

**CITY OF MARATHON, FLORIDA
RESOLUTION 2015-129**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, ADOPTING AMENDMENT NO. 7 TO THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONTRACT NO. 11DB-C5-11-54-02-H16 BETWEEN THE CITY OF MARATHON AND THE STATE OF FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY (DEO), REQUESTING A GRANT DEADLINE EXTENSION UNTIL JUNE 30, 2016; AUTHORIZING THE MAYOR TO EXECUTE THE SEVENTH AMENDMENT ON BEHALF OF THE CITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, on May 10, 2011, Resolution No. 2011-32, the City Council approved a \$750,000 Department of Economic Opportunity (DEO) CDBG grant for sewer connections in the City of Marathon, Contract No. 11DB-C5-11-54-02-H16 ; and

WHEREAS, on December 11, 2011, Resolution No. 2011-122, DCA initiated the 1st Amendment to the existing Contract Agreement to update the Activity Work Plan and reflect the administrative agency name change from DCA to DEO; and

WHEREAS, on February 12, 2013, Resolution No. 2013-16, the City Council approved the 2nd Amendment for an extension of time to reflect an ending date of December 21, 2013 in order to complete the sewer hookups for this CDBG Program. In addition, this 2nd Amendment revised the Activity Work Plan; and

WHEREAS, on November 26, 2013, Resolution No. 2013-99 the City Council approved the 3rd Amendment extending the grant deadline to June 21, 2014.

WHEREAS, on April 8, 2014, Resolution No. 2014-31, the City Council approved the 4th Amendment to extend the grant agreement deadline to December 21, 2014; Revised the Housing Assistance Plan and Revised the Activity Work Plan to Include Housing Rehabilitations.

WHEREAS, on June 20, 2014, the DEO declined to approve Amendment 4, citing statutory reasons it could not accept the Revised Housing Assistance Plan and Revised Activity Plan; on June 21, 2014, the Agreement expired.

WHEREAS, on July 22, 2014, City Council Resolution 2014-79 approved the 4th Amendment extending the grant agreement deadline only to December 21, 2014; and

WHEREAS, on December 10, 2014, City Council Resolution 2014-147 approved the 5th Amendment extending the grant agreement deadline to June 21, 2015; and

WHEREAS, the 6th Amendment extended the grant deadline to December 21, 2015 to complete sewer connections under the revised Activity Plan.

WHEREAS, the 7th Amendment extends the grant deadline to June 30, 2016 to complete the sewer connections under the revised Activity Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, that:

Section 1. The above recitals are true and correct and are incorporated herein.

Section 2. The 7th Amendment to the Grant Agreement attached hereto as Exhibit "A" is hereby approved. The Mayor is authorized to execute the 7th Amendment to the Grant Agreement on behalf of the City.

Section 3. This resolution shall take effect immediately upon its adoption.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THIS 10th DAY OF NOVEMBER, 2015.

THE CITY OF MARATHON, FLORIDA



Mark Senmartin, Mayor

AYES: Bartus, Coldiron, Kelly, Zieg, Senmartin
NOES: None
ABSENT: None
ABSTAIN: None

ATTEST:



Diane Clavier, City Clerk

(City Seal)

APPROVED AS TO FORM AND LEGALITY FOR THE USE
AND RELIANCE OF THE CITY OF MARATHON, FLORIDA ONLY:



David Migut, City Attorney

Modification to Subgrant Agreement

5/15/2013

**MODIFICATION NUMBER 7 TO SUBGRANT AGREEMENT BETWEEN
THE DEPARTMENT OF ECONOMIC OPPORTUNITY AND
THE CITY OF MARATHON**

This Modification is made and entered into by and between the State of Florida, Department of Economic Opportunity, (“the Department”), and the City of Marathon, (“the Recipient”), to modify **DEO/DCA Contract Number 11DB-C5-11-54-02-H16**, award dated June 21, 2011 (“the Agreement”).

WHEREAS, the Department and the Recipient entered into the Agreement, pursuant to which the Department provided a subgrant of \$750,000 to Recipient under the Small Cities Community Development Block Grant (“CDBG”) Program as set forth in the Agreement;

WHEREAS, the Department and the Recipient desire to modify the Agreement;

WHEREAS, pursuant to the provisions of Chapter 2011-142, Laws of Florida, the DCA Division of Housing and Community Development was transferred to the Department of Economic Opportunity effective October 1, 2011; and the parties wish to reflect the new name.

NOW, THEREFORE, in consideration of the mutual promises of the parties contained herein, the parties agree as follows:

Reinstate Agreement

1. The Agreement is hereby reinstated as though it had not expired.

Extend Agreement

2. Paragraph 3, Period of Agreement is hereby revised to reflect an ending date of June 30, 2016.

Revise Activity Work Plan

3. Attachment I, Activity Work Plan, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment I, which is attached hereto and incorporated herein by reference.

Revise Program Budget

4. Attachment A, Program Budget, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment A, which is attached hereto and incorporated herein by reference.

Modification to Subgrant Agreement

5/15/2013

Modification Number: 7**DEO/DCA Contract Number:** 11DB-C5-11-54-02-H 16**Recipient:** City of Marathon**Page 2** **Change in Participating Parties**

5. Attachment A, Program Budget, is hereby modified to delete all references to “(Type in name, if applicable.)” as the Participating Party, and replace them with “(Type in name, if applicable.)” as the Participating Party with the understanding that the Recipient and the new Participating Party will enter into a Participating Party Agreement containing provisions and caveats that meet or exceed the conditions agreed to in the Participating Party Agreement between the Recipient and the original Participating Party.

 Inclusion of an Unmet Need as Addressed in the Original Application

6. Attachment A, Program Budget, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment A, which is attached hereto and incorporated herein by reference.
7. Attachment I, Activity Work Plan, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment I, which is attached hereto and incorporated herein by reference.
8. A revised Project Narrative, Form G-2 from Part II of the approved CDBG Application Form, which shows the unmet need from the original application that is being included in the Subgrant Agreement listed as addressed need, is attached hereto and incorporated herein by reference.

 Change in Number of Accomplishments and/or Beneficiaries

9. Attachment A, Program Budget, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment A, the Program Budget, which is attached hereto and incorporated herein by reference.

 Reflect Change in Agency from DCA to DEO

10. This modification to the Subgrant Agreement hereby replaces “Department of Community Affairs” with “Department of Economic Opportunity” where appropriate in context.

 Other: (Type in the reason for the modification.)

Modification to Subgrant Agreement

5/15/2013

Modification Number: 7

DEO/DCA Contract Number: 11DB-C5-11-54-02-H16

Recipient: City of Marathon

Page 3

A *Request for Amendment*, Form SC-35, shall be included with this Modification if there is a change to the Attachment A, Program Budget, of the Subgrant Agreement; if unmet need is being included as addressed need; or if there is a change in the number of accomplishments or beneficiaries.

All provisions of the Subgrant Agreement and any attachments thereto in conflict with this Modification shall be and are hereby changed to conform to this Modification, effective as of the date of the execution of this Modification by both parties.

All provisions not in conflict with this Modification remain in full force and effect, and are to be performed at the level specified in the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this document as of the dates set herein.

State of Florida
Department of Economic Opportunity

Recipient: City of Marathon

By: _____

By:  _____

Name: William B. Killingsworth

Name: *mark senmartin*

Title: Director
Division of Community Development

Title: Mayor

Date: _____

Date: *NOV. 13, 2015* _____

Modification to Subgrant Agreement

5/15/2013

Instructions for Completing the Modification to Subgrant Agreement Form.

1. Use the “Tab” key to move from one field to the next. “Shift Tab” lets you move backwards.
2. Type in the Modification Number in the three fields where it asks for the number.
3. Type in the Contract Number in the three fields where it asks for the number.
4. Type in the Local Government Name in the five fields where it asks for the Recipient.
5. Type in the Date and Subgrant Amount in the fields on the first page where it asks for the information.
6. Move the cursor to the appropriate box(es) to indicate the modification(s) being requested. Left “click” on the box and an “X” will appear, indicating that the section is being modified.
7. If the modification seeks to extend the end of the subgrant, type in the new date on the appropriate line.
8. If the modification makes changes to the “Participating Parties,” type in the names where indicated.
9. If the reason for the modification is not one of the eight common reasons, put an “X” in the check box before “Other” at the bottom of the second page and then tab to the form field and type in the reason. An example of an “other” modification is to bring the Subgrant Agreement under the provisions of a revised administrative rule.
10. On page 3, type in the name of the person signing the modification and the person’s title. **The date must be hand written. (The person signing the modification must have signature authority.)**
11. Submit a minimum of two originals of the modification along with the required supporting documentation.

ATTACHMENT I – Activity Work Plan

Recipient: City of Marathon, Florida

Date Prepared: 10/02/2015

Contract Number: 11DB-C5-11-54-02-H16

Project Budget: \$750,000.00

Date Start (month/year)	Date End (month/year)	Describe Proposed Action to be completed by the "Date End." <i>Examples of Actions: Complete Environmental Review and Obtain Release of Funds, Request Wage Decision, Complete and Submit Design and Specifications, Advertise for and Open Bids, Issue Notice to Proceed, % Construction Completion (33, 66, and 100%), Complete Procurement Process, Advertise Availability of Housing Rehabilitation Funds, Complete Rankings of Homes per HAP, and Number of Houses Rehabilitated.</i>	# Units to be completed by "Date End"	Proposed \$\$ to be Requested by "Date End"	Proposed Administration \$\$ to be Requested by "Date End"
6/11	11/11	Full execution of contract documents, initiate Environmental Review Process , publish public notices for project review periods, receive Release of Funds. File quarterly reports.			
8/11	12/12	Solicit Applications, conduct income certification, approve files; solicit pool of qualified contractors to participate in program. Prepare Work Write-Ups/Bid Documentation. Submit Request for Funds, file quarterly and other required reports..			
10/11	12/12	Solicit Bids from selected contractors. Award Bids/Execute Contracts/Begin Construction. Submit Request for Funds, file Quarterly and other required reports.	25	\$50,000	
1/13	6/13	Solicit Applications, conduct income certification, approve files; continue to solicit pool of qualified contractors to participate in program. Prepare Work Write-Ups/Bid Documentation. Award Bids/ Execute Contracts//Begin Construction/Submit Contractor Pay Requests. File Request for Funds and Quarterly Reports.			
7/13	12/13	Continue application process/ approve/ solicit bids/award contracts/begin construction/submit contractor pay requests. Submit Request for Funds and file quarterly and other required reports.			
10/13	12/13	Solicit Applications/conduct income verification process/ approve files/ solicit bids. Continue construction/process contractors' pay requests. Submit Request for Funds, file quarterly and other required reports.			
1/14	6/14	Continue outreach activities, solicit applications. Submit required reports.	25	\$130,000	112,500
7/14	12/14	Ongoing sewer connections; process contractor pay requests.		\$100,000	
1/15	6/15	Ongoing program implementation. Continue public outreach, review applications and file required reports.			
7/15	12/15	Prepare bid packages and solicit Bids. Continue construction/process contractor pay requests. Submit Request for Funds, file quarterly and other required reports.			
1/16	6/16	Finalize Contractor Payments/Begin Preliminary Close-Out Documentation.	8	\$357,500	\$16,500
5/16	6/16	Submit Administrative Close-Out			

Note: More than one activity may be included per form.