

CITY OF MARATHON, FLORIDA
RESOLUTION 2014-43

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, APPROVING OPTIONAL SERVICES WORK AUTHORIZATION OPTION NO. 1 FOR CITY HALL DESIGN MODIFICATIONS TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY AND WILLIAM P. HORN, ARCHITECT, P.A.; AUTHORIZING THE ACTING CITY MANAGER TO EXECUTE THE WORK AUTHORIZATION IN THE AMOUNT OF \$266,770; APPROPRIATING FUNDS ON BEHALF OF THE CITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Marathon (the "City") issued a Request for Proposals on February 9, 2013 for the selection of an architect to design and serve as the project manager for the construction of a City Hall building (the "Project"); and

WHEREAS, the City Council directed the City Manager and City Attorney to negotiate a professional services agreement with William P. Horn, Architect, P.A., and

WHEREAS, the City Council believes it is in the City's best interest to modify the City Hall design through work authorization Option No. 1 to the professional services agreement with William P. Horn, Architect, P.A. for the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THAT:

Section 1. The above recitals are true and correct and incorporated herein.

Section 2. Optional Work Authorization No.1 To The Professional Services Agreement between the City and William P. Horn, Architect, P.A. for the Project, a copy of which is attached hereto and incorporated herein as Exhibit "A;" together with such non-material changes as may be acceptable to the Acting City Manager and approved as to form and legality by the City Attorney is hereby approved. The Acting City Manager is authorized to execute the Optional Work Authorization No.1 to the Professional Services Agreement and expend appropriated funds on behalf of the City.

Section 3. This resolution shall take effect immediately upon its adoption.

PASSED AND APPROVED BY THE CITY COUNCIL AT A SPECIAL CALL MEETING OF THE CITY OF MARATHON, FLORIDA, THIS 29th DAY OF APRIL, 2014.

THE CITY OF MARATHON, FLORIDA



Dick Ramsay, Mayor

AYES: Bartus, Bull, Keating, Senmartin, Ramsay
NOES: None
ABSENT: None
ABSTAIN: None

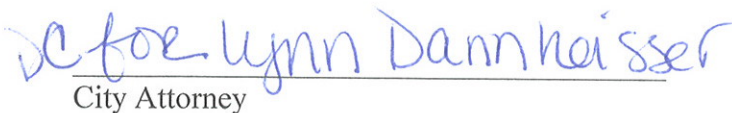
ATTEST:



Diane Clavier, City Clerk

(City Seal)

APPROVED AS TO FORM AND LEGALITY FOR THE USE AND RELIANCE OF THE CITY OF MARATHON, FLORIDA ONLY:



City Attorney

Exhibit "D-2"

City Council Work Authorization

(Additional services valued \$10,000 or more and/or additional time awarded)

Architect: WP Horn WA # Option 1 Project: Marathon City Hall

This Work Authorization authorizes the Architect to perform additional services pursuant to the Professional Services Agreement approved May 14, 2013, Resolution No. 2013-39.

The scope of work and time schedule for this design option is attached.

The Contract Sum is increased by \$ 266,770 (design only).

Payment(s) for such services shall be in accordance with the Professional Services Agreement, Tasks for this design option and the compensation for these additional services shall not exceed \$266,770.

Reimbursable Expenses are additional and will be invoiced at cost.

The City

Recommended by:

Project Manager

Date

Acting City Manager

Date

Mayor or Vice Mayor

Date

City Attorney

Date

City Clerk attest

Date

Architect:

William P. Horn Architect, P.A.

By:

Print Name: William P. Horn

Title: President/Vice President

[Handwritten signature] 5-5-14

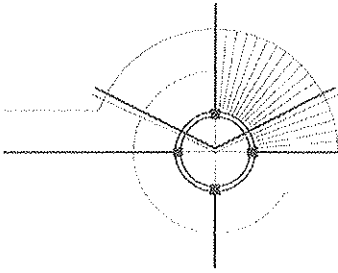
Michael White 5/5/14

Debra R... 5/5/14

Lynn Dannheisser 5/5/14

Diane Clavier 5/5/14

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SCOPE OF WORK AND SCHEDULE

April 24, 2014

Re: City of Marathon City Hall
Scope of Work and Schedule Work Authorization
Option 1 – Office and Council Chamber with Enclosed Lobby

CONTRACT COSTS

This Work Authorization increases the Contract Sum by \$266,770 for the revised Schematic Design, Design Development, and Construction Document Phases.

SCOPE OF WORK

Schematic Design

Design Team will further develop concept designs as included in the April 29, 2014 Design Team Brief. Deliverables include:

Schematic Design Drawings

- Cover sheet with drawing index
- Site plan noting all major building and site features, zoning, parking, and preliminary material considerations
- Preliminary floor and ceiling plans
- Principal building elevations (noting materials)
- Major building sections (transverse and longitudinal)

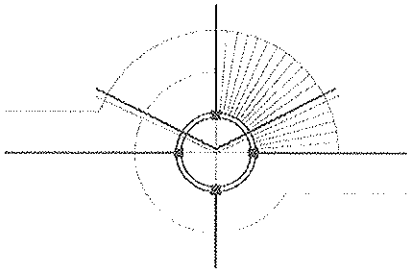
Schedule: Anticipating a Notice to Proceed on May 1, 2014, Design Team will provide Schematic Design deliverables to City Staff on or before June 13, 2014. Design Team requests review response by June 20, 2014 from City Staff to proceed to Design Development phase.

Design Development

Design Team will further develop Schematic Design documents with consideration of comments from City Staff review. Deliverables include:

A drawing package that defines and describes the design of the project

- Title Sheet
- Site survey
- Civil plans – building location plan, grading, material indications, utilities, storm water, fire protection, sanitary, and preliminary details



SCOPE OF WORK AND SCHEDULE

- Landscape plans including planting plan and schedules
- Architectural site plan
- Life safety / code plans and details
- Floor, ceiling, and roof plans
- Building elevations
- Building sections and wall sections
- Enlarged plans and interior elevations
- Millwork plans and elevations
- Door and window schedules
- Room finish schedules indicating materials
- Materials / finish color schedule
- Plan and enlarged details – interior and exterior
- Structural engineering – foundation design, framing plans, non-typical framing details, column schedule, preliminary details
- Mechanical, plumbing, and electrical – systems floor plans (duct layout, sanitary and water piping, power and lighting), major equipment indications, penetration locations, chases established, roof plans, site utility coordination, site lighting plans, fixture schedules, riser diagrams, general notes, preliminary details of major and unique conditions
- Technology and data/communication plan(s)
- Fire protection - performance based design

Schedule: With a review response from City Staff by June 20, 2014, Design Team will provide Design Development deliverables to City Staff on or before August 1, 2014. Design team requests review response by August 8, 2014 from City Staff to proceed to Design Development phase.

Construction Documents

Design Team will further develop Design Development documents with consideration of comments from City Staff review. Deliverables include:

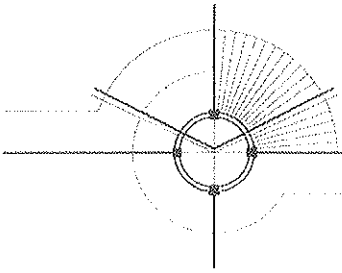
100% construction documents detailing the scope of work to be performed.

A project manual that includes division 02 through 33 CSI based specifications.

Schedule: With a review response from City Staff by August 8, 2014, Design Team will provide Construction Document deliverables to City Staff on or before September 5, 2014.

PROJECT SCHEDULE

The following project schedule is considered for the project, illustrating anticipated Notice to Proceed through award of Contract for Construction.



WILLIAM P. HORN ARCHITECT, PA.
LICENSE NO. AA 0003040

915 EATON ST., KEY WEST, FL 33040 TEL. 305-296-6302

WWW.WILLIAMPHORNARCHITECTPA.COM

SCOPE OF WORK AND SCHEDULE

Assumed Notice to Proceed:	May 1, 2014
Submission of SD Documents to City Staff:	June 13, 2014
Completion of SD Review by City Staff:	June 20, 2014
Submission of DD Documents to City Staff:	August 1, 2014
Completion of DD Review by City Staff:	August 8, 2014
Submission of CD Documents to City Staff:	September 5, 2014
Completion of CD Review by City Staff:	September 12, 2014
Start of Bidding	September 15, 2014
Completion of Bidding	October 17, 2014
Award of Contract for Construction	October 28, 2014