

**CITY OF MARATHON, FLORIDA
RESOLUTION 2017-76**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE DEPARTMENT OF ENVIRONMENTAL PROTECTION'S CLEAN VESSEL ACT GRANT PROGRAM FOR THE PURCHASE OF A NEW PUMPOUT VESSEL FOR THE CITY MARINA; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Department of Environmental Protection's Clean Vessel Act Grant Program is a competitive grant program administered by the Florida Department of Environmental Protection Clean Vessel Act Program ("CVA"); and

WHEREAS, the City of Marathon is in need of a replacement for one of the two pumpout vessels utilized for the City Marina Pumpout Program; and

WHEREAS, the City of Marathon continues to provide pumpout service to customers of the marina and other vessels requesting pumpouts in Boot Key Harbor; and

WHEREAS, grant funding would allow the pumpout program to continue to provide free or low cost pumpouts to the boating public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THAT:

Section 1. The above recitals are true and correct and incorporated herein.

Section 2. The City Council hereby authorizes the submission of a grant application to the Department of Environmental Protection's Clean Vessel Act Grant Program for funding for the purchase of a new City pumpout vessel, and authorizes the appropriate City officials to execute the application on behalf of the City.

Section 3. This resolution shall take effect immediately upon its adoption.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THIS 26th DAY OF SEPTEMBER, 2017.

THE CITY OF MARATHON, FLORIDA



Dr. Daniel Zieg, Mayor

AYES: Bartus, Coldiron, Cook, Senmartin, Zieg

NOES: None

ABSENT: None

ABSTAIN: None


ATTEST:



Diane Clavier, City Clerk

(City Seal)

APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE USE AND RELIANCE OF THE CITY OF MARATHON, FLORIDA ONLY:

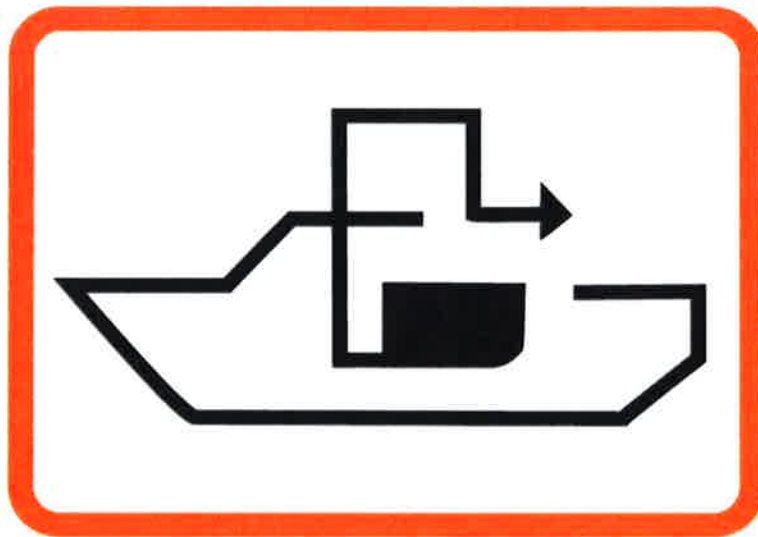


David Migut, City Attorney



Florida Department of Environmental Protection

**Clean Vessel Act Grant
Application & Instructions**



KEEP FLORIDA'S WATER CLEAN

Clean Vessel Act Grant Requirements and Instructions

1. The CVA application form is an Adobe Acrobat file that allows you to submit your completed application online. You will need Adobe Reader software to submit the application form. Click here to install [free reader software](#).
2. Review the following requirements *before* completing the application form on the next page. Follow links for additional information and examples.
3. ❖ *These items must be completed before submitting your application.*

Public Access and Fees

To receive CVA funds, facilities must provide public access to pumpout equipment. Fees to use the pumpout equipment cannot exceed \$5.00 per vessel.

❖ Business Registration

All applicants for CVA grants (private businesses *and* government entities) must register with the State of Florida Department of Management Services vendor system. If you are not a registered vendor, register at: <https://vendor.myfloridamarketplace.com>. Private businesses (*not applicable to government entities*) must *also* register with the State of Florida, Division of Corporations. If you are not registered, register at: <https://efile.sunbiz.org/onlmenu.html>
Applications will not be processed without appropriate business registration.

❖ Insurance

All facilities (except self-insured, government entities) must be insured by carriers licensed in or eligible to do business in Florida, and must maintain *applicable* Commercial General Liability, Automobile Liability and Workers Compensation coverage. A current Certificate of Insurance that includes the Florida Department of Environmental Protection as an additional insured must be submitted with the grant application. **Follow Insurance link for detailed information.**

❖ Permits

Facilities must have any/all permits applicable to the pumpout project in place in order for DEP to process the application and approve funding. *Failure to obtain required permits prior to placing a pumpout system/equipment into operation can result in enforcement actions and civil penalties.*

❖ Vendor Quotes

Applicants must submit **two** written quotes for any equipment costs that exceed \$2,500. Quotes must be submitted with the application form and approved before any work can begin.

Site Visit

Prior to approving funding for the purchase and installation of pumpout equipment, a DEP District Coordinator will visit your facility to determine if any permits are needed for your project, and to ensure the proposed pumpout location allows for proper sewage disposal. This *is not* a regulatory inspection, but it must be conducted to process the application and approve funding.

Allowable Expenses

Expenses for permits; construction, renovation; equipment purchase and installation; operations; maintenance and repair; sewage hauling; signage; and educational materials are allowed for reimbursement. **Follow Allowable Expenses link for details.**

Reimbursement

Grant recipients are reimbursed 75% of the total, approved project cost and must provide a minimum of 25% of the total, approved project cost as match. Expenditures made prior to official DEP notification that you can begin the project *will not* be reimbursed.

Reports

A progress report is required during installation/construction. Quarterly pumpout activity reports are required for five years following completion of the pumpout project.

Signage

Facilities must display at least one pumpout operations sign, and one pumpout symbol sign.

CVA Grant Application Form

Facility Name: Boot Key Harbor City Marina

Federal Employer ID #: 65-0984873

Facility's Fiscal Year from: October to: September

Facility Address: 800 35th Street Ocean

City: Marathon

County: Monroe

Zip Code: 33050

Mailing Address (if different):

City:

County:

Zip Code:

Phone: (305) 289-8877

Fax: 305-289-8876

Web site: www.cityofmarathonmarina.com

Contact Responsible For CVA Grant Application and Project Implementation

Name: Katrina Spelker

Title: Admin. Asst. to Ports Director

Phone: (305) 289-8877

E-mail Address: spelkerk@ci.marathon.fl.us

Facility Owner(s)

Name: City of Marathon

Address: 9805 Overseas Hwy.

City: Marathon

State: FL

Zip Code: 33050

Phone: (305) 743-0033

E-mail Address: cityofmarathon@ci.marathon.fl.us

Name:

Address:

City:

State:

Zip Code:

Phone:

E-mail Address:

Facility Information

Is the facility owned/operated by a self-insured government entity (city, county, state)? Yes No

Type of Facility (*check all that apply*): Marina Boatyard Yacht/Boat Club

Dockominium Boat Ramp Mooring Field

Proposed pumpout project is for an: Existing Facility Proposed Facility (*not yet under construction*)

Name of the common/local water body where facility is located: Boot Key Harbor

Facility's coordinates? Latitude: 24 deg. 42' 33.8" N

Longitude: 81 deg. 5' 29.1" W

Number of slips? Wet: 13

Dry: 0

Mooring: 226

Is the facility a designated: Clean Marina Clean Boatyard? N/A

Project Information

Type of project/s?

- Equipment purchase & installation Sewage hauling Operations Maintenance/ Repair

Type of pumpout system requested?

- Stationary pumpout with sewer connection Stationary pumpout with holding tank
 Pumpout boat Dump station Lift station Portable pumpout unit

Where on the premises will the pumpout/dumpout be located ? 2 pumpout boats will conduct mobile service and pump out at the dock

Number of pumpout connections installed through this project? None

Disposal method for pumpout/dumpout/boat sewage?

- Directly to a permitted wastewater treatment facility
 Directly to an on-site sewage treatment system
 Directly to an on-site septic tank
 Into holding tank, then transported to permitted wastewater treatment facility

Availability of pumpout/dumpout services?

- Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Between the hours of 8:00 am and 5:00 pm

- 24 hours a day

Anticipated project start date? October 1, 2017 Anticipated project completion date? April 1, 2018

- | | | | |
|--------------------------|--------------------------|-------------------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | | |

Estimated Project Budget
[Click here for Allowable Expenses & Budget Estimating Tips](#)

Project Component	Estimated Cost	Briefly describe how funds will be spent:
Permits	\$0.00	
Construction	\$0.00	
Renovation	\$0.00	
Equipment	\$103,438.00	
Equipment Installation	\$0.00	
Operations	\$0.00	
Maintenance and Repair	\$0.00	
Sewage Hauling	\$0.00	
Pumpout Signage	\$0.00	
Education/Instructional Materials	\$0.00	
TOTAL PROJECT COST	\$103,438.00	
75% reimbursable	\$77,578.50	
25% in match	\$25,859.50	

Grant Application Checklist

- Facility is registered with MyFloridaMarketPlace (MFMP) vendor system.
- Facility is registered with Florida Division of Corporations (Not applicable for government entities).
- Facility's certificate of insurance is attached (Not applicable for self-insured government entities).
- If equipment costs exceed \$2,500, two vendor quotes are attached.
- Answers are provided for all questions on this form.

Boot Key Harbor City Marina

Name: **Sean Cannon**

Title: **Ports Director**

Date:

[Print Form](#)

[SUBMIT APPLICATION](#)