

Sponsored by: Hernstadt

**CITY OF MARATHON, FLORIDA  
RESOLUTION 2011-100**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, APPROVING WORK AUTHORIZATION NO. 55 PURSUANT TO THE CONTINUING SERVICES AGREEMENT BETWEEN THE CITY AND WEILER ENGINEERING CORPORATION, FOR THE PREPARATION OF THE SERVICE AREA 4 & 6 WASTEWATER COLLECTION SYSTEM "AS BUILT" DRAWINGS IN AN AMOUNT NOT TO EXCEED \$144,134.90; AUTHORIZING THE CITY MANAGER TO EXECUTE THE WORK AUTHORIZATION AND EXPEND BUDGETED FUNDS ON BEHALF OF THE CITY; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the City of Marathon, Florida ("City") has a Continuing Services Agreement with Weiler Engineering Corporation ("Weiler"); and

**WHEREAS**, the City desires to issue a Work Authorization to Weiler in an amount not to exceed \$144,134.90 for the preparation of the Service Area 4 and 6 wastewater collection system "as built" drawings, which will be paid by GlobTec Construction, LLC, through a deductive change order to its construction contract for Service Areas 4 & 6.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THAT:**

**Section 1.** The above recitals are true and correct and incorporated herein.

**Section 2.** Work Authorization No.55 between the City and Weiler for the preparation of the Service Area 4 and 6 "as built" drawings, a copy of which is attached hereto as Exhibit "A," is hereby approved. The City Manager is authorized to execute the Work Authorization and expend budgeted funds on behalf of the City.

**Section 3.** This resolution shall take effect immediately upon its adoption.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THIS 11<sup>th</sup> DAY OF OCTOBER, 2011.**

**THE CITY OF MARATHON, FLORIDA**

  
\_\_\_\_\_  
**Ginger Snead, Mayor**

AYES: Cinque, Keating, Ramsay, Worthington, Snead  
NOES: None  
ABSENT: None  
ABSTAIN: None

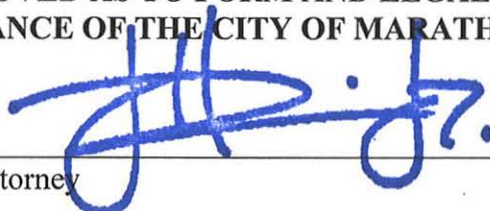
**ATTEST:**

  
\_\_\_\_\_  
Diane Clavier, City Clerk

(City Seal)

**APPROVED AS TO FORM AND LEGALITY FOR THE USE AND  
RELIANCE OF THE CITY OF MARATHON, FLORIDA ONLY:**

\_\_\_\_\_  
City Attorney



**EXHIBIT "A"**

**PROJECT AGREEMENT**

Between

CITY OF MARATHON, FLORIDA

and

WEILER ENGINEERING CORPORATION

for

Work Authorization No. Fifty Five (55)

Production of Record Drawings

for

Areas 4 & 6 Wastewater and Stormwater Collection Systems

PROJECT AGREEMENT

Between

THE CITY OF MARATHON, FLORIDA  
and  
WEILER ENGINEERING CORPORATION

For

Work Authorization No. Fifty Five (55)

Production of Record Drawings

for

Areas 4 & 6 Wastewater and Stormwater Collection Systems

Pursuant to the provisions contained in the "Continuing Services Agreement" between the CITY OF MARATHON, FLORIDA (the "CITY") and THE WEILER ENGINEERING CORPORATION, ("CONSULTANT") dated June 23, 2004, this Project Agreement authorizes the CONSULTANT to provide the services as set forth below:

The CITY and CONSULTANT agree as follows:

**SECTION 1. SCOPE OF SERVICES**

1.1 The CONSULTANT shall provide engineering services to the CITY for the Project as described in the "Project Description" attached as Exhibit "1."

1.2 The "Scope of Services and Project Schedule" and tasks to be provided by the CONSULTANT for this Project are those services and tasks as listed in Exhibit "2."

1.3 The CITY may request changes that would increase, decrease, or otherwise modify the Scope of Services. Such changes must be contained in a written change order executed by the parties in accordance with the provisions of the Continuing Services Agreement, prior to any deviation from the terms of the Project Agreement, including the initiation of any extra work.

**SECTION 2. DELIVERABLES**

As part of the Scope of Services and Project Schedule, the CONSULTANT shall provide to the CITY the following Deliverables:

Provide signed and sealed Record Drawings for the Area 4 and Area 6 wastewater and stormwater collection systems installed by Globetec. The Record Drawings will be produced using the best available information, including data provided by Globetec, data collected in the field by Weiler Engineering during construction and GPS data also collected by Weiler Engineering during construction. Field verification of surface visible objects will be performed as needed. Three sets of Record Drawings on 24" X 36" paper and three reduced sets on 11" X 17" paper will be provided as well as a CD containing the Record Drawings in AutoCAD and PDF format.

**SECTION 3. TERM/TIME OF PERFORMANCE/DAMAGE**

3.1 **Term.** This Project Agreement shall commence on the date this instrument is fully executed by all parties and shall continue in full force for one year or until completion of the project, unless otherwise terminated pursuant to Section 4 or other applicable provisions of this Project Agreement. The City Manager, in his sole discretion, may extend the term of this Agreement through written notification to the CONSULTANT. Such extension shall not exceed 180 days. No further extensions of this Agreement shall be effective unless authorized by the CITY Council.

3.2 **Commencement.** The CONSULTANT'S services under this Project Agreement and the time frames applicable to this Project Agreement shall commence upon the date provided in a written Notification of Commencement ("Commencement Date") provided to the CONSULTANT from the CITY. The CONSULTANT shall not incur any expenses or obligations for payment to third parties prior to the issuance of the Notification of

Commencement. CONSULTANT must receive written notice from the City Manager prior to the beginning the performance of services.

3.3 **Contract Time.** Upon receipt of the Notification of Commencement, the CONSULTANT shall commence services to the CITY on the Commencement Date, and shall continuously perform services to the CITY, without interruption, in accordance with the time frames set forth in the "Project Schedule," a copy of which is attached and incorporated into this Agreement as Exhibit "2". The number of calendar days from the Commencement Date, through the date set forth in the Project Schedule for completion of the Project or the date of actual completion of the Project, whichever shall last occur, shall constitute the Contract Time.

3.4 **Liquidated Damages.** Unless otherwise excused by the CITY in writing, in the event that the CONSULTANT fails to meet to the contract time for completion of services as determined by the Project Schedule, the CONSULTANT shall pay to the CITY the sum of dollars identified below per day for each and every calendar day unexcused delay beyond the completion date, plus approved time extensions, until completion of the project: \$N/A per day. The CONSULTANT may claim extension if the factors involved are not under their direct control.

Any sums due and payable hereunder by the CONSULTANT shall be payable, not as a penalty, but as liquidated damages representing and estimate at or before the time of executing this Agreement. When the CITY reasonably believes that completion will be inexcusably delayed, the CITY shall be entitled, but not required, to withhold from any amounts otherwise due the CONSULTANT an amount then believed by the CITY to be adequate to recover liquidated damages applicable to such delays. If and when the CONSULTANT overcomes the delay in achieving completion, or any part thereof, for which the CITY has withheld payment, the CITY shall promptly release to the CONSULTANT those funds withheld, but no longer applicable, as liquidated damages.

All limitations of time set forth in this Agreement are of the essence.

#### **SECTION 4. AMOUNT, BASIS AND METHOD OF COMPENSATION**

4.1 **Lump Sum Compensation.** CITY agrees to pay consultant compensation for performance of all services described in Exhibit "2" in the total amount of **\$142,884.90** plus reimbursable expenses not to exceed **\$1,250.00**. CONSULTANT will submit invoices for monthly progress payments in an amount equivalent to the percentage completion of the total scope of work. The total compensation shall not exceed **\$144,134.90** without a modification to the Work Authorization executed by CITY.

4.2 **Reimbursable Expenses.** The following expenses are reimbursable at their actual cost: travel and accommodations, long distance telephone calls, facsimile, courier services, mileage (at a rate approved by the CITY), photo and reproduction services. All document reproductions are also reimbursable, at a rate approved by the CITY.

#### **SECTION 5. BILLING AND PAYMENTS TO THE CONSULTANT**

##### **5.1 Invoices**

5.1.1 **Lump Sum Progress Payments.** CONSULTANT shall submit invoices which are identified by the specific project number on a monthly basis in a timely manner. These invoices shall identify the nature of the work performed, and the percentage completion of the tasks and billing amounts in the Payment Schedule set forth in Exhibit "3", to this Project Agreement. Invoices will show the total amount billed against this work authorization and shall not exceed the lump sum amount without authorization from the City. The CITY shall pay CONSULTANT within thirty (30) calendar days of approval by the City Manager of any invoices submitted by CONSULTANT to the CITY.

5.2 **Disputed Invoices.** In the event that all or a portion of an invoice submitted to the CITY for payment to the CONSULTANT is disputed, or additional backup documentation is required, the CITY shall notify the CONSULTANT within fifteen (15) working days of receipt of the invoice of such objection, modification or additional documentation request. The CONSULTANT shall provide the CITY with additional backup documentation within five (5) working days of the date of the CITY'S notice. The CITY may request additional information, including but not limited to, all invoices, time records, expense records, accounting records, and payment records of the CONSULTANT. The CITY, at its sole discretion, may pay to the CONSULTANT the undisputed portion of the invoice. The parties shall endeavor to resolve the dispute in a mutually agreeable fashion.

5.3 **Suspension of Payment.** In the event that the CITY becomes credibly informed that any representations of the CONSULTANT, provided pursuant to Subparagraph 5.1, are wholly or partially inaccurate, or in the event that the CONSULTANT is not in compliance with any term or condition of this Project

Agreement, the CITY may withhold payment of sums then or in the future otherwise due to the CONSULTANT until the inaccuracy, or other breach of Project Agreement, and the cause thereof, is corrected to the CITY's reasonable satisfaction.

5.4 **Retainage.** The CITY reserves the right to withhold retainage in the amount of ten percent (10%) of any payment due to the CONSULTANT for the design until the design is completed. Said retainage may be withheld at the sole discretion of the City Manager and as security for the successful completion of the CONSULTANT'S duties and responsibilities under the Project Agreement.

5.5 **Final Payment.** Submission of the CONSULTANT'S invoice for final payment shall constitute the CONSULTANT'S representation to the CITY that, upon receipt from the CITY of the amount invoiced, all obligations of the CONSULTANT to others, including its consultants, incurred in connection with the Project, shall be paid in full. The CONSULTANT shall deliver to the CITY all documents requested by the CITY evidencing payments to any and all subcontractors, and all final specifications, plans, or other documents as dictated in the Scope of Services and Deliverable. Acceptance of final payment shall constitute a waiver of any and all claims against the CITY by the CONSULTANT.

## **SECTION 6. TERMINATION/SUSPENSION**

6.1 **For Cause.** This Project Agreement may be terminated by either party upon five (5) calendar days written notice to the other party should the other party fail substantially to perform in accordance with its material terms through no fault of the party initiating the termination. In the event that CONSULTANT abandons this Project Agreement or causes it to be terminated by the CITY, the CONSULTANT shall indemnify the CITY against any loss pertaining to this termination. In the event that the CONSULTANT is terminated by the CITY for cause and it is subsequently determined by a court of competent jurisdiction that such termination was without cause, such termination shall thereupon be deemed a termination for convenience under Section 6.2 of this Project Agreement and the provision of Section 6.2 shall apply.

6.2 **For Convenience.** This Project Agreement may be terminated by the CITY for convenience upon fourteen (14) calendar days' written notice to the CONSULTANT. In the event of termination, the CONSULTANT shall incur no further obligations in connection with the Project and shall, to the extent possible, terminate any outstanding subconsultant obligations. The CONSULTANT shall be compensated for all services performed to the satisfaction of the CITY and for reimbursable expenses incurred prior to the date of termination. The CONSULTANT shall promptly submit its invoice for final payment and reimbursement and the invoice shall comply with the provisions of Paragraph 5.1 of this Project Agreement. Under no circumstances shall the CITY make any payment to the CONSULTANT for services which have not been performed.

6.3 **Assignment upon Termination.** Upon termination of this Project Agreement, a copy of all of the CONSULTANT's work product shall become the property of the CITY and the CONSULTANT shall, within ten (10) working days of receipt of written direction from the CITY, transfer to either the CITY or its authorized designee, a copy of all work product in its possession, including but not limited to designs, specifications, drawings, studies, reports and all other documents and data in the possession of the CONSULTANT pertaining to this Project Agreement. Further, upon the CITY'S request, the CONSULTANT shall assign its rights, title and interest under any subcontractor's agreements to the CITY.

6.4 **Suspension for Convenience.** The CITY shall have the right at any time to direct the CONSULTANT to suspend its performance, or any designated part thereof, for any reason whatsoever or without reason, for a cumulative period of up to thirty (30) calendar days. If any such suspension is directed by the CITY, the CONSULTANT shall immediately comply with same. In the event the CITY directs a suspension of performance as provided for herein through no fault of the CONSULTANT, the CITY shall pay to the CONSULTANT its reasonable costs, actually incurred and paid, of demobilization and remobilization, as full compensation for any such suspension.

## **SECTION 7. INCORPORATION OF TERMS AND CONDITIONS OF CONTINUING SERVICE AGREEMENT**

7.1 This Project Agreement incorporates the terms and conditions set forth in the Continuing Services Agreement dated June 23, 2004 between the parties as though fully set forth herein. In the event that any terms or conditions of this Project Agreement conflict with the Continuing Services Agreement, the provisions of this specific Project Agreement shall prevail and apply.

**THE REST OF THIS PAGE INTENTIONALLY LEFT BLANK.**

**ATTEST:**

**CITY OF MARATHON**

Diane Clavie  
City Clerk

By: Roger Hernstadt  
Roger Hernstadt, City Manager

Date: 10-13-11

**APPROVED AS TO FORM AND LEGALITY FOR THE USE  
AND RELIANCE OF THE CITY OF MARATHON, FLORIDA ONLY:**

[Signature]  
City Attorney

**ATTEST:**

**WEILER ENGINEERING CORPORATION**

By: Edward R. Castle  
Edward R. Castle, Vice President

Date: 10/14/11

**THE REST OF THIS PAGE INTENTIONALLY LEFT BLANK.**



## Exhibit "1"

### **Project Description**

Weiler Engineering will produce Record Drawings for the Areas 4 and 6 Wastewater and Stormwater collection system projects. These Record Drawings were to be produced by Globetec, the Contractor for the referenced projects. Globetec has failed to produce satisfactory Record Drawings as required by the Contract Documents. Retainage in amount equal to 5 times the estimated cost of production of the Record Drawings is being withheld from Globetec's payment by the City.

The Record Drawings will be produced at a scale of 1" = 40'. The horizontal and vertical location of the piping, valves, vacuum pits, cleanouts, storm drainage inlets, injection wells and other associated components of the projects will be located pictorially both horizontally and vertically. The location of each item will also be described using stationing, offset and elevations.

The following deliverables will be provided to the City:

- 3 signed and sealed sets of Area 4 wastewater drawings on 24" X 36" paper
- 3 signed and sealed sets of Area 4 wastewater drawings on 11" X 17" paper
- 1 electronic set of Area 4 wastewater drawings in both AutoCAD and PDF format
- 3 signed and sealed sets of Area 4 stormwater drawings on 24" X 36" paper
- 3 signed and sealed sets of Area 4 stormwater drawings on 11" X 17" paper
- 1 electronic set of Area 6 wastewater drawings in both AutoCAD and PDF format
- 3 signed and sealed sets of Area 6 wastewater drawings on 24" X 36" paper
- 3 signed and sealed sets of Area 6 wastewater drawings on 11" X 17" paper
- 1 electronic set of Area 6 wastewater drawings in both AutoCAD and PDF format
- 3 signed and sealed sets of Area 6 stormwater drawings on 24" X 36" paper
- 3 signed and sealed sets of Area 6 stormwater drawings on 11" X 17" paper
- 1 electronic set of Area 6 wastewater drawings in both AutoCAD and PDF format

**Exhibit "2"**

Project Schedule

**Production of Record Drawings  
for  
Areas 4 & 6 Wastewater and Stormwater Collection Systems Projects**

**Project Schedule**

CONSULTANT will begin work upon receipt of Notice to Proceed. Work will be performed as described above. The estimated time to complete the described scope shall be 90 days. The project will be considered complete when the City accepts the deliverables as described above.

**THE REST OF THIS PAGE INTENTIONALLY LEFT BLANK.**

Exhibit "3"

Payment Schedule

**Cost of Work:**

City of Marathon Production of Areas 4 & 6 Record Drawings		
Production of Record Drawings and Delivery of Product as Described	Lump Sum	\$142,884.90
Reimbursable Expenses	Not to Exceed	\$1,250.00
	<b>TOTAL</b>	<b>\$144,134.90</b>

**Exhibit "B"**

**PAGE 1 OF 2**

**CONSULTANT'S BILLING RATE**

**THE WEILER ENGINEERING CORPORATION**

Principal	\$125.00
Environmental Scientist	\$125.00
Project Manager	\$105.00
Professional Structural Engineer	\$105.00
Registered Professional Engineer	\$105.00
Professional Civil Engineer	\$105.00
Professional Landscape Architect	\$95.00
Registered Engineer Intern (E.I.T.)	\$95.00
Senior Engineering Designer	\$85.00
Construction Inspector	\$65.00
Engineering Technician	\$75.00
Clerical	\$35.00
Reimbursable Expenses	
Blueprints	\$2.30
Vellums	\$10.00(24 x 36 sheet)
Mylars	\$25.00(24 x 36 sheet)
Travel	Cost
(Travel outside of County)	
Overnight mail	Cost

**[THE REST OF THIS PAGE INTENTIONALLY LEFT BLANK.]**

**EXHIBIT "B"**

**PAGE 2 OF 2**

**GENERAL DESCRIPTION OF EMPLOYEE CATEGORIES**

**R. Jeff Weiler, P.E., President** Mr. Weiler is a Professional Engineer registered in the State of Florida. He is the President and Owner of The Weiler Engineering Corporation.

**Edward R. Castle, P.E., Vice President - Wastewater Department Manager**  
Mr. Castle is a Professional Engineer registered in the State of Florida. He will be the Engineer in Responsible Charge for this project.

**Daniel Saus, Project Manager:** Mr. Saus will be the primary contact for the Project for the City of Marathon.

**Serge Mashtakov, Structural P.E.:** Mr. Mashtakov will provide technical services and will serve as the Project Engineer for the Project.

**THE REST OF THIS PAGE INTENTIONALLY LEFT BLANK**