

**CITY OF MARATHON, FLORIDA  
RESOLUTION 2013-59**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, APPROVING A ONE YEAR EXTENSION TO THE AGREEMENT BETWEEN THE CITY AND KLEEN RITE SERVICES IN AN AMOUNT IN EXCESS OF \$10,000 AND LESS THAN \$25,000, FOR CITY HALL CLEANING SERVICES; AUTHORIZING THE CITY MANAGER TO EXECUTE THE EXTENSION LETTER AND EXPEND BUDGETED FUNDS ON BEHALF OF THE CITY; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, pursuant to Resolution 2003-134, the City Council of the City of Marathon, Florida (the “City”), adopted Purchasing Policies and Procedures after determining that it was fiscally prudent and in the best interests of the City’s residents for the City to adopt policies and procedures for City employees and officials regarding the purchasing and acquisition of contractual services, equipment, goods, professional services and other similar types of services; and

**WHEREAS**, pursuant to Resolution 2007-156, the City Council amended the Purchasing Policies and Procedures to provide that any purchases over \$10,000 and less than \$25,000 must be placed on a City Council agenda as a consent item for approval prior to execution of the contract or consummation of the purchase; and

**WHEREAS**, the City of Marathon, Florida (the “City”) and Kleen-Rite Services (“Kleen-Rite”) entered into an agreement (the “Agreement”) under which Kleen-Rite currently provides cleaning services for the City and;

**WHEREAS**, the City wishes to extend the Agreement upon the existing terms and conditions for the first of the one year extensions set forth in Section 1.3 of the Agreement, and the City Manager is authorized to expend budgeted funds in connection with entering into a one year extension to the Agreement identified on Exhibit “A” attached hereto.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THAT:**

**Section 1.** The above recitals are true and correct and are incorporated herein by this reference.

**Section 2.** The one-year extension to the Agreement between the City and Kleen-Rite Services for the provision of City Hall cleaning services, a copy of which is attached as Exhibit “A,” is hereby approved. The City Manager is authorized to execute the extension letter and expend budgeted funds on behalf of the City.

**Section 3.** This resolution shall take effect immediately upon its adoption.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THIS 13<sup>th</sup> DAY OF AUGUST, 2013.**

**THE CITY OF MARATHON, FLORIDA**



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**Mike Cinque, Mayor**

AYES: Snead, Keating, Bull, Ramsay, Cinque  
NOES: None  
ABSENT: None  
ABSTAIN: None

**ATTEST:**



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Diane Clavier, City Clerk

(City Seal)

**APPROVED AS TO FORM AND LEGALITY FOR THE USE  
AND RELIANCE OF THE CITY OF MARATHON, FLORIDA ONLY:**



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City Attorney



## CITY OF MARATHON, FLORIDA

9805 Overseas Highway, Marathon, Florida 33050

Phone: (305) 743-0033 Fax: (305) 743-3667

July 24, 2013

Ms. Alexandra Henderson  
Kleen Rite Services  
5409 Overseas Hwy.  
Marathon, FL 33050

Dear Ms. Henderson,

The City of Marathon's contract currently in effect until August 14, 2013 with Kleen Rite Services provides for two additional one year terms upon the same provisions and conditions in accordance with Section 1.3. The Marathon City Council will consider the one year extension to the contract at their August 13, 2013 meeting.

Please indicate your mutual consent to renew this contract without any increase in the costs of services for fiscal year 2013/2014 by signing below. Thank you.

Sincerely,

Roger T. Hernstadt  
City Manager

I, Alexandra Henderson agree to a one year renewal of the contract between Kleen Rite Services and the City of Marathon without any increase in the cost of services and under the same terms and conditions of the contract for fiscal year 2013/2014.

Ms. Alexandra Henderson, Kleen Rite Services

7/24/13  
Date