will be conducted;
- The boundaries of a special designation if claiming points for a special designation;
- The City Hall or the County administration building; and
- The location of the CDBG program office, if other than at the City Hall or County administration building.

2. Service Area Map(s) – a map for each service area (a properly marked jurisdiction map will suffice for a city-wide activity)

- A scale;
- A north arrow;
- The boundaries of the service area reflecting project beneficiaries;

- The location of all proposed service area activities;
 - The boundaries of a special designation, if smaller than the jurisdiction's boundaries, if claiming points for a special designation;
 - A visual representation of all the housing units and, for surveyed homes, color or other coding indicating whether the home is LMI, VLI or exceeds the income limits for these categories;
 - A method of reference from the housing unit displayed on the map to a Household Income Survey Form;
 - The names, streets, route numbers or easily identifiable landmarks where all service area activities are located;
 - The location of all "number of units to be addressed" and all "number of units needed" for each activity in the service area and the major components of those activities;
 - All affected Historic structures, planned open spaces, or public improvements; and
 - If applicable, duplicated housing units if any service areas overlap.
- 3. 100-Year Flood Prone Area Map** unless the U.S. Federal Emergency Management Agency has not issued an official flood map covering the location of the service area.
- The boundaries of the service area where the activities will be concentrated; and
 - An enlarged portion or portions of the flood prone area if any activities are located in whole or in part in the flood prone areas.

Appendix B: Comprehensive Plan Documents, as Amended

Attach relevant portions/excerpts to document that the activities proposed in the application are not inconsistent with the adopted plan. Include the relevant data and analysis portions supporting the plan. If the adopted plan is silent on the activities requested, the local government must provide a statement to this effect on local government letterhead.

Appendix C: Joint Agreements/Contingency Funding Documentation/Interlocal Agreements

Appendix D: Historic Preservation Documentation

Appendix E: Leverage Documentation (Letter of Commitment, etc.)

Appendix F: Grant Application Preparation

Appendix G: Readiness to Proceed Documentation

Appendix H: VLI/LMI Worksheets or Census Data and/or Census Maps

Appendix I: Health and Safety Impact Documentation

Appendix J: Local Governing Body's Resolution for Signature Designation

Appendix K: Housing Assistance Plan (Required for all Housing Applications)

Appendix L: Public Hearing Documentation

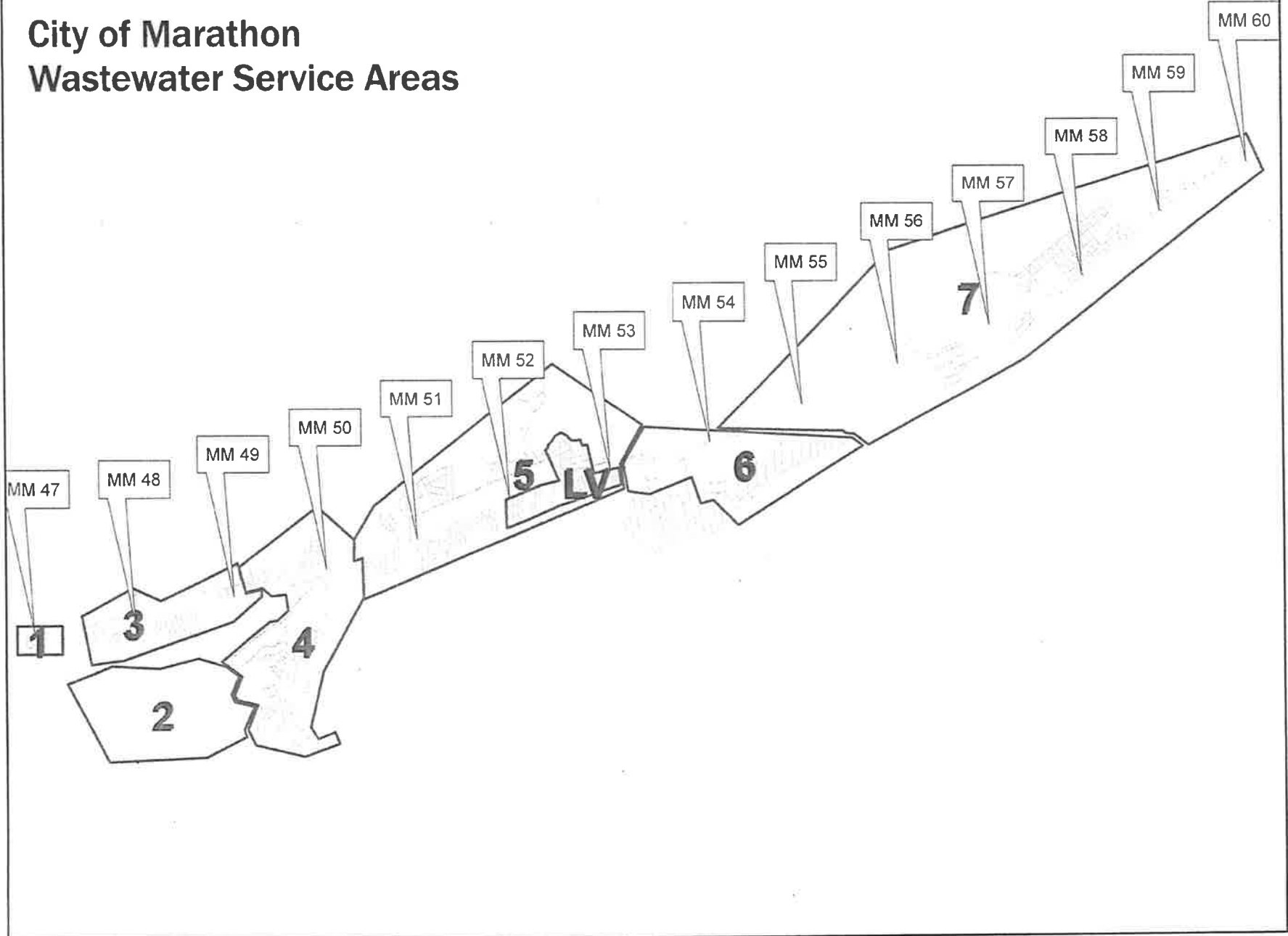
Appendix M: Special Designation Documentation

Appendix N: Economic Development Documentation (not included above)

LOCAL GOVERNMENT

SERVICE AREA

City of Marathon Wastewater Service Areas



City of Marathon
Service Area 1
Monroe County, Florida
Knight's Key

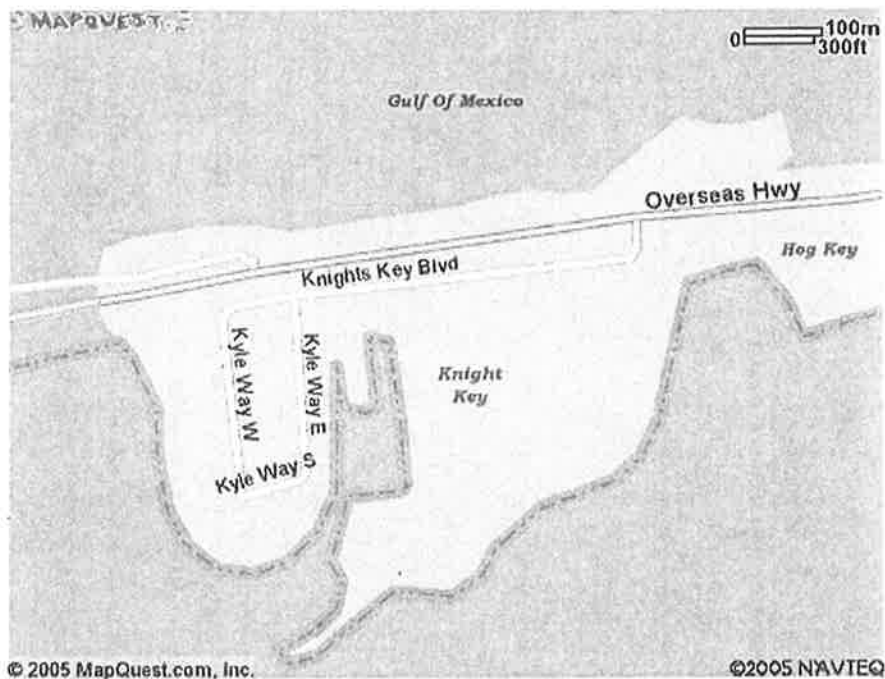


Figure 1 - 2

Service Area 1, Knight's Key, is currently in process of re-development by a private developer. The year 2015 estimated wastewater flows are .023 MGD. The City of Marathon intends to partner with the developer to provide a new best achievable treatment (BAT) plant to handle the flows from the entire island. The city would then design and construct a collection system to convey the existing properties' sewage to the new BAT wastewater treatment plant located in the new development. Effluent disposal will be through Class V shallow injection wells.

City of Marathon
Service Area 2
Monroe County, Florida
Boot Key

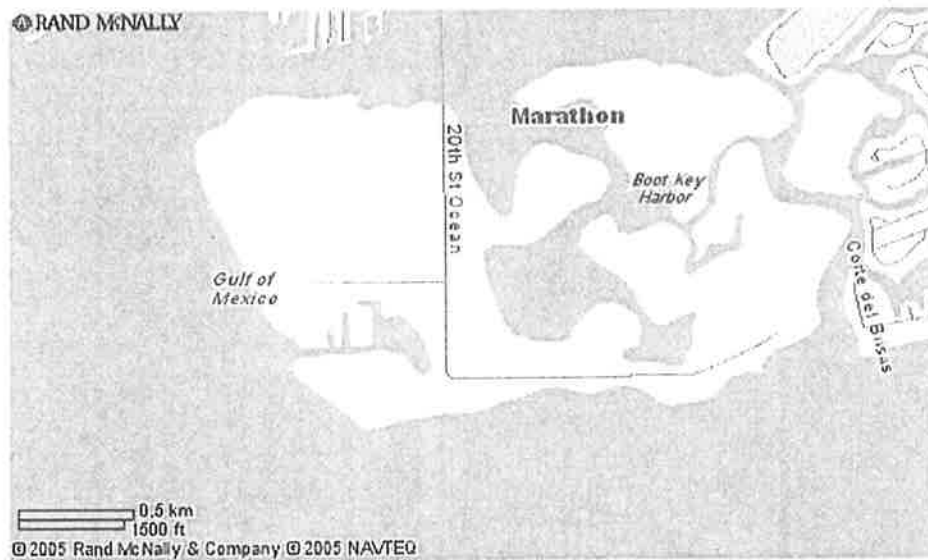


Figure 1 - 3

Service Area 2, Boot Key, currently has one small facility surrounding the radio tower complex. The year 2015 estimated wastewater flows are .0006 MGD. The rest of the island is not able to be developed. The best way to provide service here is a small BAT on-site unit located such that gravity flow will provide the only needed conveyance. Effluent disposal will be through Class V shallow injection wells, subsurface drip irrigation, or a conventional drain field.

City of Marathon
Service Area 3
Monroe County, Florida
11th Street to 39th Street

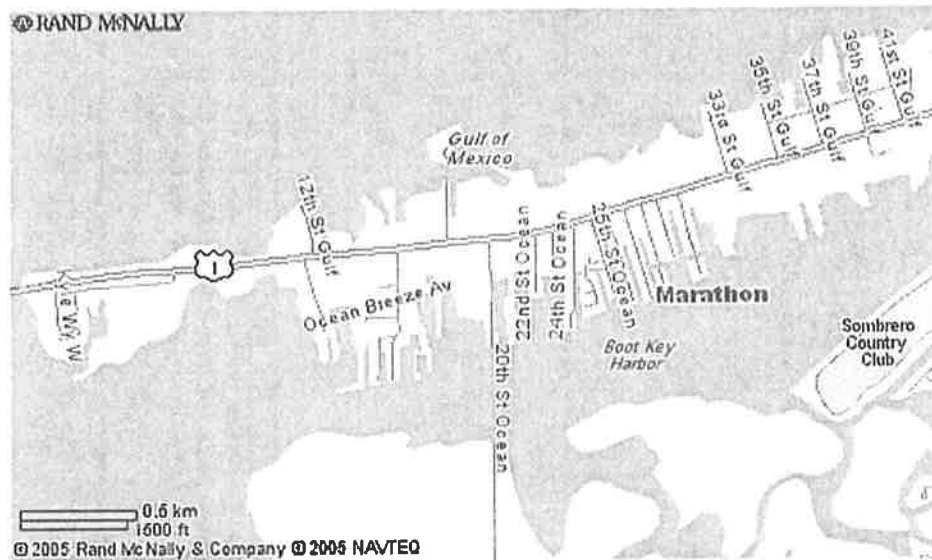


Figure 1 - 4

Service Area 3, Vaca Key (west), includes both ocean side and bayside from 11th Street up to 39th Street. The year 2015 estimated wastewater flows are .247 MGD. The density in this area allows a vacuum collection system to be cost effective. Treatment will be provided by a new .250 MGD nutrient removal wastewater treatment plant constructed in this area. Pine Island will be served with an on-site system. Effluent disposal will be through Class V shallow injection wells.

City of Marathon
 Service Area 4
 Monroe County, Florida
 39th Street to 60th Street

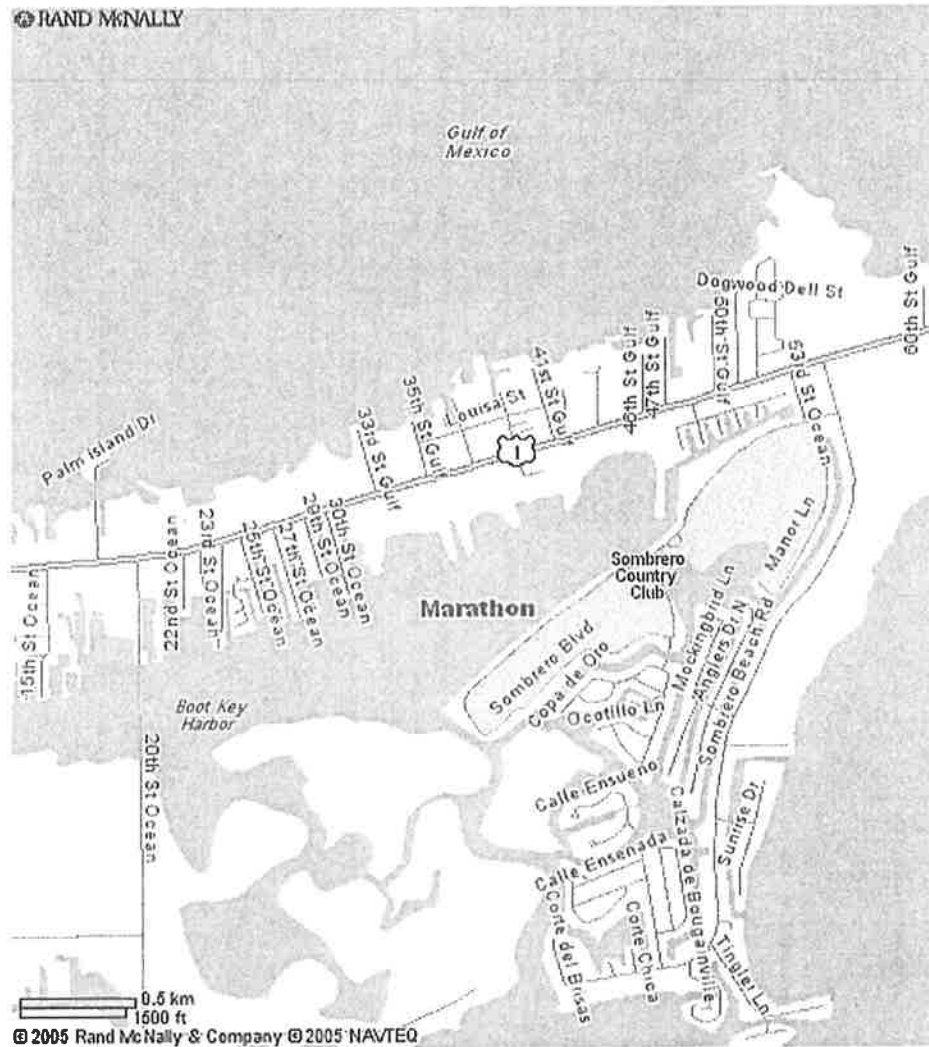


Figure 1 - 5

Service Area 4, Vaca Key (central), includes both ocean side and bayside from 39th Street through 60th Street as well as all of the Sombrero area. The year 2015 estimated wastewater flows are .399 MGD. The density in this area allows a vacuum collection system to be cost effective. A new .400 MGD nutrient removal wastewater treatment plant will be constructed in this area to provide needed treatment. The effluent disposal will be primarily re-use on the Sombrero Country Club, alternate Class V shallow injection wells will also be provided.

City of Marathon

Service Area 6

Monroe County, Florida

Vaca Cut to Coco Plum (Including Coco Plum Dr.)

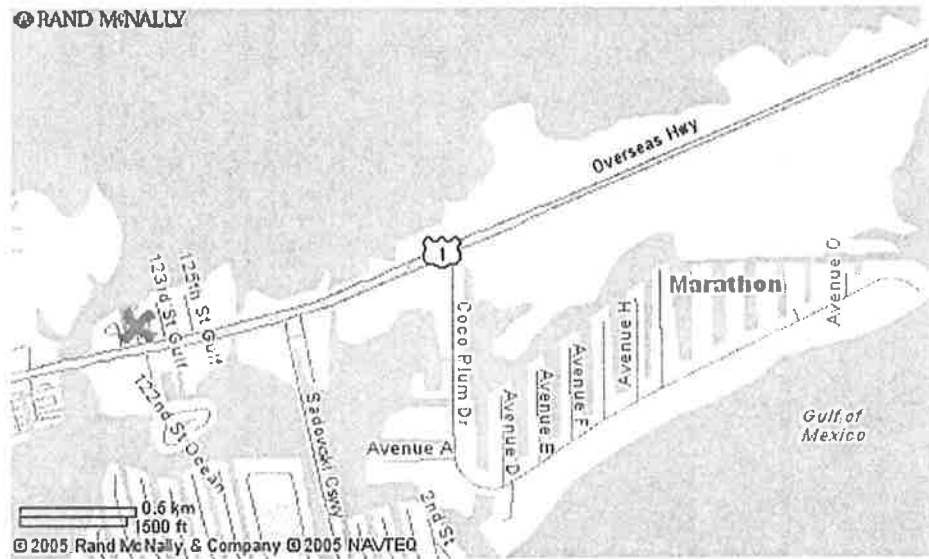


Figure 1 – 7

Combined Service Area 6, Fat Deer Key (west), includes both ocean side and bayside from Vaca Cut to Coco Plum and down Coco Plum Drive to it's end. The year 2015 estimated wastewater flows are .155 MGD. This area was re-addressed in December of 2005 once it was determined that some of the flow from these areas would not be pumped to the City of Key Colony Beach WWTP. The original conclusion of grinder pump collection system for this area is still marginally the most economical, as shown in Section 2, however, with the increase in flow and service area size, a vacuum collection system became much more attractive for this area. Value engineering during this review has also reduced the construction cost estimate. The inability to provide back-up power and 24 hour retention volumes for hundreds of pump stations has made the vacuum collection system the recommendation in this area. The treatment will be provided by upgrading an existing package plant both in capacity and in treatment to meet advanced wastewater treatment standards. Effluent disposal will be through Class V shallow injection wells.

City of Marathon

Service Area 7

Monroe County, Florida

Grassy Key

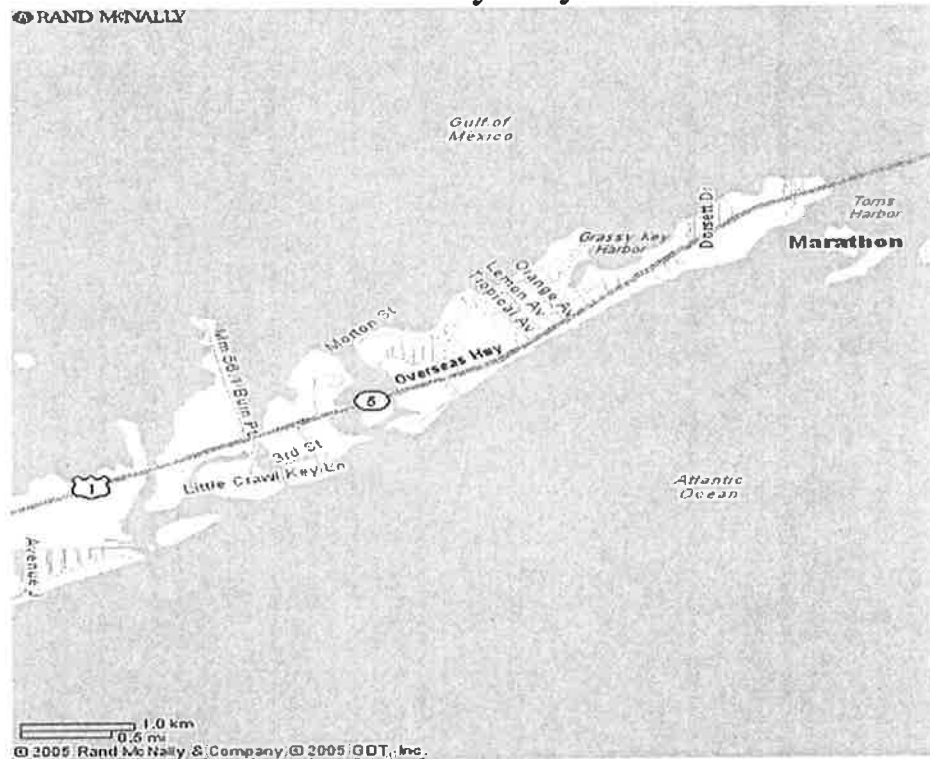
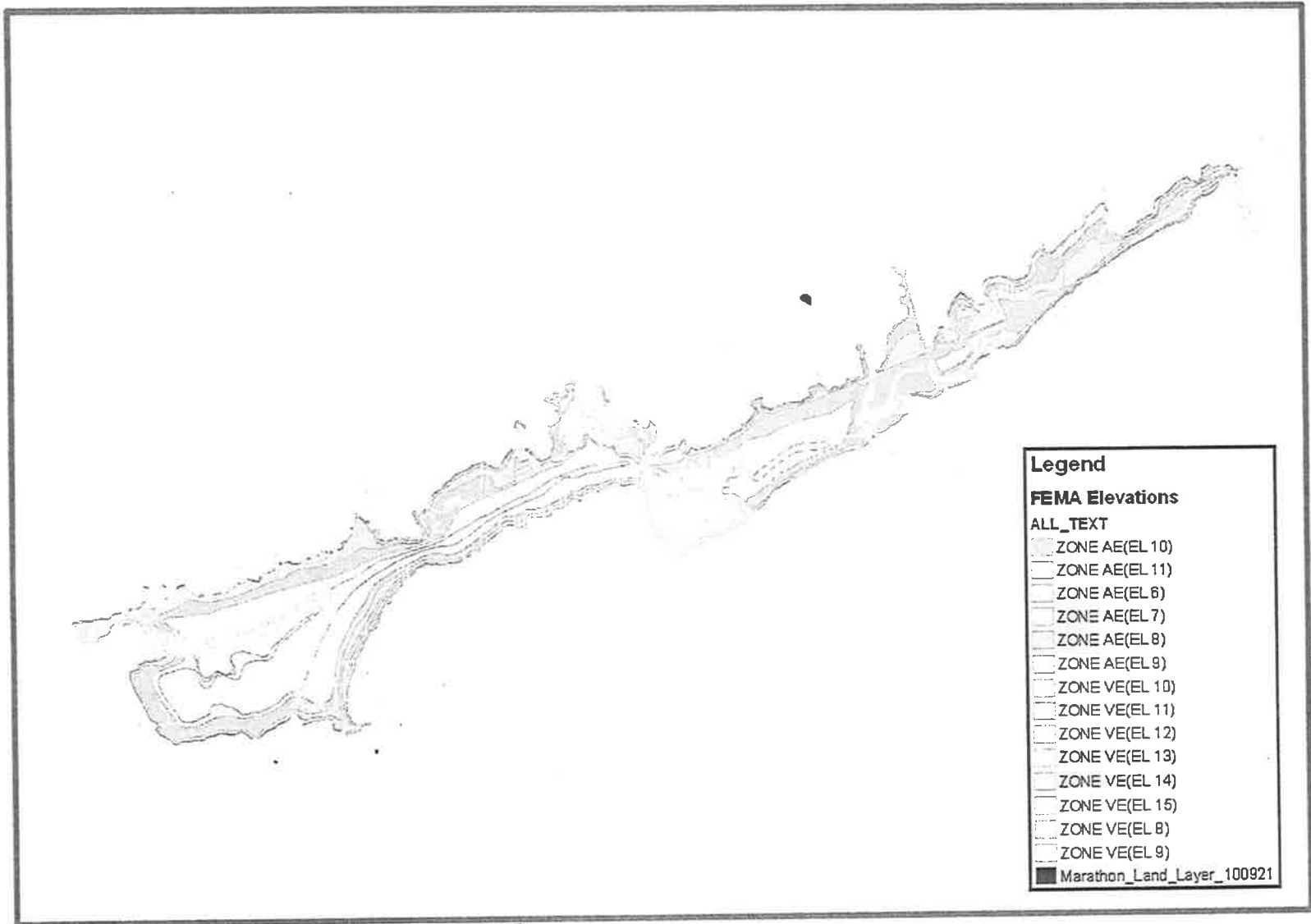


Figure 1 - 8

Service Area 7, Grassy Key, includes both ocean side and bayside from the east end of Fat Deer Key through to the east end of Grassy Key. The year 2015 estimated wastewater flows for this area are .063 MGD. The large geographic size and distance between properties in this area requires that a combination of systems be used in this area to be economically feasible. The two areas at the east end of the island where the trailer parks are located have the greatest density. These areas will be served by re-location of at least two (2) BAT WWTPs from existing facilities that will be served by new proposed facilities. The collection system here will consist of existing gravity systems as well as liftstations to redirect the flow to the new plants. The other less dense areas are proposed to be served through a combination of on-site and cluster systems thus eliminating the need for costly vacuum systems and forcemains.

FLOOD PLAIN



Legend

FEMA Elevations

ALL_TEXT

- ZONE AE(EL 10)
- ZONE AE(EL 11)
- ZONE AE(EL 6)
- ZONE AE(EL 7)
- ZONE AE(EL 8)
- ZONE AE(EL 9)
- ZONE VE(EL 10)
- ZONE VE(EL 11)
- ZONE VE(EL 12)
- ZONE VE(EL 13)
- ZONE VE(EL 14)
- ZONE VE(EL 15)
- ZONE VE(EL 8)
- ZONE VE(EL 9)
- Marathon_Land_Layer_100921



City of Marathon, Florida
 Official Map Product
 FEMA Flood Zones



COMPREHENSIVE PLAN DOCUMENTS

CITY OF MARATHON, FLORIDA
RESOLUTION 2010-58

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE FLORIDA DEPARTMENT OF COMMUNITY AFFAIRS SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, AUTHORIZING THE MAYOR, CITY MANAGER AND CITY ATTORNEY TO TAKE ALL STEPS NECESSARY TO IMPLEMENT THE PROGRAM ON BEHALF OF THE CITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Florida Small Cities Community Development Block Grant ("CDBG") program is a competitive grant program administered by the Florida Department of Community Affairs ("DCA") that addresses critical housing and infrastructure needs of the elderly, disadvantaged, and low to moderate income populations; and

WHEREAS, the City of Marathon ("City") is eligible to apply to DCA for funding from the CDBG program; and

WHEREAS, the City has identified a need for physical housing improvements to benefit low-to-moderate income persons living within the City's boundaries; and

WHEREAS, the City conducted a required first public hearing on June 8, 2010, to obtain citizen input as to the type of grant application that it should submit to the DCA under the FY 2009/2010 CDBG program; and

WHEREAS, on June 23, 2010 the City's Citizens Advisory Task Force (CATF) met to review the proposed CDBG program application requesting funding for wastewater connections for low income home owners. The CATF voted unanimously to recommend that Council submit a 2009 /2010 Small Cities CDBG Housing Rehabilitation grant application; and

WHEREAS, the City conducted a second public hearing on July 13, 2010, to allow citizens to review and comment on the proposed 2009 Small Cities CDBG Housing Rehabilitation grant application; and

WHEREAS, as a result of the second public hearing, the Council agreed to submit a 2009/2010 Small Cities CDBG Housing Rehabilitation grant application.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THAT:

Section 1. The above recitals are true and correct and incorporated herein.

Section 2. The City Council authorizes the submission of a grant application to the DCA Small Cities CDBG program, a copy of which is attached as Exhibit "A," together with such non-material changes as may be acceptable to the City Manager and approved as to form by the City Attorney.

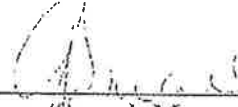
Section 3. The Mayor, City Manager, and City Attorney are authorized to take all steps necessary to implement the CDBG program.

Section 4. The City hereby adopts the Marathon Comprehensive Plan as the City's Community Development Plan;

Section 5. This resolution shall take effect immediately upon its adoption.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THIS 13 DAY OF JULY, 2010.

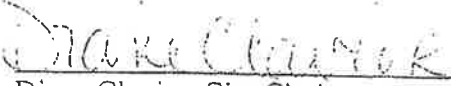
THE CITY OF MARATHON, FLORIDA



Ginger Snead, Mayor

AYES: Cinque, Worthington, Keating, Ramsay, Snead
NOES: None
ABSENT: None
ABSTAIN: None

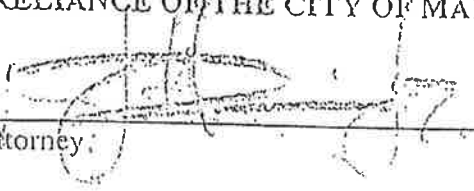
ATTEST:



Diane Clavier, City Clerk

(City Seal)

APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE USE AND RELIANCE OF THE CITY OF MARATHON, FLORIDA ONLY:



City Attorney

CHAPTER THREE INFRASTRUCTURE ELEMENT GOALS, OBJECTIVES, AND POLICIES

PURPOSE

The purpose of this element is to provide for necessary public facilities and services correlated to the future land use projections. This element addresses the following facilities and resources.

- Wastewater*
- Solid Waste*
- Stormwater Management
- Potable Water*
- Natural Groundwater Aquifer Recharge

(* These services may be the responsibility of other providers or agencies.)

GOAL 3-1 PROVIDE NEEDED PUBLIC FACILITIES

The City shall ensure availability of needed public facilities associated with wastewater disposal, potable water distribution and treatment, drainage, solid waste collection and disposal, and protection of natural ground water aquifer recharge in a manner that is environmentally sound and protects marine environments (including sea grass meadows, near shore waters, mangrove islands and extensive living coral reef), while protecting investments in existing facilities and promoting orderly, compact growth.

Objective 3-1.1 Adopt Level of Service (LOS) Standards

The City shall ensure that, at the time a development permit is issued, adequate wastewater treatment facilities, stormwater facilities, potable water and solid waste disposal facilities are available to support the development at adopted level of service standards, concurrent with the impacts of such development, in accordance with the following policies.

Policy 3-1.1.1 Adopt Wastewater Management System(s) Level of Service Standards

The City hereby adopts the LOS standards for wastewater management systems as currently required by Federal and State regulations as follows:

Policy 3-1.1.4 Adopt Solid Waste Level of Service Standards

The City hereby adopts LOS standards for solid waste management as follows:

TABLE 3-3 Solid Waste LOS	
Measure	LOS Standard
Residential Collection Frequency	Minimum 1 time/2 weeks for Domestic refuse
	Minimum 1 time/2 weeks for Yard trash
Disposal Quantity	5.44 lbs/capita/day or 12.2 lbs/day/ ERU (equivalent residential unit) 6.37 pounds/acre/day (non-residential unit)

Policy 3-1.1.5 Demand and Supply Information System

Within one year of the effective date of the Plan, the City shall develop procedures for updating facility demand and capacity information and shall prepare annual summaries of capacity and demand information for respective facilities and service areas in coordination with the FCAA to the extent applicable.

Policy 3-1.1.6 Coordinate Between Future Land Use and Potable Water/Wastewater System Needs

The City's Land Development Regulations shall be enforced to ensure that incremental decisions by the City concerning potable water and wastewater system needs, plans, and the location and timing of improvements shall be consistent with the objectives and policies of the Future Land Use and Conservation Elements of this Plan.

Policy 3-1.1.7 Concurrency Requirements

Public facilities and services needed to support development shall be made available concurrent with the impacts of development in accordance with the adopted level of service referenced in this Element and Chapter 9J-5.0055, FAC. Development approval may be phased to allow the provision of public facilities and services necessary to maintain the adopted level of service.

Objective 3-1.2 Maintain a Schedule of Public Facility Capital Improvement Needs to Ensure that the City's Infrastructure Responsibilities are Met

The City shall develop and maintain a five year schedule of capital improvement needs for public facilities and shall annually update the schedule as stipulated in the Capital Improvements Element. During the process of programming and budgeting for capital outlays, the City shall investigate innovative techniques, including impact fees, to finance public facilities and services.

Policy 3-1.2.1 Adopt a Capital Improvements Schedule

The City Council shall annually evaluate and rank capital improvement projects proposed for inclusion in the adopted five year schedule of capital improvement needs.

Policy 3-1.2.2 Correct Existing Deficiencies First

In developing the annual schedule of capital improvement projects, the City shall assign highest priority to those projects required for purposes of correcting existing deficiencies, to be ranked in accordance with Policy 3-1.2.3.

Policy 3-1.2.3 Establish Priorities for Programming Capital Improvement Projects

In developing the annual schedule of capital improvements, projects shall be evaluated and ranked according to the following priority guidelines:

Level 1 - Highest priority shall be assigned if the project:

1. Is needed to protect public health and safety;
2. Fulfills the City's legal commitment to provide facilities and services; and
3. Preserves or achieves full use of existing facilities.

Level 2 - Second priority shall be assigned if the project:

1. Increases efficiency of existing facilities;
2. Prevents or reduces future improvement costs; and
3. Provides service to developed areas lacking full service or promotes in-fill development.

Level 3 - Third priority shall be assigned if the project:

1. Represents a logical extension of facilities and services in a manner consistent with Future Land Use Element goals, objectives and policies, including the *Future Land Use Map*.

Policy 3-1.2.4 Ensure Compliance with the Capital Improvements Element

All major public facility projects shall be undertaken in accordance with the schedule provided in the Capital Improvements Element of the Plan, as may be hereinafter amended.

GOAL 3-2 ADDRESS WASTEWATER ISSUES

The City shall provide for environmentally and economically sound treatment and disposal of sewage, which corrects existing inadequacies while providing for present and future residents, consistent with the City's growth policies.

Objective 3-2.1 Update the City's Wastewater Management Master Plan

The City shall, in conjunction with the FKAA, update the 1998 Wastewater Facilities Plan, prepared by CH2MHill as needed. Implementation of the Wastewater Management Master Plan shall proceed over a ten (10) year period as follows:

- a. Complete Phase I and Phase II Little Venice Projects
- b. Continue acquisition of land and easements as appropriate according to the phasing schedule provided in the Master Plan;
- c. Establish a mechanism such as special assessments, impact fees, infrastructure surcharge, or other dedicated revenues to fund the City's share of wastewater

- improvements and continue to seek comparable subsidies from Federal and State agencies for both wastewater collection systems and individual cesspit replacement; and
- d. Continue and expand the water quality monitoring program to document the reduction in nutrients as a result of scheduled improvements.
 - e. Work with the Florida Keys Aqueduct Authority to initiate bond financing for citywide sewer facilities and to develop a schedule of events necessary to initiate process by December 2004.
 - f. Obtain necessary bond financing (60 percent of projected sewer cost) secured by connection fees.
 - g. Begin construction of collection lines for Little Venice Phase II by December 2004.
 - h. Develop and advertise a request for proposal for the design, construction, and operation of Marathon Central by December 2004.
 - i. Evaluate wastewater treatment master plan and indicate areas, if any, that will not receive central sewer. For any area not served by central sewer, develop a septic tank inspection program and begin implementation of the program by September 2005.
 - j. Award contract for design, build, operate Marathon Central by December 2004.
 - k. Begin construction of Phase I of Marathon Central Wastewater Treatment System by January 2006.

For purposes of completing the annual report on the work program to the Department of Community Affairs, the dates listed in this policy shall control in the event of a conflict with dates listed under Policy 3-2.1.4.

Policy 3-2.1.1 Focus on Appropriately Sized Systems

The wastewater systems shall be designed to provide only the service capacities necessary to comply with growth and development anticipated through the Plan.

Policy 3-2.1.2 Improve the City's Wastewater System(s)

Upon adoption of the Wastewater Management Master Plan, the City shall incorporate recommended improvements into the Capital Improvements Element and amend the Comprehensive Plan as appropriate.

Policy 3-2.1.3 Conditions Governing Development Orders or Permits

Within one year of the effective date of the Plan, the City shall assure that wastewater treatment facilities proposed through development orders or permits for new development or redevelopment shall be designed, installed and maintained consistent with regulations of all Federal, State and local on-site wastewater treatment systems. Performance criteria shall be included within the Land Development Regulations that regulate the location, timing and scale of development in order to ensure that new development is effectively served by wastewater services.

Policy 3-2.1.4 Establish a Schedule for the Marathon Wastewater System

The schedule for the Marathon Wastewater System shall be established as follows:

**Marathon Wastewater System
Design Build Operate
Preliminary Schedule**

Activity (RFP, Public Meeting, Site Acquisition, or Environmental Assessment)	Date			
	RFP	Meeting	Site Acquisition	Environmental Assessment
Acquire Crawl Key Site			Done	Done
Begin RFP Preparation	1-Sep-03			
Complete First Draft of RFP, and submit to EP	30 Sep-03, 10-Oct-03			
EP Coordination Meeting		17-Oct-03		
Revise RFP Documents-Complete Second Draft of RFP and Submit to EP	12-Nov-03, 14-Nov-03			
Coordination Meeting, Council Meeting		19-Nov-03, 9-Dec-03		
Contract with EA Firm				18-Dec-03
RFP Assistance-Contract with Consultant	18-Dec-03			
Initiate Coordination with COE				18-Dec-03
Follow up with COE				Continuous
EP Coordination Meeting		9-Jan-04		
Package Plant Meeting		27-Jan-04		
Package Plan Follow up	Continuous			
Initiate Trailer Park Coordination, Modify Rule	27-Jan-04			
Trailer Park and Rule Follow up	Continuous			
RFP Consultant Review	9-Feb-04			
EP Coordination Meeting		11-Feb-04		
Complete Evaluation of PS/VPS Sites			17-Feb-04	17-Feb-04
Initiate Utility and FDOT Coordination	18-Feb-04			
Utility and FDOT Follow up	Continuous			
EP Coordination Meeting		12-Mar-04		
Initiate Drawing Revisions	15-Mar-04			
Conduct Public Meeting to Describe Project and Identify Sites (by City)		????		
Initiate Acquisition of WWTP and PS/VPS Sites			????	
EP Coordination Meeting		16-Apr-04		
Trailer Park Meeting		6-Apr-04		
Survey and Geotechnical	3-May-04			

Source: Florida Keys Aqueduct Authority, February, 2005

**Marathon Wastewater System
Design Build Operate
Preliminary Schedule**

(Continued)

Activity (RFP, Public Meeting, Site Acquisition, or Environmental Assessment)	Date			
	RFP	Meeting	Site Acquisition	Environmental Assessment
Initiate Drawing Revisions	10-May-04			
Submit Final RFP to EP and FDEP	4-May-04			
EP Coordination Meeting		21-May-04, 27-May-04		
Final Review of RFP Documents	7-May-04			
Legal Review	11-Jun-04			
Revise RFP Documents – Complete Final Documents	11-June-04			
Complete EA Information to COE				Continuous
Conduct Public Meeting for Status Update (by City)		????		
Advertise RFP	30-Jun-04			
Pre-Submittal Meeting for Proposers	21-Jul-04			
EP Coordination Meeting	28-Jul-04, 20- Aug-04, 10- Sept-04, 18- Oct-04, 17- Nov-04, 21- Nov-04, 15- Dec-04			
Conduct Public Meeting for Status Update		25-Aug-04		
Conduct Public Meeting for PS/VPS Sites			1-Sept-04, 30- Nov-04	
COE Finalizes Draft EA and Submit to Proper Agencies				31-Dec-04
Receive Proposals and Submit Qualifications Proposals to Evaluation Panel	15-Dec-04			
EP Coordination Meeting and Conduct Proposers Interviews		13-Jan-05		
EP Coordination Meeting and Final Qualifications Scoring		13-Jan-05		
Invitation for Cost Proposals	20-Jan-05			
Receive and Open Cost Proposals	27-Jan-05			
Complete Review of Cost Proposal	8-Feb-05			
EP Coordination Meeting and Obtain Additional Information from Proposers		9-Feb-05		
Prepare Final Ranking	16-Feb-05			
EP Coordination Meeting – Approve Final Ranking		17-Feb-05		
Finalize Terms of Acquisition of WWTP and PS/VPS Sites			3-Mar-05	
Present at City Council Meeting		8-Mar-05		
Present at FKAA Board Meeting		24-Mar-05		
Award Contract	24-Mar-05			
Conduct Public Meeting for Status Update (by City)		????		

Source: Florida Keys Aqueduct Authority, February 2005

Objective 3-2.2 Reduce Impacts of Wastewater Systems

The City shall regulate land use and development to conserve potable water and protect the functions of natural drainage features and groundwater from the impacts of wastewater systems.

Policy 3-2.2.1 On-Site Wastewater Disposal Facilities to Minimize Potential Environmental Impacts

Within one year of the effective date of the Plan, the City shall adopt Regulations, which ensure that wastewater disposal facilities shall be designed and located in a manner that in the event of a power failure, untreated effluent will not be discharged into any surface body of water, groundwater or wetland.

Policy 3-2.2.2 Prepare Design Criteria, Minimum Performance Standards and Level of Service Standards

Within two years of the effective date of the Plan, to further protect water quality, the City shall, based on the results of the City's Wastewater Management Master Plan, adopt revised level of service standards in the Plan and incorporate into the Land Development Regulations threshold design criteria, minimum performance standards and revised level of service standards.

Policy 3-2.2.3 Reduce Environmental Impacts

Within one year of the effective date of the Plan, the City shall adopt Land Development Regulations to ensure that the siting of any wastewater disposal system has the least environmental impact. Considerations shall include but not be limited to:

- a. restricting the location of any discharge point to as far away as possible from any water body.
- b. locating OSDS drain fields in the least environmentally sensitive portion of a parcel proposed for development.
- c. restricting the location of any new centralized facilities from environmentally sensitive parcels.
- d. appropriately sizing facilities consistent with limited growth objectives.
- e. identifying and implementing reuse alternatives, and
- f. ensuring that pipes carrying untreated effluent shall not cross any body of water.

Policy 3-2.2.4 Eliminate Phosphorous

The City of Marathon, in conjunction with appropriate Federal, State, and local agencies, shall continue to minimize or eliminate the use of products containing phosphorous.

Policy 3-2.2.5 Ensure Design Compliance

The City, in conjunction with the FKAA, shall ensure that wastewater disposal facilities shall be designed to meet the water quality standards established under State Statute, 9J-5.01 (2)(c)2

Policy 3-2.2.6 Promote Reuse/Recycling of Treated Wastewater

The City, in conjunction with the FKAA, shall continually investigate the potential for reuse-recycling of treated wastewater and when feasible or when funding becomes available shall implement such a program. 9J-5.01 (2)(c)1

Objective 3-2.3 Correct Existing Deficiencies

The City of Marathon, in conjunction with DOH, shall correct existing facility deficiencies by requiring the elimination of cesspits, improvement of failing septic tanks and package treatment plants, and the regulation of live-aboards.

Policy 3-2.3.1 Eliminate Cesspits

The Wastewater Management Master Plan shall provide a cesspit identification and replacement process to be coordinated with the State of Florida Department of Health (DOH), which shall continue through all phases of wastewater infrastructure improvements. All cesspits within the City shall be replaced by 2010.

Policy 3-2.3.2 Nutrient Reduction Credits (NRC)

Effective July 13, 2005, no nutrient credits shall be required for ROGO allocations if the local government has made satisfactory progress in meeting the deadlines established by the work program adopted by rule after March 15, 2004. The purpose of the NRC program is to ensure that no net increase in nutrient loading occurs as a result of permitted development. This program shall require that new development obtain NRCs as generated from removal of cesspits and upgrading of other wastewater treatment facilities in accordance with the following table excerpted from Rule 28-20.100 and pursuant to the Coordinated Permit Review Agreement executed by the City:

	TREATMENT SYSTEM UPGRADE TO			
	On-Site	Centralized		
	OWNR or Equivalent On-Site Treatment and Disposal Systems	Secondary	Best Available Treatment (BAT)	Advanced Wastewater Treatment (AWT)
Cesspit	1 EDU Credit	1 EDU Credit	1 EDU Credit	1.5 EDU Credit
Substandard On-Site	0.5 EDU Credit	0.5 EDU Credit	1 EDU Credit	1.5 EDU Credit
Approved On-Site	0.5 EDU Credit	0 EDU Credit	1 EDU Credit	1.5 EDU Credit
Secondary	N/A	N/A	1 EDU Credit	1.5 EDU Credit

Policy 3-2.3.3 Ensure Connection to Public Treatment Plants

In accordance with the Sewage Connection Ordinance all existing development shall connect to public treatment plants when available. As wastewater facilities become available, affected property owners within the improvement area shall have 30 days to connect to the new or upgraded facility.

Policy 3-2.3.4 Improve Failing Package Treatment Plants

Through development review the City shall continue to cooperate with the Department of Environmental Protection to ensure that failing package plants are improved to meet State

standards and connect, in accordance with the Sewage Connection Ordinance, to public treatment plants when available.

Policy 3-2.3.5 Implement the No Discharge Zone Policy

The City shall continue to implement the 'No Discharge Zone' policy of the FKNMS and shall implement the Marina policies relating to pump-out requirements that are established in the Coastal Element (creating a 'No Discharge' Zone), fee requirements and enforcement provisions designed to reduce pollutant discharges into surface waters from moored/anchored vessels and floating structures (live-aboards) in nearshore waters.

GOAL 3-3 SOLID WASTE

The City shall provide for the adequate collection, disposal and resource recovery of solid waste in an environmentally sound and economically feasible manner to meet the needs of present and future City residents.⁴ 9J-5.011(2)(a)

Objective 3-3.1 Provide Solid Waste Disposal

The City shall implement solid waste disposal methods which meet the projected demands for disposal. These disposal demands shall be met either by continuation of the City's current haul out contract or by other means as determined by the City. 9J-5.011(2)(b)2

Policy 3-3.1.1 Ensure Land Fill Site Capacity

The City shall coordinate land use decisions with the annual review and projection of available capacity of the Dade County landfill site.

Policy 3-3.1.2 Prohibit Solid Waste Disposal Site in the City

Upon the effective date of the Plan, no solid waste and no wastewater residual disposal sites shall be allowed within the City.

Objective 3-3.2 Promote Recycling

The City shall strive for a 30 percent diversion rate of the municipal solid waste stream through recycling, where technically feasible. 9J-5.011(2)(b)2

Policy 3-3.2.1 Implement Curbside Recycling

The City shall assess collection practices, rates of curbside collection and net material recovery, to design and implement a citywide, mandatory, curbside recycling program for residential and commercial locations. Within two years of the effective date of the Plan, the City, in conjunction with Monroe County, shall implement a citywide mandatory curbside recycling program, unless an alternate method of recycling is put in place. 9J-5.011(2)(c)1

⁴ This service is provided by Monroe County through an Interlocal Agreement with the City of Marathon.

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LEVERAGE DOCUMENTS
LETTER OF COMMITMENT

City of Marathon CDBG Small Cities Application

Part III – Sources and Use of Funds Leverage

The City of Marathon has in its general fund \$137,500 earmarked for use for CDBG eligible activities that directly enhance or expand the scope of the CDBG Small Cities program for sewer hook-ups. These funds will be expensed between the site visit and administrative close-out.

Peter Rosasco, Director of Finance, City of Marathon

READINESS TO PROCEED

Readiness To Proceed

Service Area	EDUs Served	Collection System Completion Date	Collection System Cost	Collection System % Complete	WWTP Completion Date	WWTP Cost	WWTP % Complete
1	138	August 30, 2010 ¹	\$430,746	20%	Not Awarded	Est. \$2,100,000	0%
2	0						
3	1480	January 16, 2011	\$6,342,332	36%	July 31, 2010	\$4,607,000	60%
4	2389	May 16, 2010 ²	\$20,701,579	99%	March 17, 2010	\$7,453,019	100%
5	2934	April 21, 2011	\$19,126,494	88%	WWTP - Not Awarded Vac Station - Oct 9, 2010	WWTP Est. \$6,500,000 Vac Station \$1,429,235	0% 26%
6	928	April 20, 2010 ²	\$9,868,660	95%	Completed	\$5,499,402	100%
7	796	Not Awarded	\$5,705,000	0%	TBD	Estimated \$3,985,000	0%

LOCAL GOVERNING BODY'S RESOLUTION
FOR SIGNATURE DESIGNATION

CITY OF MARATHON

RESOLUTION No. _____, 2010

A RESOLUTION OF THE COUNCIL OF THE CITY OF MARATHON, FLORIDA, AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE FLORIDA DEPARTMENT OF COMMUNITY AFFAIRS SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, AUTHORIZING THE MAYOR AND/OR CITY MANAGER TO EXECUTE THE APPLICATION, AWARD AGREEMENT, PROGRAM DOCUMENTS, REPORTS, AND CLOSE OUT DOCUMENTATION

WHEREAS, the Florida Small Cities Community Development Block Grant (CDBG) program is a competitive grant program administered by the Florida Department of Community Affairs (DCA) that addresses critical housing and infrastructure needs of the elderly, disadvantaged, and low to moderate income populations;

WHEREAS, the City of Marathon is eligible to apply to DCA for funding from the Small Cities Community Development Block Grant program;

WHEREAS, the City of Marathon has identified a need for physical housing improvements to benefit low-to-moderate income persons;

WHEREAS, the Marathon City Council conducted a first Public Hearing on June 8, 2010, to obtain citizen input as to the type of grant application that it should submit to the DCA under the FFY 2010 Small Cities CDBG Program;

WHEREAS, the Council of the City of Marathon conducted a second Public Hearing on July 13, 2010, to allow citizens to review and comment on a proposed 2010 Small Cities CDBG Housing Rehabilitation grant application;

WHEREAS, as a result of the second public hearing, the Council agreed to submit a 2010 Small Cities CDBG Application;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Marathon, Florida, that the City hereby:

1. Authorizes the submission of FFY2010 Small Cities Community Development Block Grant application to the Florida Department of Community Affairs;
2. Authorizes the Mayor and/or City Manager to execute the application, award agreement, program documents and reports including close-out documentation;
3. Adopting the City of Marathon's Comprehensive Plan as the City's Community Development Plan;
4. And that this Resolution shall go into effect immediately upon its passage and adoption by the signatures of the Council and the Clerk of the Council.

PASSED AND ADOPTED by the Council of the City of Marathon, Florida, at a regular meeting of said Board held on the 26th day of October, 2010.

Mayor Ginger Snead _____
Vice-Mayor Mike Cinque _____
Councilmember Richard Keating _____
Councilmember Dick Ramsey _____
Councilmember Pete Worthington _____

ATTEST: DIANE CLAVIER, Clerk

CITY COUNCIL OF THE
CITY OF MARATHON, FLORIDA

By: _____
Clerk

By: _____
Ginger Snead, Mayor

Approved as to legal sufficiency: _____
City Attorney

Date: _____

HOUSING ASSISTANCE PLAN

CITY OF MARATHON
2009 SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT
HOUSING CATEGORY - HOUSING ASSISTANCE PLAN

1. All funds awarded will be a grant to the beneficiary and housing unit.
2. The process for selecting, accepting, reviewing and approving requests for assistance will be by advertisement in local newspapers of general circulation on at least two occasions for a minimum thirty (30) day application period. Any subsequent application periods shall meet the criteria outlined above.

Properties to be addressed shall meet all of the following criteria:

- Single Family
- Owner occupied
- Primary residence
- Contain Housing Code, Housing Quality Standards or Health/Safety Violations

Priority within the applications meeting the primary criteria shall be as follows:

- Multiple citations for violation of Housing Code 15 points
- Elderly 10 points
- Handicapped 5 points
- Single Head of Household (2 or more persons) 5 points
- Length of Ownership 5 points maximum
(0-5 yrs=0, 6-10 yrs=2, 11-15 yrs=3, 16 yrs+=5)

In the event of tie scores, very low-income households will receive priority.

3. Conflicts of interest will be addressed pursuant to 24 C.F.R. Section 570.489 and Chapter 112.311-112.3143, F.S. timely by immediate identification of potential conflicts.

Additionally, beneficiaries will be identified in the minutes of the Marathon City Council and the Citizens Advisory Task Force meetings so that any previously unknown conflicts may be surfaced. The conflicts will be acknowledged publicly along with the final selection of beneficiaries.

It is the intent of the City of Marathon and the Citizens Advisory Task Force to deal with these conflicts if the conflict occurs on a local level and request waiver for acknowledgement of the conflicts when appropriate.

4. The Monroe County Housing Authority will perform HUD Section 8 Housing Quality Standards (HQS) inspections on all properties to be rehabilitated to ensure compliance with the local safe housing code and safe, sanitary and decent housing to determine what rehabilitation work must be done on each eligible housing structure. All work required to meet HUD Housing Quality Standards and local housing code will be completed for each unit addressed.
5. The maximum amount of CDBG funds that may be expended on any one housing unit is \$25,000.00. This amount may only be exceeded by a recorded vote of the Marathon City Council.
6. The City will not address the rehabilitation of rental units under this process.
7. The City of Marathon will assist in the rehabilitation of mobile homes, modular homes or other forms of manufactured housing subject to paragraph 8 below.

8. The City will not provide assistance to beneficiaries for those housing units that are unfeasible to repair under CDBG and Housing Assistance Plan guidelines. Additionally, the City will not provide assistance to properties where the post rehabilitation value, exclusive of land, is less than the cost of rehabilitation. It is noted that due to extremely high median housing values, this is an unlikely situation.
9. All program participants will be advised routinely via formal written notification of their status in the program and specifically when a previously selected housing unit is deleted from the rehabilitation program.
10. The City will not provide CDBG assistance to beneficiaries of housing units who do not participate in the National Flood Insurance Program. The amount of said insurance must be equal to or greater than the amount of CDBG funds expended on the rehabilitation of said unit. Potential beneficiaries will be provided the opportunity to purchase said insurance at their own expense.
11. The City will require a final inspection by qualified entities for acceptance of the contractor's final work. All rehabilitation work is subject to the City's building permit and inspection process.
12. The City will ensure that ownership of non-rental units by the occupying beneficiary is confirmed, they have the right to encumber the property and provide permission to a contractor to undertake construction work on the unit. This will be accomplished through coordination with the Monroe County Tax Appraiser's Office.
13. The City through the CDBG Program does not have any plans to declare a housing structure to be demolished or through its action, be converted to a non-LMI structure.
14. The City through the Monroe County Housing Authority will develop bid proposals to be bid upon by contractors and interface with beneficiaries to ensure the contractor performs to the contract terms. All construction contracts will be between the property owner and the contractor.

The following "Green" Rehabilitation Standards shall apply to all housing rehabilitation work:

1. Any appliances replaced or installed shall be Energy Star;
 2. Any door and/or window replaced or installed shall be Energy Star.
 3. Any lighting fixture replaced or installed shall be Energy Star.
 4. Weatherization of all homes rehabilitated. At a minimum, weatherization shall include attic, and if appropriate, floor insulation as well as sealing all exterior walls. Other weatherization activities are at the local government's option. (New home construction is presumed to meet the minimum insulation and sealing requirements.
 5. Any replaced or new (for new home construction) HVAC unit shall have a SEER rating of at least 14.
15. The City will review its local codes to determine that the property proposed for rehabilitation is in compliance with local codes prior to the initiation of any housing rehabilitation activities and issuance of a building permit.
 16. The age of participating housing unit to be addressed will be verified by obtaining the Property Records Card for each unit in the Official Records of the Monroe County

Tax Appraiser's Office. Coordination with the Bureau of Historic Preservation will take place as appropriate.

17. The Monroe County Housing Authority will test as required for lead based paint abatement when addressing pre-1978 homes following whatever program requirements exist.
18. Since virtually all housing structures to be addressed will be contained in the 100-year flood plain by virtue of the geographic configuration and location of the City, the City will follow and comply with all applicable Federal Emergency Management Agency (FEMA) requirements when addressing housing units.
19. The Monroe County Housing Authority, on behalf of the City of Marathon, will document completion of construction by ensuring that each housing unit case file shall contain the following information:
 - a. A statement from the contractor that all items on the initial work write up as modified through change orders have been completed;
 - b. An acknowledgement that the housing unit meets the applicable local codes and Section 8 Housing Quality Standard (HQS);
 - c. A signed acknowledgment by the housing unit owner or his or her personal representative that the work has been completed based on the work write up and change orders. Should all requirements be fulfilled and the homeowner or their representative refuse to acknowledge completion of the work, the housing unit case file shall be documented with a statement detailing the stated reason for said refusal;
 - d. The documentation shall be completed prior to the submission of the administrative closeout package and shall accompany the administrative closeout package when submitted to the Department of Community Affairs; and
 - e. The following data will be provided by housing unit and summarized by activity as part of the administrative closeout for each activity providing direct benefit:
 - Address of each housing unit rehabilitated with CDBG funds, the date the construction was completed on the housing unit, and the amount of CDBG funds expended on that unit;
 - Whether the household is headed by a female, the number of handicapped persons in the household, the number of elderly persons in the household, and the LMI or VLI status of the household.
 - The number of occupants of the household, categorized by sex; and
 - The racial demographics of the household by number (white, black, Hispanic, Asian/Pacific Islander, or American Indian/Alaskan Native.

PUBLIC HEARING DOCUMENTATION



Published Twice Weekly
Marathon, Monroe County, Florida

PROOF OF PUBLICATION

**STATE OF FLORIDA
COUNTY OF MONROE**

Before the undersigned authority personally appeared **WAYNE MARKHAM** who on oath, says that he is **PUBLISHER** of the **FLORIDA KEYS KEYNOTER**, a twice weekly newspaper published in Marathon, in Monroe County, Florida: that the attached copy of advertisement was published in said newspaper in the issues of: *(date(s) of publication)*

May 22, 2010

Affiant further says that the said FLORIDA KEYS KEYNOTER is a newspaper published at Marathon, in said Monroe County, Florida, and that the said newspaper has heretofore been continuously published in said Monroe County, Florida, twice each week (on Wednesday and Saturday) and has been entered as a second class mail matter at the post office in Marathon, in Monroe County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement. The affiant further says that he has neither paid nor promised any person, firm, or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper(s) and that The Florida Keys Keynoter is in full compliance with Chapter 50 of the Florida State Statutes on Legal and Official Advertisements.

Dennis White
Sworn to and subscribed before me
this 21 Day of June, 2010
(SEAL)

Beverly Traeger
Notary



CITY OF MARATHON, FLORIDA

9805 Overseas Highway, Marathon, Florida 33050
Phone: (305) 743-0033

NOTICE OF FIRST PUBLIC HEARING

**NOTICE OF PUBLIC HEARING REQUIRED TO APPLY FOR
COMMUNITY BLOCK DEVELOPMENT GRANT SMALL CITIES FUNDS
FOR THE FFY 2009 AND FFY 2010 GRANT CYCLE WITH THE INTENT
OF RECEIVING CITIZEN VIEWS CONCERNING THE COMMUNITY'S
VIEWS ON ECONOMIC AND COMMUNITY DEVELOPMENT NEEDS
FOR THE CITY OF MARATHON, FLORIDA**

The City of Marathon is considering applying to the Florida Department of Community Affairs (DCA) for a FY 2009 and 2010 Small Cities Community Development Block Grant (CDBG) of up to \$750,000. If the FFY 2009 application is not funded the City is considering applying to the DCA for a FFY 2010 Small Cities CDBG of up to \$750,000. These funds must be used for one of the following purposes:

1. To benefit low and moderate income persons; or
2. To aid in the prevention or elimination of slums or blight; or
3. To meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and where other financial resources are not available to meet such needs.

The activity categories for which these funds may be used are in the areas of housing, neighborhood and commercial revitalization, or economic development (new jobs). Eligible uses of funds include such physical improvement activities as housing and commercial building rehabilitation, clearance, water and sewer improvements, street improvements, drainage, housing site development, parking, and loans to businesses. Additional information regarding the range of activities that may be undertaken will be provided at the public hearing.

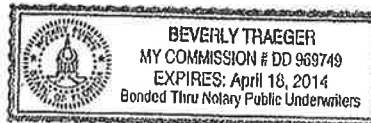
For each activity that is proposed, at least 70% of the funds must benefit low and moderate income persons.

In developing an application for submission to DCA, the City must plan to minimize displacement of persons as a result of planned CDBG activities. In addition, the City is required to develop a plan to assist displaced persons.

The public hearing to receive citizen views concerning the community's housing, economic and other community development needs will be held on June 08, 2010 at 5:30PM, or as soon as possible thereafter as the matter can be heard, during the City Council Meeting held at 2798 Overseas Highway, Marathon, Florida 33050 in the EOC room. This is a handicapped accessible facility. Non English speaking, deaf, or visually impaired persons needing an interpreter or any handicapped person requiring special accommodation should contact, Diane Clavier at (305) 289-5020 at least five calendar days prior to the meeting.

A FAIR HOUSING/EQUAL OPPORTUNITY/HANDICAP ACCESS JURISDICTION

Published Keynoter 05/22/10





CITY OF MARATHON, FLORIDA

9805 Overseas Highway, Marathon, Florida 33050
Phone: (305) 743-0033

CITY OF MARATHON

NOTICE OF SECOND PUBLIC HEARING AND ADVISORY COUNCIL MEETING

The City of Marathon is applying to the Florida Department of Community Affairs (DCA) for a grant under the Housing Rehabilitation category in the amount of \$750,000 under the 2009 Small Cities Community Development Block Grant (CDBG) Program and, in the event that application is not funded, the City of Marathon will apply for the 2010 Small Cities Community Development Block Grant (CDBG) program. For each activity that is proposed, 70% of the funds must benefit low to moderate income (LMI) persons. The activities, dollar amount and estimated percentage benefit to low and moderate income persons for which the City is applying are:

Activity	Budget (Approximate)	LMI %
Housing Rehabilitation (to include sewer hook-ups)	\$637,500	100%
Administration	\$112,500	N/A
TOTAL BUDGET	\$750,000	

The City has or will adopt an anti-displacement and relocation plan before submission of the grant. The City will assist displaced persons with grant funds, as indicated in the budget and policy.

All affected City of Marathon, FL residents are invited to the public hearing to provide citizens the opportunity to comment on the application will be held July 13th, 2010, at 5:30 PM, or as soon as possible thereafter as the matter can be heard during the City Council Meeting held at 2798 Overseas Highway, Marathon, Florida 33050 in the EOC Room. For information concerning the public hearing and/or grant application contact Susie Thomas, Community Services Director, 9805 Overseas Highway, Marathon, FL, phone number 305-743-0033. A draft copy of the application will be available for review at that time. A final copy of the application will be made available at the office of the Community Services Director, 9805 Overseas Highway, Marathon, FL 33050 Monday through Friday between the hours of 9:00 a.m. to 4:00 p.m. no more than five days after Jul 22, 2010. The application will be submitted to DCA on or before July 22, 2010 (or later if the application deadline is extended). All City of Marathon, FL residents have the right to appear at the hearing and to file written objections with the City Clerk anytime prior to the public hearing. Pursuant to Section 286.0105, Florida Statutes, notice is given that if a person decides to appeal any decision made by the Council with respect to any manner considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made.

The EOC Room is a handicap accessible location. Any handicapped person requiring an interpreter for the hearing impaired or the visually impaired should contact the City Clerk at 305-289-5020 at least four (4) calendar days prior to the date of the hearing and an interpreter or Telecommunication Device (TDD) will be provided.

Any non-English speaking person wishing to obtain information about the hearing or to request an interpreter for the hearing should also call the City Clerk's office at 305-289-5020 at least four (4) calendar days prior to the hearing. Si necesita esta informacion en español por favor de llame Marathon at 305-289-5020.

Pursuant to Section 102 of the HUD Reform Act of 1989, the following disclosures will be submitted to DCA with the application. The disclosures will be made available by the City of Marathon and DCA for public inspection upon request. These disclosures will be available on and after the date of submission of the application and shall continue to be available for a minimum period of five years.

1. Other Government (federal, state, and local) assistance to the project in the form of a gift, grant, loan, guarantee, insurance payment, rebate, subsidy, credit, tax benefit, or any other form of direct or indirect benefit by source and amount;
2. The identities and pecuniary interests of all developers, contractors, or consultants involved in the application for assistance or in the planning or development of the project or activity;
3. The identities and pecuniary interests of any other persons with a pecuniary interest in the project that can reasonably be expected to exceed \$50,000 or 10% of the grant request (whichever is lower);
4. For those developers, contractors, consultants, property owners, or others listed in two (2) or three (3) above which are corporations, or other entities, the identification and pecuniary interests by corporation or entity of each of officer, director, principal stockholders, or other official of the entity;
5. The expected sources of all funds to be provided to the project by each of the providers of those funds and the amount provided; and
6. The expected uses of all funds by activity and amount.

A FAIR HOUSING/EQUAL OPPORTUNITY/HANDICAP ACCESS JURISDICTION

KEYNOTER

Published Twice Weekly
Marathon, Monroe County, Florida

PROOF OF PUBLICATION

STATE OF FLORIDA COUNTY OF MONROE

Before the undersigned authority personally appeared **WAYNE MARKHAM** who on oath, says that he is **PUBLISHER of the FLORIDA KEYS KEYNOTER**, a twice weekly newspaper published in Marathon, in Monroe County, Florida: that the attached copy of advertisement was published in said newspaper in the issues of: *(date(s) of publication)*

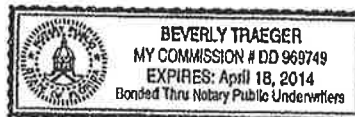
July 7, 2010

All reverse

Affiant further says that the said FLORIDA KEYS KEYNOTER is a newspaper published at Marathon, in said Monroe County, Florida, and that the said newspaper has heretofore been continuously published in said Monroe County, Florida, twice each week (on Wednesday and Saturday) and has been entered as a second class mail matter at the post office in Marathon, in Monroe County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement. The affiant further says that he has neither paid nor promised any person, firm, or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper(s) and that The Florida Keys Keynoter is in full compliance with Chapter 50 of the Florida State Statutes on Legal and Official Advertisements.

Wayne M. Markham
Sworn to and subscribed before me
this 8 Day of July, 2010
(SEAL)

Beverly Traeger
Notary



KEYNOTER

Published Twice Weekly
Marathon, Monroe County, Florida

PROOF OF PUBLICATION

STATE OF FLORIDA COUNTY OF MONROE

Before the undersigned authority personally appeared **WAYNE MARKHAM** who on oath, says that he is **PUBLISHER of the FLORIDA KEYS KEYNOTER**, a twice weekly newspaper published in Marathon, in Monroe County, Florida; that the attached copy of advertisement was published in said newspaper in the Issues of: *(date(s) of publication)*

July 3, 2010

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Wayne Markham
Sworn to and subscribed before me
this 14 Day of July 2010
(SEAL) **KATHLEEN BRYAN**
Comm# DD0736428
Expires 12/12/2011
Kathleen Bryan
Notary
Florida Notary Assn., Inc

CITY OF MARATHON, FLORIDA
9805 Overseas Highway, Marathon, Florida 33050
Phone: (305) 743-0033

**NOTICE OF FAIR HOUSING PUBLIC INFORMATION MEETING
REQUIRED TO ACHIEVE OUTSTANDING PERFORMANCE IN FAIR HOUSING FOR THE
SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION**

The City of Marathon will discuss fair housing during an educational program at approximately 6:15 p.m. during the regular Council Meeting on July 13, 2010. This meeting is intended to provide the public with information concerning fair housing requirements.

All affected City of Marathon, FL residents are invited to attend the discussion to be held at 6:15 p.m., or as soon thereafter as the matter can be heard, on July 13, 2010, at the Marathon Government Center EOC located at 2798 Overseas Highway, Marathon, FL 33050. For information concerning the public meeting contact Susie Thomas, Community Services Director, at 9805 Overseas Highway, Marathon, Florida 33050, phone: 305-743-0033.

The Marathon Government Center EOC is a handicap accessible location. Any handicapped person requiring an interpreter for the hearing, impaired or the visually impaired should contact the City Clerk at 305-289-5020, at least four (4) calendar days prior to the date of the hearing and an interpreter or Telecommunication Device (TDD) will be provided.

Any non-English speaking person wishing to obtain information about the meeting or to request an interpreter for the hearing should also call the City Clerk's office at 305-289-5020 at least four (4) calendar days prior to the hearing. Si necesitas esta informacion en español por favor llama City of Marathon at 305-289-5020.

A FAIR HOUSING/EQUAL OPPORTUNITY/HANDICAP ACCESS JURISDICTION

Published Keynoter 7/7/10

SPECIAL DESIGNATION

PREAMBLE

The City of Marathon, central in the Florida Keys archipelago, is comprised of numerous islands accessed by U.S. Highway 1. The geography, beautiful weather and physical beauty of the waters surrounding the City attract many seasonal and short-term visitors. This has increased the pressure for all types of development, inflated the living costs and decreased the availability of affordable housing. Marathon, together with the rest of the Florida Keys, is designated an Area of Critical State Concern, pursuant to Section 380.0552, Florida Statutes.

As an Area of Critical State Concern, protection of the fragile coastal and natural resources is essential. Although essential, implementation of necessary surface water management, wastewater management and building upgrades for the aging Marathon community creates an economic burden on its residents and government. In the City, the economy is dominated by the tourism industry. Most of the City's permanent residents work in tourist related fields. Nearly all of the existing tourism facilities in the City are aging. At this time revitalization of these facilities is necessary not only to enable competition in the tourism industry but to bring about compliance with current building and environmental standards to protect the coastal and natural resources.

The social and economic vitality of Marathon is in jeopardy and must be ensured through protection of the fragile, natural resources and revitalization and development that protects the unique character, historical and cultural heritage of the City.

With the knowledge that the City needs redevelopment and new development to provide the necessary improvements to guarantee the residents of the City a clean, healthy environment and a sound economy in which to live and enjoy their families, it is the desire and intent of the City through the Goals, Objectives and Policies of the adopted Comprehensive Plan and Land Development Regulations implementing the Plan to protect our character, environment and viability through:

- Protection of the small town family feel of the community
- Continued utilization of the established mixed-use pattern of the community
- Protection of the heritage of the commercial fishing industry
- Acknowledgement and protection of a character that is unique to the Keys
- Protection of existing and increased affordable housing opportunities
- Implementation of effective surface water management strategies
- Systematic removal of failing and inadequate on-site wastewater disposal systems
- Implementation and installation of a central wastewater facility
- Protection and enhancement of sensitive upland, wetland and submerged land habitat
- Protection for the existing uses, densities and intensities
- Providing new investment and reinvestment opportunities
- Ensuring new development and redevelopment protects the environment
- Ensuring new and redevelopment compliments and enhances community character
- Implementation of thoughtful, controlled growth

Rick Scott
GOVERNOR



Cissy Proctor
EXECUTIVE DIRECTOR

January 9, 2017

The Honorable Mark Senmartin
Mayor, City of Marathon
9805 Overseas Highway
Marathon, Florida 33050

RE: Notice of Administrative Closeout
Small Cities Community Development Block Grant (CDBG) Program
Contract Number: 11DB-C5-11-54-02-H 16

Dear Mayor Senmartin:

Congratulations on the successful completion of your CDBG subgrant agreement. Enclosed is a signed copy of the administrative closeout form for the agreement. **Final closeout will occur after the Department receives and approves all required audits.** The required audits must be received no later than nine months after the close of the audit period or by June 30. Audits must comply with Title 2 Code of Federal Regulations Part 200. Please refer to section **(6) Audit Requirements** of your contract for additional information.

Any costs questioned and subsequently disallowed by the final audit may be required to be refunded to the Department. Additionally, should there be any changes to your final expenditures as shown on the **Section V. Status of Accomplishments and Expenditures** page; a revised closeout form must be submitted, along with a refund for any unexpended amount.

You must retain all CDBG records for six years following the date of final closeout of this contract. If any litigation, claim, or audit is started before the end of the six-year period, records must be kept until all issues involving the subgrant agreement are resolved. Please keep a copy of this letter in your CDBG file.

If you have any questions, please call Charles Wyatt at (850) 717-8409 or contact him by e-mail at Charles.Wyatt@deo.myflorida.com.

Sincerely,

Taylor Teepell
Director, Division of Community Development

TT/cw

Enclosure

cc: ✓ Mr. Charles Lindsey, City Manager, City of Marathon
Mr. Calvin Knowles, MPA, Senior Consultant, Government Services Group, Inc.

Florida Department of Economic Opportunity | Caldwell Building | 107 E. Madison Street | Tallahassee, FL 32399
850.245.7105 | www.floridajobs.org
www.twitter.com/FLDEO | www.facebook.com/FLDEO

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Rick Scott
GOVERNOR



Cissy Proctor
EXECUTIVE DIRECTOR

January 9, 2017

The Honorable Mark Senmartin
Mayor, City of Marathon
9805 Overseas Highway
Marathon, Florida 33050

RE: Notice of Administrative Closeout
Small Cities Community Development Block Grant (CDBG) Program
Contract Number: 11DB-C5-11-54-02-H 16

Dear Mayor Senmartin:

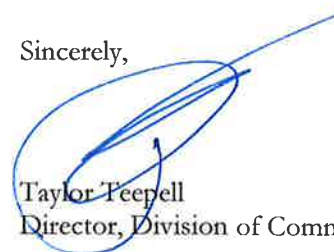
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If you have any questions, please call Charles Wyatt at (850) 717-8409 or contact him by e-mail at Charles.Wyatt@deo.myflorida.com.

Sincerely,



Taylor Teepell
Director, Division of Community Development

TT/cw

Enclosure

cc: Mr. Charles Lindsey, City Manager, City of Marathon
Mr. Calvin Knowles, MPA, Senior Consultant, Government Services Group, Inc.

Florida Department of Economic Opportunity | Caldwell Building | 107 E. Madison Street | Tallahassee, FL 32399
850.245.7105 | www.floridajobs.org
www.twitter.com/FLDEO | www.facebook.com/FLDEO

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Administrative Closeout Report

Section I. Contract Information

Contract Number: 11DB-C5-11-54-02-H16		Beginning Date: 6/21/2011	
		Ending Date: 6/30/2016	
Recipient: City of Marathon		Recipient's FEIN: 65-0984873	
Recipient's DUNS Number: 148386910			
Local Contact Name: Charles Lindsey		Contact's Phone Number: 305-743-0033	
1. Indicate how the project was carried out (administration and construction):	Recipient Employees <input type="checkbox"/>	Contractors <input checked="" type="checkbox"/>	Both <input type="checkbox"/>
2. Indicate how beneficiary data was collected: (Check all that apply.)	Census <input type="checkbox"/>	Survey <input type="checkbox"/>	Income Verification Form <input checked="" type="checkbox"/> (for Housing or ED)
3. Enter the Census Tract and Block Group numbers for all service areas or the project area: N/A <input type="checkbox"/>	Census Tracts and Corresponding Block Groups: N/A		
4. If location of activities has changed since the initial award was made, and a revised map was not previously submitted, is a map included?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
5. Is a Property Management Register included?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
6. If an infrastructure project, is an engineering certification included?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
7. Are project photos included, if required by the subgrant agreement?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
8. Is documentation of all fair housing activities conducted after the last monitoring visit included?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
9. Is a copy of the final construction draw request, including any change orders, included?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
10. Is the project located in a Historic District?			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
11. Is the project located in a Presidentially Declared Disaster Area?			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
12. Is the project a Brownfield Activity?			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
13. Did the local government provide the assistance (to the beneficiaries) in the form of a loan or a grant?	Grant <input checked="" type="checkbox"/>	Loan <input type="checkbox"/>	Deferred, forgivable loan <input checked="" type="checkbox"/>
14. If a loan, indicate:	Interest Rate: 0 %	Monthly Loan Amount: \$ 0.00	Amortization Period in Months: 36

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15. List all other funds, along with the source, used to support the activities funded with this subgrant:			
Type	Source	Amount	
Local Funds (i.e., General Revenue)	City of Marathon Budget	\$ 125,000.00	
Grant(s)		\$	
Private Funds (i.e., Participating Party)		\$	
Loan(s)		\$	
Other, including Program Income (Specify)		\$	
16. Will the project result in program income? <i>Program income earned as a result of Small Cities CDBG and Disaster Recovery subgrants, but not expended before closeout, must be returned to DEO. Make check payable to the Department of Economic Opportunity – CDBG Program and include it with the Closeout.</i>		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
• If program income has already resulted, indicate amount:		\$ 0.00	
• Indicate amount of program income that has been expended to date:		\$ 0.00	
17. Does the local government have CDBG funds on hand? (If yes, you cannot close the contract.)		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If yes : \$ 0.00			
18. Has a final Request for Funds been submitted? (If not, you cannot close the contract.)		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

Section II. Public Services, Public Facility and Infrastructure

(To be completed by Commercial Revitalization, Disaster Recovery and Neighborhood Revitalization subgrant recipients. If water or sewer hookups were provided, Section IV must also be completed.)

1. Service (Housing Counseling, etc.)	
a. Number of persons with new access to this service or benefit	110
b. Number of persons with improved access to this service or benefit	N/A
c. Number of persons now receiving a service or benefit that is no longer substandard	N/A
2. Public Facility or Infrastructure Improvement (i.e., Water and Sewer Facilities, Drainage, Street Paving)	
a. Number of persons with new access to this type of public facility or infrastructure improvement	110
b. Number of persons with improved access to this type if public facility or infrastructure improvement	N/A
c. Number of persons served by public facility or infrastructure that is no longer substandard	N/A

Administrative Closeout Report

Section III. Commercial Revitalization and Economic Development

Recipients of Commercial Revitalization grants should only respond to items with an asterisk ().*

Number of businesses assisted with commercial facade treatment*	N/A
Number of businesses assisted that provide goods or services to meet the needs of a service area, a neighborhood, or a community*	N/A
Number of businesses assisted*	N/A
Number of new businesses assisted	N/A
Number of existing businesses assisted	N/A
Number of existing businesses expanding	N/A
Number of existing businesses relocating	N/A
Number of full-time positions created	N/A
Number of full-time positions retained	N/A
Number of full-time low- and moderate-income positions created	N/A
Number of full-time low- and moderate-income positions retained	N/A
Number of persons who were unemployed prior to taking jobs created by this activity	N/A
Number of retained jobs with employer-sponsored health care benefits	N/A
Number of jobs created with employer-sponsored health care benefits	N/A

Enter in the spaces below the number of jobs created and retained by type:

Classification	Created	Retained
Officials and Managers	N/A	N/A
Professional	N/A	N/A
Office and Clerical	N/A	N/A
Sales	N/A	N/A
Technicians	N/A	N/A
Service Workers	N/A	N/A
Craft Workers (skilled)	N/A	N/A
Operatives (semi-skilled)	N/A	N/A
Laborers (unskilled)	N/A	N/A

Administrative Closeout Report
Section IV. Housing Rehabilitation and Hookups

(To be completed by Small Cities CDBG and Disaster Recovery Program subgrant recipients if housing or hookup activities were undertaken. If water/sewer/electrical hookups were provided, please complete all information requested in Section IV.)

Number of single family owner-occupied houses rehabilitated.		96
Number of single family owner-occupied houses replaced one-for-one.		0
Total number of single family owner-occupied houses rehabilitated and replaced.		96
Did the activity involve rental housing?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Number of single family rental houses addressed.		1
Number of multi-family properties addressed.		1
Number of units within the multi-family properties.		14
Number of permanent displacements/relocations.		0
Number of units with elderly residents (62 or older).		30
Number of units with a female head of household.		47
Number of units made handicapped accessible.		N/A
Number of units that qualify as "Energy Star."		N/A
Number of units brought into compliance with lead safety requirements		N/A
If applicable, number of beds created in overnight shelter or emergency housing		N/A
Did the project include:		
• Installing security devices,	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
• Installing smoke detectors,	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
• Performing emergency housing repairs,	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
• Providing supplies and equipment for painting houses,	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
• Operating a Tool Lending Library, or	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
• Mitigation to prevent future damages (strengthened roof, doors, windows, elevations, etc.).	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
For Small Cities CDBG Housing Rehabilitation scoring review only, complete the following:	Proposed	Actual
• Number of Low Income housing units (30.01%-50.0% of area median family income) rehabilitated.		53
• Number of Very Low Income housing units (30.0% or less area median family income) rehabilitated.		57



Administrative Closeout Report

Section IV: Housing Rehabilitation and Hookups – Page 2

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Owner (Last name, first initial)	Occupant (Last name, first initial)	Street Address (street, city and zip) <i>(If replacement, new address.)</i>	Rental (R) or Owner- Occupied (O)	Race (HoH)	Hispanic/ Latino HoH (Y or N)	Indicate MI, LI or VLI	Female HoH (Y or N)	Elderly Resident (Y or N)	Disabled Resident (Y or N)	Total Cost of Rehab or Replacement	Total CDBG Funds Invested	Date Completed mm/dd/yy	RH or RP	Number of Bedrooms
Jean, M	Jean, M	12545 Overseas Hwy. #103, Marathon 33050	O	W	N	LI	Y	N	N	\$ 800.00	\$ 800.00	8/19/14	RH	2
Keeler, T	Keeler, T	59771 Overseas Hwy., Marathon 33050	O	W	N	LI	N	N	N	\$ 1800.00	\$ 1800.00	8/22/13	RH	2
Keeney, M	Keeney, M	648 28th St., Marathon 33050	O	W	N	VLI	Y	N	N	\$ 2890.00	\$ 2980.00	2/27/13	RH	2
Kerstetter, W	Kerstetter, W	243 Orange Ave., Marathon 33050	O	W	N	VLI	N	Y	N	\$ 1830.00	\$ 1830.00	5/1/13	RH	3
Kight, K	Kight, K	350 Coconut Ave., Grassy Key, Marathon 33050	O	W	N	VLI	N	Y	N	\$ 2474.00	\$ 2474.00	10/3/12	RH	3
Kindell, G	Kindell, G	488 88th St. Ocean, Marathon 33050	O	w	N	LI	N	Y	N	\$ 3400.00	\$ 3400.00	2/25/13	RH	4
Klitsch, G	Klitsch, G	660 James Ave., Marathon 33050	O	W	N	LI	N	Y	Y	\$ 1150.00	\$ 1150.00	7/10/13	RH	2
Kollesar, J	Kollesar, J	22 Stirrup Rd., Marathon 33050	O	W	N	LI	N	N	N	\$ 2470.00	\$ 2470.00	9/7/12	RH	2
Kraft, W	Kraft, W	1150 27th St., Marathon 33050	O	W	N	VLI	N	Y	N	\$ 2680.00	\$ 2680.00	11/13/12	RH	2
Lalena, R	Lalena, R	755 25th St Ocean, Marathon 33050	O	W	N	LI	N	Y	N	\$ 1800.00	\$ 1800.00	7/28/14	RH	2
Layne, G	Layne, G	58078 Morton St., Marathon 33050	O	W	N	VLI	Y	Y	Y	\$ 3440.00	\$ 3440.00	7/10/13	RH	3
Maloney, P	Maloney, P	499 91st St Ocean Marathon, 33050	O	W	N	LI	Y	Y	N	\$ 2480.00	\$ 2480.00	3/18/14	RH	2
Markert, J	Markert, J	420 74th St Ocean, Marathon 33050	O	W	N	VLI	N	N	N	\$ 2370.00	\$ 2370.00	4/12/13	RH	2
Daly, G	Matie, R	508 27th St., Marathon 33050	R	W	N	VLI	N	N	N	\$ 2100.00	\$ 2100.00	5/1/13	RH	2

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NHPI = Native Hawaiian/Pacific Islander
AI, AN, W = American Indian or Alaskan Native and White
A, W = Asian and White

AA, W = African American and White
AI, AN, AA = American Indian/Alaskan Native and African American
OMR = Other Multi-Racial



Administrative Closeout Report

Section IV: Housing Rehabilitation and Hookups - Page 3 (if needed)

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McLaughlin, D	McLaughlin, D	105 Stirrup Key Woods Rd, Marathon 33050	O	W	N	LI	Y	Y	N	\$ 1600.00	\$ 1600.00	4/25/14	RH	3
McVey, C	McVey, C	1054 26th St, Marathon 33050	O	W	N	LI	N	Y	N	\$ 2670.00	\$ 2670.00	4/24/13	RH	2
Mendon, L	Mendon, L	256 74th St, Marathon, 33050	O	W	N	VLI	Y	N	N	\$ 2500.00	\$ 2500.00	4/27/12	RH	2
Moreira, N	Moreira, N	712 83rd St. Ocean, Marathon, 33050	O	W	Y	VLI	N	Y	N	\$ 2820.00	\$ 2820.00	7/12/12	RH	2
Morrison, C	Morrison, C	8079 Gulfstream Blvd., Marathon, 33050	O	W	N	LI	N	N	N	\$ 3880.00	\$ 3880.00	6/13/16	RH	2
Murphy, A	Murphy, A	1000 James Ave., Marathon, 33050	O	W	N	VLI	N	Y	Y	\$ 1776.00	\$ 1776.00	10/3/12	RH	1
Perkall, G	Perkall, G	359 Avocado Ave., Marathon, 33050	O	W	N	LI	Y	N	N	\$ 2650.00	\$ 2650.00	4/10/13	RH	2
Pesola, J	Pesola, J	410 17th Ct., Marathon, 33050	O	W	N	VLI	Y	Y	N	\$ 4550.00	\$ 4550.00	3/8/12	RH	1
Platt, J	Platt, J	522 Avenida Premiceria, Marathon, 33050	O	W	N	LI	N	N	N	\$ 3349.00	\$ 3349.00	2/28/12	RH	3
Pressley, L	Pressley, L	925 83rd St., Marathon, 33050	O	W	N	VLI	Y	N	N	\$ 2695.00	\$ 2695.00	5/18/12	RH	2
Pulis, J	Pulis, J	171 Orange Ave., Marathon, 33050	O	W	N	LI	N	N	N	\$ 3340.00	\$ 3340.00	3/20/13	RH	1
Rasmussen, D	Rasmussen, D	7544 Gulfstream Blvd, Marathon 33050	O	W	N	VLI	N	N	N	\$ 2800.00	\$ 2800.00	2/27/13	RH	3
Rathbun, Patricia	Rathbun, Patricia	1153 James Ct., Marathon 33050	O	W	N	VLI	Y	Y	N	\$ 2570.00	\$ 2570.00	7/10/13	RH	2
Richter, G	Richter, G	143 Dorsett Dr., Marathon, 33050	O	W	N	LI	N	N	N	\$ 7200.00	\$ 7200.00	6/19/13	RH	3

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AI, AN, W = American Indian or Alaskan Native and White
A, W = Asian and White

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AI, AN, AA = American Indian/Alaskan Native and African American
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Administrative Closeout Report

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Robertson, C	Robertson, C	734 74th St. Ocean, Marathon, 33050	O	W	N	VLI	Y	Y	B	\$ 4850.00	\$ 4850.00	7/10/13	RH	1
Roche, S	Roche, S	286 Tropical Ave., Marathon, 33050	O	W	N	VLI	Y	Y	N	\$ 3980.00	\$ 3980.00	7/10/13	RH	2
Rodriguez, Y	Rodriguez, Y	12545 Overseas Hwy., #104, Marathon, 33050	O	W	Y	VLI	N	N	N	\$ 800.00	\$ 800.00	8/19/14	RH	2
Ross, R	Ross, R	8052 Shark Dr., Marathon, 33050	O	W	N	LI	N	N	N	\$ 2360.00	\$ 2360.00	10/3/12	RH	3
Rosser, S	Rosser, S	940 83rd St.Ocean, Marathon, 33050	O	W	N	VLI	Y	N	Y	\$ 2200.00	\$ 2200.00	2/13/14	RH	3
Rudacille, A	Rudacille, A	5207 Dogwood Dell, Marathon, 33050	O	W	N	LI	Y	N	N	\$ 3950.00	\$ 3950.00	2/28/12	RH	3
Saladino, J	Saladino, J	8038 Tuna Dr., Marathon, 33050	O	W	N	VLI	N	Y	N	\$ 3580.00	\$ 3580.00	8/3/12	RH	3
Secondi, A	Secondi, A	905 25th St., Marathon, 33050	O	W	N	VLI	N	Y	N	\$ 2350.00	\$ 2350.00	3/20/13	RH	2
Shaffer, M	Shaffer, M	1700 Yellowtail Dr., Marathon, 33050	O	W	N	VLI	Y	Y	N	\$ 2700.00	\$ 2700.00	10/23/13	RH	2
Sheaks, L	Sheaks, L	57453 Goodley St., Marathon, 33050	O	W	N	LI	Y	N	N	\$ 2540.00	\$ 2540.00	10/17/13	RH	3
Sims, E	Sims, E	474 92nd St. Ocean, Marathon, 33050	O	W	N	VLI	N	N	N	\$ 1850.00	\$ 1850.00	12/5/14	RH	2
Smith, D	Smith, D	58486 Morton St., Marathon, 33050	O	W	N	LI	Y	N	N	\$ 2700.00	\$ 2700.00	10/9/13	RH	3
Solie-Child, A	Solie-Child, A	7964 Shark Dr., Marathon, 33050	O	W	N	VLI	Y	N	Y	\$ 4600.00	\$ 4600.00	6/3/16	RH	3
Spelker, K	Spelker, K	977 84th St. Ocean, Marathon, 33050	O	W	N	VLI	Y	N	N	\$ 4100.00	\$ 4100.00	4/12/13	RH	1

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A, W = Asian and White

AA, W = African American and White
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Section IV: Housing Rehabilitation and Hookups – Page 2

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Stelli, J	Stelli, J	393 83rd St Ocean, Marathon, 33050	O	W	N	LI	N	N	Y	\$ 3200.00	\$ 3200.00	3/1/16	RH	2
Stiles, M	Stiles, M	324 23rd St., Marathon, 33050	O	W	N	VLI	N	N	N	\$ 2740.00	\$ 2740.00	4/24/13	RH	2
Swaidan, M	Swaidan, M	225 84th St. Ocean, Marathon, 33050	O	W	N	LI	Y	N	N	\$ 2000.00	\$ 2000.00	4/10/14	RH	2
Tatgenhorst, J	Tatgenhorst, J	371 69th St. Ocean, Marathon, 33050	O	W	N	LI	Y	N	N	\$ 2470.00	\$ 2470.00	11/15/13	RH	2
Turcotte, D	Turcotte, D	272 Lime Dr., Marathon, 33050	O	W	N	VLI	N	Y	N	\$ 2484.00	\$ 2484.00	2/13/14	RH	1
Walsh, M	Walsh, M	475 68th St. Ocean, Marathon, 33050	O	W	N	LI	N	N	N	\$ 3370.00	\$ 3370.00	7/30/13	RH	5
Ward, B	Ward, B	205 Guava Ave., Marathon, 33050	O	W	N	VLI	Y	Y	N	\$ 1840.00	\$ 1840.00	4/24/13	RH	2
Wells, B	Wells, B	2016 Yellowtail Dr., Marathon, 33050	O	W	N	VLI	Y	Y	N	\$ 2140.00	\$ 2140.00	8/7/12	RH	2
Whitezell, P	Whitezell, P	424 81st St., Marathon, 33050	O	W	N	VLI	N	N	N	\$ 1200.00	\$ 1200.00	11/12/13	RH	1
Whitman, S	Whitman, S	240 Calle Limon, Marathon, 33050	O	W	N	LI	Y	Y	N	\$ 3180.00	\$ 3180.00	2/28/12	RH	2
Willard, A	Willard, A	185 25th St., Ocean, Marathon 33050	O	W	N	LI	Y	N	N	\$ 4480.00	\$ 4480.00	11/19/15	RH	2
Young (Anisko), G	Young (Anisko), G	58662 Overseas Hwy., Marathon, 33050	O	W	N	VLI	Y	N	Y	\$ 21900.00	\$ 21900.00	6/13/16	RH	3
Middle Keys Community Land Trust	#1 Stayduhar, J.	204 91st St., Marathon	R	W	N	LI	N	N	N	\$ 2142.86	\$ 2142.86	4/5/16	RH	1
Middle Keys Community Land Trust	#2 Palmer, J.	204 91st St., Marathon	R	W	N	LI	N	N	N	\$ 2142.86	\$ 2142.86	4/5/16	RH	1

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Administrative Closeout Report

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Middle Keys Community Land Trust	#3 Perez, A.	204 91st St., Marathon, 33050	R	W	Y	LI	N	N	N	\$ 2142.86	\$ 2142.86	4/5/16	RH	1
Middle Keys Community Land Trust	#4 Schackman, J.	204 91st St., Marathon, 33050	R	W	N	VLI	N	Y	Y	\$ 2142.86	\$ 2142.86	4/5/16	RH	1
Middle Keys Community Land Trust	#5 Checkly, K.	204 91st St., Marathon, 33050	R	W	N	LI	Y	N	N	\$ 2142.86	\$ 2142.86	4/5/16	RH	1
Middle Keys Community Land Trust	#6 Orr, C.	204 91st St., Marathon, 33050	R	W	N	VLI	N	N	N	\$ 2142.86	\$ 2142.86	4/5/16	RH	1
Middle Keys Community Land Trust	#7 Marcuke, D.	204 91st St., Marathon, 33050	R	W	N	LI	N	N	N	\$ 2142.86	\$ 2142.86	4/5/16	RH	1
Middle Keys Community Land Trust	#8 Momaly, C.	204 91st St., Marathon, 33050	R	W	N	LI	Y	N	N	\$ 2142.86	\$ 2142.86	4/5/16	RH	1
Middle Keys Community Land Trust	#9 Keller, M.	204 91st St., Marathon, 33050	R	W	N	LI	Y	N	N	\$ 2142.86	\$ 2142.86	4/5/16	RH	1
Middle Keys Community Land Trust	#10 Moore, E.	204 91st St., Marathon, 33050	R	W	N	LI	Y	N	N	\$ 2142.86	\$ 2142.86	4/5/16	RH	1
Middle Keys Community Land Trust	#11 Adams, S.	204 91st St., Marathon, 33050	R	W	N	LI	Y	N	N	\$ 2142.86	\$ 2142.86	4/5/16	RH	1
Middle Keys Community Land Trust	#12 Garcia, A.	204 91st St., Marathon, 33050	R	W	Y	VLI	N	N	N	\$ 2142.86	\$ 2142.86	4/5/16	RH	1
Middle Keys Community Land Trust	#13 Davison, J.	204 91st St., Marathon, 33050	R	W	N	VLI	N	N	Y	\$ 2142.86	\$ 2142.86	4/5/16	RH	1



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Middle Keys Community Land Trust	#14 Whitaker, J.	204 91st St., Marathon, 33050	R	W	N	VLI	N	N	N	\$ 2142.82	\$ 2142.82	4/5/16	RH	1
										\$	\$			
										\$	\$			

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										\$	\$			
										\$	\$			
										\$	\$			
										\$	\$			
										\$	\$			
										\$	\$			
										\$	\$			
										\$	\$			
										\$	\$			
										\$	\$			
										\$	\$			
										\$	\$			



Administrative Closeout Report

Section VII. Property Management Register

Attachment A (If required.)

Recipient: NOT APPLICABLE			Contract End Date:		
Contract Number:			Local Contact:		
	1	2	3	4	5
Description of Property or Type of Equipment					
Identification Number					
Date of Purchase or Acquisition					
Total Cost of Property	\$	\$	\$	\$	\$
CDBG Cost	\$	\$	\$	\$	\$
CDBG % of Total Cost					
Physical Location					
Condition (New or Used)					
Residual Value	\$	\$	\$	\$	\$
Disposition Date					
Disposition Amount	\$	\$	\$	\$	\$
Method of Disposition					



Department of Economic Opportunity – Community Development Block Grant Program
Administrative Closeout Report

Section VI. Beneficiary Data (Do not enter Administration or Engineering. Housing and hookup beneficiaries are measured in households (HH). Area Median Family Income – AMI. Use additional pages if needed.)

	Activity Number 21A	Activity Number	Activity Number	Activity Number	Activity Number	Activity Number								
Total Beneficiaries Proposed	100													
Total Beneficiaries Actual	110													
Moderate-Income Beneficiaries Proposed (50.01% – 80.0% AMI)	0													
Moderate-Income Beneficiaries Actual	0													
Low-Income Beneficiaries Proposed (30.01% – 50.0% AMI)	100													
Low-Income Beneficiaries Actual	53													
VLI Beneficiaries Proposed (30.0% or less of AMI)	48													
VLI Beneficiaries Actual	57													
Female Heads of Household	47													
Disabled Persons	14													
Elderly Persons (62 or older)	30													
Race	For Housing Grants Only		Total	Hispanic/ Latino Ethnicity	Total	Hispanic/ Latino Ethnicity	Total	Hispanic/ Latino Ethnicity	Total	Hispanic/ Latino Ethnicity	Total	Hispanic/ Latino Ethnicity	Total	Hispanic/ Latino Ethnicity
	# Owner Occupied	# Renter Occupied												
White	94	15	109	9										
African American	1		1											
Asian														
American Indian or Alaskan Native														
Native Hawaiian/Pacific Islander														
American Indian or Alaskan Native and White														
Asian and White														
African American and White														
American Indian or Alaskan Native and African American														
Other Multi-Racial														



Administrative Closeout Report

Section IV: Housing Rehabilitation and Hookups - Page 4 (if needed)

(Housing rehabilitation and hookup beneficiaries are measured in households (HH), not the number of people living in each housing unit. Race and ethnicity data also applies only to the heads of households (HoH). HUD defines elderly as persons 62 or older. Additional pages are located after the instruction page, if needed. MI = 50.01% – 80.0% AMI. LI = 30.01% – 50.0% AMI. VLI = 30.0% or less of AMI. RH = Rehabilitation. RP = Replacement.)

Owner (Last name, first initial)	Occupant (Last name, first initial)	Street Address (street, city and zip) <i>(If replacement, new address.)</i>	Rental (R) or Owner- Occupied (O)	Race (HoH)	Hispanic (Y or N)	Indicate VLI, LI or LMI	Female HoH (Y or N)	Elderly Resident (Y or N)	Disabled Resident (Y or N)	Total Cost of Rehab (RH) or Replacement (RP)	Total CDBG Funds Invested	Date Completed	RH or RP	Number of Bedrooms
Flagg, I	Flagg, I	237 24th St Ocean, Marathon 33050	O	W	N	VLI	N	N	N	\$ 2680.00	\$ 2680.00	2/27/13	RH	2
Fletcher, K	Fletcher, K	12545 Overseas Hwy #101, Marathon 33050	O	W	N	LI	Y	N	N	\$ 800.00	\$ 800.00	8/19/14	RH	2
Flint, C	Flint, C	286 Tropical Ave, Marathon 33050	O	W	N	LI	Y	N	N	\$ 3370.00	\$ 3370.00	7/10/13	RH	3
Frow, C	Frow, C	8061 Porpoise Dr., Marathon 33050	O	W	N	VLI	N	N	N	\$ 3980.00	\$ 3980.00	8/3/12	RH	2
Garcia, R	Garcia, R	591 64th Ocean, Marathon 33050	O	W	Y	LI	N	N	N	\$ 1640.00	\$ 1640.00	4/4/13	RH	3
Gauger, W	Gauger, W	1200 27th St. Ocean, Marathon 33050	O	W	N	LI	N	N	N	\$ 3474.00	\$ 3474.00	11/14/12	RH	3
Grathwohl, C	Grathwohl, C	8045 Shark Dr., Marathon 33050	O	W	N	VLI	Y	N	N	\$ 3380.00	\$ 3380.00	10/3/12	RH	3
Grocki, M	Grocki, M	682 65th St., Marathon 33050	O	W	N	VLI	Y	N	N	\$ 3574.00	\$ 3574.00	11/20/12	RH	4
Hannah, J	Hannah, J	832 84th St., Marathon 33050	O	W	N	LI	N	N	N	\$ 2880.00	\$ 2880.00	9/17/12	RH	2
Hernandez-Sabalo, M	Hernandez-Sabalo, M	1005 75th St. Ocean W, Marathon 33050	O	W	Y	LI	N	N	N	\$ 2600.00	\$ 2600.00	5/1/13	RH	3
Hernly, L	Hernly, L	883 84th St. Ocean, Marathon 33050	O	W	N	VLI	Y	N	N	\$ 2100.00	\$ 2100.00	5/1/13	RH	1
Hinerman, R	Hinerman, R	442 80th St. Ocean, Marathon 33050	O	W	N	LI	Y	N	N	\$ 2870.00	\$ 2870.00	10/3/12	RH	2
Hutt, J	Hutt, J	330 63rd St. Gulf, Marathon 33050	O	W	N	VLI	N	N	N	\$ 2880.00	\$ 2880.00	2/18/14	RH	1
Iarocci, A	Iarocci, A	236 Guava Ave., Grassy Key, Marathon 33050	O	W	N	LI	N	N	N	\$ 2236.00	\$ 2236.00	9/17/12	RH	1

Codes for the Race of the Head of Household:

W = White
AA = African American
A = Asian

AI, AN = American Indian or Alaskan Native
NHPI = Native Hawaiian/Pacific Islander
AI, AN, W = American Indian or Alaskan Native and White
A, W = Asian and White

AA, W = African American and White
AI, AN, AA = American Indian/Alaskan Native and African American
OMR = Other Multi-Racial



Administrative Closeout Report

Section IV: Housing Rehabilitation and Hookups - Page 3 (if needed)

(Housing rehabilitation and hookup beneficiaries are measured in households (HH), not the number of people living in each housing unit. Race and ethnicity data also applies only to the heads of households (HoH). HUD defines elderly as persons 62 or older. Additional pages are located after the instruction page, if needed. MI = 50.01% – 80.0% AMI. LI = 30.01% – 50.0% AMI. VLI = 30.0% or less of AMI. RH = Rehabilitation. RP = Replacement.)

Owner (Last name, first initial)	Occupant (Last name, first initial)	Street Address (street, city and zip) <i>(If replacement, new address.)</i>	Rental (R) or Owner- Occupied (O)	Race (HoH)	Hispanic (Y or N)	Indicate VLI, LI or LMI	Female HoH (Y or N)	Elderly Resident (Y or N)	Disabled Resident (Y or N)	Total Cost of Rehab (RH) or Replacement (RP)	Total CDBG Funds Invested	Date Completed	RH or RP	Number of Bedrooms
Crockett, R	Crockett, R	2097 Dolphin Drive, Marathon 33050	O	W	N	LI	N	Y	Y	\$ 5980.00	\$ 5980.00	6/10/16	RH	3
Dailey, M	Dailey, M	111 80th St. Ocean, Marathon 33050	O	W	N	VLI	Y	N	N	\$ 1900.00	\$ 1900.00	5/2/14	RH	3
Daly, G	Daly, G	1285 27th St. Ocean, Marathon 33050	O	W	N	LI	N	Y	N	\$ 2567.00	\$ 2567.00	5/1/13	RH	2
Daniels, S	Daniels, S	870 64th St. Ocean, Marathon 33050	O	W	N	LI	N	N	N	\$ 3460.00	\$ 3460.00	5/8/12	RH	3
Davis, H	Davis, H	741 80th St. Ocean, Marathon 33050	O	W	N	LI	N	N	N	\$ 2499.00	\$ 2499.00	2/27/13	RH	3
Davis, L	Davis, L	3905 Louisa St., Marathon 33050	O	AA	N	VLI	Y	Y	Y	\$ 2000.00	\$ 2000.00	7/10/13	RH	2
DeFillips, D	DeFillips, D	951 James Ave., Marathon 33050	O	W	N	VLI	Y	N	N	\$ 1200.00	\$ 1200.00	9/18/13	RH	2
Dieguez, G	Dieguez, G	1501 Westward Ho, Marathon 33050	O	W	N	VLI	N	N	N	\$ 3855.00	\$ 3855.00	8/3/12	RH	4
Dodamead, T	Dodamead, T	8025 Gulfstream Blvd, Marathon 33050	O	W	N	LI	N	N	N	\$ 3000.00	\$ 3000.00	1/14/15	RH	3
Dolan, P	Dolan, P	57464 Gibson St., Grassy Key 33050	O	W	N	VLI	N	Y	Y	\$ 2300.00	\$ 2300.00	10/9/13	RH	3
Doughman, V	Doughman, V	540 69th St., Marathon 33050	O	W	N	VLI	Y	Y	Y	\$ 1450.00	\$ 1450.00	1/14/15	RH	1
Eubank, B	Eubank, B	57445 Gibson St., Grassy Key 33050	O	W	N	VLI	N	N	N	\$ 2000.00	\$ 2000.00	6/30/14	RH	3
Fernandez, N	Fernandez, N	1223 74th St., Marathon 33050	O	W	Y	VLI	N	N	N	\$ 3225.00	\$ 3225.00	6/14/12	RH	1
Fisicaro, P	Fisicaro, P	1082 82nd St. Ocean, Marathon 33050	O	W	N	LI	N	N	N	\$ 2200.00	\$ 2200.00	5/2/14	RH	3

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AI, AN, W = American Indian or Alaskan Native and White
A, W = Asian and White

AA, W = African American and White
AI, AN, AA = American Indian/Alaskan Native and African American
OMR = Other Multi-Racial



Administrative Closeout Report

Section IV: Housing Rehabilitation and Hookups – Page 2

(Housing rehabilitation and hookup beneficiaries are measured in households (HH), not the number of people living in each housing unit. Race and ethnicity data also applies only to the heads of households (HoH). HUD defines elderly as persons 62 or older. Additional pages are located after the instruction page, if needed. MI = 50.01% – 80.0% AMI. LI = 30.01% – 50.0% AMI. VLI = 30.0% or less of AMI. RH = Rehabilitation. RP = Replacement.)

Owner (Last name, first initial)	Occupant (Last name, first initial)	Street Address (street, city and zip) <i>(If replacement, new address.)</i>	Rental (R) or Owner-Occupied (O)	Race (HoH)	Hispanic/Latino HoH (Y or N)	Indicate MI, LI or VLI	Female HoH (Y or N)	Elderly Resident (Y or N)	Disabled Resident (Y or N)	Total Cost of Rehab or Replacement	Total CDBC Funds Invested	Date Completed mm/dd/yy	RH or RP	Number of Bedrooms
Anderson, W	Anderson, W	235 Guava Ave, Marathon 33050	O	W	N	VLI	Y	Y	N	\$ 3600.00	\$ 3600.00	4/10/13	RH	3
Banks, L	Banks, L	1020 82nd St. Ocean, Marathon 33050	O	W	N	VLI	Y	N	N	\$ 2400.00	\$ 2400.00	3/13/14	RH	2
Bohorquez, C	Bohorquez, C	352 82nd St., Marathon 33050	O	W	Y	LI	N	N	N	\$ 1800.00	\$ 1800.00	5/2/14	RH	3
Bowles, J	Bowles, J	12545 Overseas Hwy. #102, Marathon 33050	O	W	N	VLI	Y	N	N	\$ 800.00	\$ 800.00	8/19/14	RH	2
Braswell, D	Braswell, D	675 26th St., Marathon 33050	O	W	N	VLI	N	Y	Y	\$ 1500.00	\$ 1500.00	7/28/14	RH	2
Brawer, S	Brawer, S	8980 Ocean Terrace, Marathon 33050	O	W	N	LI	Y	N	N	\$ 2200.00	\$ 2200.00	7/17/13	RH	2
Burdo, C	Burdo, C	535 82nd St. Ocean, Marathon 33050	O	W	N	VLI	N	N	N	\$ 2740.00	\$ 2740.00	11/14/12	RH	1
Burgess, M	Burgess, M	207 David Lane, Marathon 33050	O	W	N	VLI	Y	Y	N	\$ 995.00	\$ 995.00	7/17/13	RH	2
Byars, B	Byars, B	571 64th St. Ocean, Marathon 33050	O	W	N	LI	N	N	N	\$ 1640.00	\$ 1640.00	4/12/13	RH	2
Cabrera, A	Cabrera, A	451 64th St. Ocean, Marathon 33050	O	W	N	LI	N	N	N	\$ 1570.00	\$ 1570.00	6/19/13	RH	3
Cochran, C	Cochran, C	8016 Tuna Drive, Marathon 33050	O	W	N	VLI	N	Y	N	\$ 2850.00	\$ 2850.00	7/17/13	RH	3
Companioni, M	Companioni, M	481 22nd St. Ocean, Marathon 33050	O	W	Y	LI	Y	N	N	\$ 3980.00	\$ 3980.00	6/30/14	RH	2
Cox, C	Cox, C	365 Orange Ave., Marathon 33050	O	W	N	LI	Y	N	N	\$ 3350.00	\$ 3350.00	9/30/13	RH	2
Crane-Baker, T	Crane-Baker, T	1057 68th St. Ocean, Marathon 33050	O	W	N	VLI	N	Y	Y	\$ 1750.00	\$ 1750.00	9/18/13	RH	2

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NHPI = Native Hawaiian/Pacific Islander
AI, AN, W = American Indian or Alaskan Native and White
A, W = Asian and White

AA, W = African American and White
AI, AN, AA = American Indian/Alaskan Native and African American
OMR = Other Multi-Racial


Administrative Closeout Report

April, 2015

Section VIII. Closeout Approval

I certify that, to the best of my knowledge, all activities undertaken by the local government with funds under this grant agreement have been carried out in accordance with the grant agreement, that proper provision has been made for the payment of all paid costs identified; that the State of Florida is under no obligation to make further payment to the local government under the grant agreement in excess of the amount identified on **Line I of Section V. Status of Accomplishments and Expenditures** submitted with this closeout report; that every statement and amount set forth in this instrument is true and correct as of this date; that all required audits as of this date have been submitted and approved; and I acknowledge that DEO reserves the right to recover any disallowed costs identified in an audit completed after this closeout.

Chief Elected Official or Authorized Designee



Signature

Mark Senmartin, Mayor of the City of Marathon

Name and Title Typed

8/5/14

Date**For DEO use only:**

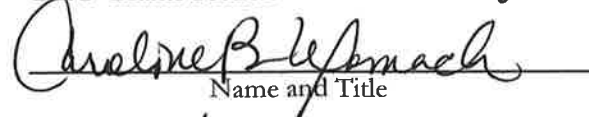
Approval of this Closeout Package authorizes the deobligation of unexpended CDBG contract funds in the amount of

\$ 407,557.⁰⁰

Division of Community Development



Name and Title12/9/14

DateBureau of Financial Mgmt
DEO Grants Section

Name and Title12/9/14

Date



CITY OF
MARATHON, FLORIDA

9805 Overseas Highway, Marathon, FL 33050
Phone (305) 743-0033 | www.ci.marathon.fl.us

2016 AUG -8 AM 10:59

August 5, 2016

Mr. Charles Wyatt, FCMM
Government Operation Consultant II
Florida Department of Economic Opportunity
Small Cities Community Development Block Grant Program
107 East Madison Street - MSC 400
Tallahassee, Florida 32399-6508

**RE: City of Marathon Small Cities CDBG Program
Submission of Closeout Package**

Dear Mr. Wyatt:

We are pleased to submit the Closeout Package and supporting documentation for the City of Marathon's Small Cities CDBG Program Contract #11DB-C5-11-54-02-H16.

On behalf of the City of Marathon and its residents, I would like to extend my thanks for the assistance that has been provided by the Department of Economic Opportunity in the implementation of this Small Cities Community Development Block Grant Program. If you have any questions regarding this closeout and related documentation, please contact Mr. Chuck Lindsey, City Manager, at 305-289-4130.

Sincerely,

Mark Senmartin
Mayor, City of Marathon

cc: Dan Saus, Utilities Director
Calvin Knowles, Government Services Group, Inc.