

**CITY OF MARATHON, FLORIDA
RESOLUTION 2015-35**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, APPROVING CERTAIN PURCHASES IN EXCESS OF \$10,000 AND LESS THAN \$25,000 AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AGREEMENTS IN CONNECTION THEREWITH AND EXPEND BUDGETED FUNDS ON BEHALF OF THE CITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, pursuant to Resolution 2003-134, the City Council of the City of Marathon, Florida (the "City"), adopted Purchasing Policies and Procedures after determining that it was fiscally prudent and in the best interests of the City's residents for the City to adopt policies and procedures for City employees and officials regarding the purchasing and acquisition of contractual services, equipment, goods, professional services and other similar types of services; and

WHEREAS, pursuant to Resolution 2007-156, the City Council amended the Purchasing Policies and Procedures to provide that any purchases over \$10,000 and less than \$25,000 must be placed on a City Council agenda as a consent item for approval prior to execution of the contract or consummation of the purchase; and

WHEREAS, the City Manager has authorized staff to execute any agreements or approve purchase orders for those items set forth on Exhibit A attached hereto and now wishes to bring them before City Council as a consent item; and

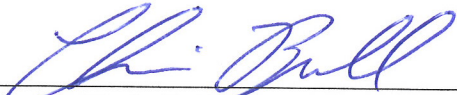
WHEREAS, item 1 is a sole source and a sole source memo is attached.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, that:

- Section 1.** The above recitals are true and correct and incorporated herein
- Section 2.** City Council hereby approves the purchases set forth on Exhibit A hereto.
- Section 3.** The City Manager or designee is authorized to execute any agreements in connection with these purchases and expend budgeted funds on behalf of the City.
- Section 4.** This resolution shall take effect immediately upon its adoption.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THIS 24th DAY OF MARCH, 2015.

THE CITY OF MARATHON, FLORIDA



Mayor Chris Bull

AYES: Keating, Kelly, Senmartin, Zieg, Bull
NOES: None
ABSENT: None
ABSTAIN: None

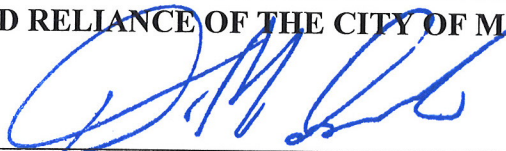
ATTEST:



Diane Clavier, City Clerk

(City Seal)

APPROVED AS TO FORM AND LEGALITY FOR THE USE
AND RELIANCE OF THE CITY OF MARATHON, FLORIDA ONLY:



City Attorney

EXHIBIT "A"

Item	Description	Amount
1	Coffin Marine	\$14,700
2	Florida Fence	\$12,975



CITY OF
MARATHON, FLORIDA
Ports Department
Latitude 24° 42' 33.8" N Longitude 81° 5' 29.1" W

Memorandum

To: Mike Puto, City Manager
CC: Jennifer Johnson, Finance Dept. *JJ*
From: Sean Cannon, Ports Director *Sean M Cannon*
Date: March 12, 2015
Re: City Marina Public Kayak Launch & Educational Center

City Marina applied for, and received, grant funding to construct a public kayak launch and educational tiki on the east side of City Marina property. This project was previously approved through resolution 2014-65. Due to the time constraints of the grant term and the unforeseen delays that have arisen in the environmental permitting process, City Marina is forced to split the project into two phases.

The first phase will consist of the upland structures: Educational tiki, paved handicapped parking space, and ADA compliant walkways. The second phase will be the shoreline / wetlands structures: Fixed ADA compliant access dock, floating ADA compliant access dock, and ADA compliant floating kayak launch.

The first phase has been approved for commencement by the Army Core of Engineers, and the second phase is currently under review by the Protected Resource Division with no anticipated issues and an expected approval date in August 2015.

Per the city's purchasing policy, the following quotes / refusals to quote are being recorded here:

Coffin Marine: \$14,700.00, see attached.

The following companies verbally quoted \$2,800.00 for the tiki but are unable to give a written estimate because they were unable to perform the additional requirements of the job: Tiki Huts, Chickee Huts.

The following companies have turned down the opportunity to quote the job due to their inability to construct the walkways and handicapped ramps: Big Cyprus, Big Kahuna, and Seminole Tiki Huts.

Staff recommends using Coffin Marine for the job due to his proven performance in the field, and capabilities to administer all facets of the phased job. Per Jennifer Johnson, please let this memo serve as staff's due diligence in attempting to procure three written quotes for the job rather than further splitting the project.



Specializing in Marine Salvage

PO. Box 430538 BIG PINE KEY, FL. 33043 (305) 872-8863 FAX (305) 872-5613

March 11, 2015

Katrina Spelker
Boot Key Harbor City Marina
spelkerk@ci.marathon.fl.gov

PROPOSAL

Coffin Marine proposes to do the following:

Provide all materials and labor necessary to install 4 poles, framing and decking for a 10-foot square Tiki at Marathon City Marina. Scope of work includes an ADA Handicapped Parking space (20-feet by 17-feet) and walkway (14-feet by 5-feet) connecting to the Tiki structure.

PROPOSED COST:

Tiki poles: 4 @ \$750 each, **\$3,000.00**

Framing and deck: 100 sq ft @ \$32 per sq ft: **\$3,200.00**

Grass covering including framing of roof (by others) @ \$25 per sq ft: **\$2,500.00**

ADA parking slab (17-feet by 20-feet) with walkway (5-feet by 14-feet). **\$,6,000.00**

TOTAL: \$14,700.00