

RESOLUTION NO. 01-05-32

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, APPROVING THE WORKPLAN FOR DEVELOPMENT AND IMPLEMENTATION OF NON-AD VALOREM ASSESSMENT PROGRAMS FOR FIRE PROTECTION SERVICES AND SOLID WASTE MANAGEMENT SERVICES FOR RESIDENTIAL PROPERTIES; AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH GOVERNMENT SERVICES GROUP, INC. AND NABORS, GIBLIN & NICKERSON, P.A., TO PROVIDE SPECIALIZED ASSISTANCE TO THE CITY OF MARATHON IN DEVELOPING AND IMPLEMENTING SPECIAL ASSESSMENT PROGRAMS FOR FIRE PROTECTION AND SOLID WASTE MANAGEMENT SERVICES; AUTHORIZING THE CITY MANAGER AND CITY ATTORNEY TO FINALIZE THE TERMS AND CONDITIONS OF SAID AGREEMENT; AUTHORIZING THE MAYOR TO EXECUTE SAID AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council desires to enter into an Agreement with Government Services Group, Inc. (“GSG”) and Nabors, Giblin & Nickerson, P.A. (“NG&N”) to provide specialized assistance to the City of Marathon (the “City”) in developing and implementing special assessment programs for fire protection and solid waste management services; and

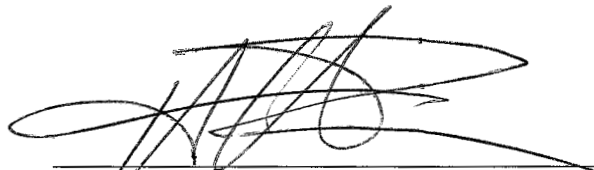
WHEREAS, the objective of these projects is to develop non-ad valorem special assessments based on public policy established by the City within the constraints of readily available data and legal precedent.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, AS FOLLOWS:

Section 1. **Recitals.** The above recitals are true and correct and are incorporated herein by this reference.

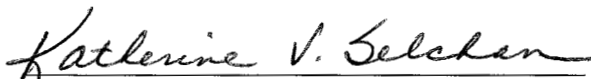
Section 2. Agreement. The City Council hereby approves the Workplan for Development and Implementation of Non-Ad Valorem Assessment Programs for (1) Fire Protection Services and (2) Solid Waste Management Services for Residential Properties described in Exhibit "A", attached hereto, and authorizes the City Manager and City Attorney to finalize the terms and conditions of said Agreement and authorizes the Mayor to execute said Agreement on behalf of the City upon finalization.

Section 3. Effective Date. This resolution shall take effect immediately upon adoption. 22nd day of May, 2001.



ROBERT MILLER, MAYOR

ATTEST:



CITY CLERK

APPROVED AS TO LEGAL SUFFICIENCY:



CITY ATTORNEY

TRANSMITTAL

CITY OF MARATHON
c/o MOYER & ASSOCIATES/SEVERN TRENT SERVICES
210 NORTH UNIVERSITY DRIVE
SUITE 301
CORAL SPRINGS, FLORIDA 33071

Telephone (954) 753-5841
Fax (954) 345-1292

TO: Ms. Camille P. Tharpe
Government Services Group, Inc.
1500 Mahan Drive, Suite 250
Tallahassee, FL 32308
Telephone: (850) 681-3717

DATE: May 25, 2001

SUBJECT: City of Marathon
Workplan for Non-ad
valorem Assessment

VIA: Federal Express

326 8371 994


WE ARE TRANSMITTING HEREWITH:

Original Notice to Proceed dated May 25, 2001 and signed by Mr. Craig Wrathell, City Manager for the City of Marathon, as well as a copy of proposal dated May 11, 2001.

AND REQUEST THE FOLLOWING:

1. Should you have any further questions or concerns regarding this material, please do not hesitate to contact me directly.

Thank you.



Katey Selchan
Administrator of Municipal Services
Moyer & Associates/Severn Trent Services

:ks
Enclosures



Robert K. Miller
Mayor

John Bartus
Vice Mayor

Franklin D. Greenman
Councilman

Jon Johnson
Councilman

Randy Mearns
Councilman


Craig Wrathell,
Moyer & Associates
City Manager

Weiss Serota Helfman
Pastoriza & Guedes, P.A.
City Attorneys

NOTICE TO PROCEED

Government Services Group, Inc. ("GSG") is hereby authorized and directed to proceed in conformance with the attached proposal dated May 11, 2001 regarding the development and implementation of special assessments to fund (1) fire protection services and (2) solid waste management services within the City of Marathon.

The reduced fee for the combined assessment programs of Fire Protection Services and Solid Waste Management Services is in the amount of \$69,750.00.



Craig Wrathell
City Manager
City of Marathon

Date: 5/25/01

PLEASE REPLY TO:

■ 210 N. University Drive, Suite 301 ■ Coral Springs, Florida 33071 ■ Phone: 954-753-5841 ■ Fax: 954-345-1292
□ 10045-55 Overseas Highway ■ Marathon, FL 33050 ■ Phone: 305-743-0033 ■ Fax: 305-743-3667



Government Services Group, Inc.

Dedicated to solving funding and service delivery issues in the public sector

1500 Mahan Drive, Suite 250 • Tallahassee, FL 32308 • Phone (850) 661-3717 • Fax (850) 224-7206 • Email: gsg@govserv.com

May 21, 2001

VIA FACSIMILE TRANSMISSION

Craig Wrathell
City Manager
City of Marathon
11090 Overseas Highway
Marathon, FL 33050

Re: Revised Fee to the Workplan for Development and Implementation of Non-Ad Valorem Assessment Programs for (1) Fire Protection Services and (2) Solid Waste Management Services for Residential Properties

Dear Craig:

Based on our telephone conversation today, Government Services Group, Inc. and Nabors, Giblin & Nickerson, P.A. have agreed to reduce the fee for the combined assessment programs of Fire Protection Services and Solid Waste Management Services to the amount of \$69,750.

We look forward to working with the City of Marathon on these very important projects. If you have any questions or need further assistance, please feel free to call me.

Sincerely,

A handwritten signature in cursive script that reads "Camille/kmc".

Camille P. Tharpe

CPT/kmc

cc: Nina Boniske
Virginia S. Delegal



Government Services Group, Inc.

Dedicated to solving funding and service delivery issues in the public sector

1500 Mahan Drive, Suite 250 • Tallahassee, FL 32308 • Phone (850) 681-3717 • Fax (850) 224-7206 • Email: gsg@govserv.com

May 11, 2001

VIA FEDERAL EXPRESS

Craig Wrathell
City Manager
City of Marathon
11090 Overseas Highway
Marathon, FL 33050

Re: Workplan for Development and Implementation of Non-Ad Valorem Assessment Programs for (1) Fire Protection Services and (2) Solid Waste Management Services for Residential Properties

Dear Craig:

In accordance with our recent conversation, this correspondence is written to present a scope of services for Government Services Group, Inc. ("GSG") and Nabors, Giblin & Nickerson, P.A. ("NG&N") to provide specialized assistance to the City of Marathon (the "City") in developing and implementing special assessment programs for fire protection and solid waste management services.

We understand that the City wants to explore funding fire protection and solid waste management services with special assessment programs to be implemented beginning October 1, 2001. These assessments would be collected on the property tax bill that is to be mailed in November 2001. However, the solid waste assessments would be imposed on residential properties only.

The objective of these projects is to develop non-ad valorem special assessments based on public policy established by the City within the constraints of readily available data and legal precedent. To fulfill this objective, we will accomplish the following tasks:

- (1) Provide implementation services that assist the City to develop legally defensible methods of apportioning the assessments;
- (2) Provide the implementation documents for imposing and collecting the assessments; and
- (3) Provide assessment rolls that collect the annual assessments; the roll will be capable of being efficiently updated in subsequent years.

Craig Wrathell

May 11, 2001

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The proposed workplan is designed to develop the following deliverables during this project:

- An Assessment Report for each respective service which provides (a) the assessment cost calculation, (b) the description of the apportionment methodology, and (c) an implementation schedule;
- Home rule assessment ordinances and all implementing resolutions for the annual assessment programs;
- The statutorily required notice and billing documentation required for using the tax bill collection method for the annual assessment programs;
- Billing algorithms necessary to calculate both the fire protection and solid waste assessments pursuant to the approved methodologies;
- The final fire protection and solid waste assessment rates; and
- Assessment rolls in an electronic format capable of merging with the City's real property tax roll for Fiscal Year 2001-02.

The attached scope of services is based on the assumption that the City will be an active participant and provide the necessary budget information, fire call data and solid waste data required to develop the assessment methodologies.

Attached as Appendix A is a work plan which articulates the services required by the firms to assist the City in implementing the non-ad valorem assessment programs in a manner that is conducive to the imposition and collection of the assessments pursuant to the uniform method of collection in section 197.3632, Florida Statutes. For services provided by the firms, we will work under a lump sum professional fee arrangement described in the attached scope of service and receive payment on a monthly basis pursuant to the schedule in Appendix B. In recognition of the economies of scale in developing the assessment roll databases, we have provided a lump sum fee. That fee reflects a cost-savings to the City from developing both the fire protection and solid waste assessment programs simultaneously.

Appendix B also provides a list of project deliverables, delivery schedule and payment schedule. Upon receiving notice to proceed, we will provide a detailed critical events calendar and a schedule for project deliverables tailored to the specific circumstances that are unique to City of Marathon. Appendix C is a hours and fees matrix that illustrates the work effort for each task.

Craig Wrathell
May 11, 2001
Page 3

The professional fees required to assist the City with the contemplated assessment programs do not include litigation defense services. However, we do all of our work in developing and implementing assessment programs with an eye on potential legal challenges in an attempt to maximize both the efficiency and the effectiveness of any defense. In the event there is a challenge, we would be available, on an hourly basis, to assist the City in its defense.

We look forward to working with City of Marathon on this very important project. If you, or any other City officials have any questions, please feel free to telephone either Virginia Delegal, with Nabors, Giblin & Nickerson at (850) 224-4070, or me.

Sincerely,



Camille P. Tharpe

CPT/kmc

Enclosures

Cc: Nina Boniske
Virginia S. Delegal

APPENDIX A

**PROPOSED ASSESSMENT PROGRAMS FOR
FIRE PROTECTION AND SOLID WASTE MANAGEMENT SERVICES**

APPENDIX A

City of Marathon Proposed Assessment Programs for Fire Protection and Solid Waste Management Services

Scope of Services for Fire Protection Assessment Program

Task 1: Evaluate Reports and Research Issues

Evaluate the City's existing legal documents, ad valorem tax roll information, fire call data, agreements, reports and other data pertaining to the provision of fire protection services.

Task 2: Identify Full Costs of Service

Evaluate the full cost of the fire protection service delivery using the City's most current financial information and identify service delivery issues, which may affect the apportionment methodology. Determine the net service delivery revenue requirements.

Task 3: Develop a Method of Apportionment

Using the current ad valorem tax roll and fire incident data reported to the State Fire Marshal, develop a method of apportionment, classification of properties and the use of the data on the ad valorem roll. Review the assessment methodology for legal sufficiency and compatibility with the tax bill method of collection.

Task 4: Determine Preliminary Revenue Requirements

Advise the City in determining the total fire protection assessment revenue requirements to ensure the City recovers the costs of: (a) net fire protection service delivery revenue requirements, (b) implementing the program, and (c) collecting the assessments.

Task 5: Develop Assessment Roll Database

Using the current ad valorem tax roll, create an assessment roll database. Test the sufficiency of the database by developing reports to access property use information.

Task 6: Apply Apportionment Methodology to Database

Using the current ad valorem tax roll, apply the developed apportionment methodology to the assessment roll database to test the data validity and legal sufficiency. Revise the apportionment methodology, as necessary.

Task 7: Calculate a Preliminary Proforma Schedule of Rates

Using the current ad valorem tax roll, calculate a proforma schedule of rates based on the apportionment methodology and revenue requirements for the assessment program.

Task 8: Draft a Home Rule Service Assessment Ordinance

Draft a home rule service assessment ordinance, which provides the City with the flexibility to impose and collect fire protection assessments using the tax bill collection method.

Task 9: Draft Initial Assessment Resolution

Draft an initial assessment resolution that conforms to the service assessment ordinance to impose the fire protection assessment to implement the City's policy decisions and proposed methodology.

Task 10: Draft Final Assessment Resolution

Draft a final assessment resolution that conforms to the service assessment ordinance to impose the fire protection assessment and adopt final assessment rates.

Task 11: Assist with Rate Adoption Process in Conformance with the Uniform Assessment Collection Act

Advise and assist with the legal requirements for the adoption of the final assessment rate resolution and certification of the assessment roll in accordance with section 197.3632, Florida Statutes, including: (a) the development of the first class notice and its distribution, (b) publication of the public hearing, (c) attendance at the public hearing, and (d) the certification of the assessment roll to the Monroe Tax Collector.

Scope of Services for Solid Waste Management Assessment Program

Task 1: Evaluate Reports and Research Issues

Evaluate the City's existing legal documents, ad valorem tax roll information, solid waste generation for commercial and residential properties, solid waste franchise agreements, tipping fee information, reports and other data pertaining to the provision of solid waste management services.

Task 2: Identify Full Costs of Service

Evaluate the full cost of the solid waste management services using the City's most current financial information and identify service delivery issues, which may affect the apportionment methodology. Determine the net service delivery revenue requirements to identify the assessable costs.

Task 3: Develop a Method of Apportionment

Using the current ad valorem tax roll and solid waste generation information, develop a method of apportionment, classification of properties and the use of the data on the ad valorem roll. Review the assessment methodology for legal sufficiency and compatibility with the tax bill method of collection.

Task 4: Determine Preliminary Revenue Requirements

Advise the City in determining the total solid waste management assessment revenue requirements to ensure the City recovers the costs of: (a) net solid waste service delivery revenue requirements, (b) implementing the program, and (c) collecting the assessments.

Task 5: Develop an Assessment Roll Database

Using the current ad valorem tax roll, create an assessment roll database. Test the sufficiency of the database by developing reports to access property use information.

Task 6: Apply Apportionment Methodology to Database

Using the current ad valorem tax roll, apply apportionment methodology to the assessment roll database to test the data validity and legal sufficiency. Revise the apportionment methodology, as necessary.

Task 7: Calculate a Preliminary Proforma Schedule of Rates

Using the current ad valorem tax roll, calculate a proforma schedule of rates based on the apportionment methodology and revenue requirements for the assessment program.

Task 8: Draft a Home Rule Service Assessment Ordinance

Draft a home rule service assessment ordinance, which provides the City with the flexibility to impose and collect solid waste assessments using the tax bill collection method.

Task 9: Draft Initial Assessment Resolution

Draft an initial assessment resolution that conforms to the service assessment ordinance to impose the solid waste management assessment to implement the City's policy decisions and proposed methodology.

Task 10: Draft Final Assessment Resolution

Draft a final assessment resolution that conforms to the service assessment ordinance to impose the solid waste management assessment and adopt final assessment rates.

Task 11: Assist with Rate Adoption Process in Conformance with the Uniform Assessment Collection Act

Advise and assist with the legal requirements for the adoption of the final assessment rate resolution(s) and certification of the assessment roll(s) in accordance with section 197.3632, Florida Statutes, including: (a) the development of the first class notice and its distribution, (b) publication of the public hearing, (c) attendance at the public hearing, and (d) the certification of the assessment roll to the Monroe County Tax Collector.

Fee and Costs

For services provided by GSG and NG&N, if conducted separately, the lump sum fee for the proposed scope of services for fire protection services would be \$41,580 and the lump sum fee for the proposed scope of services for solid waste management services would be \$37,620 for a total of \$79,200. However, should the City decide to develop both the fire protection and solid waste management assessment programs simultaneously, in recognition of the economies of scale in developing the assessment roll databases, the lump sum fee which reflects the effort to develop the combined programs will be \$75,095 or a five-percent reduction in the costs.

Payment will be 1/6 of the lump sum fee each month beginning June 1, 2001, assuming notice to proceed occurs in May 2001. Payment will be pro-rated on the basis of the anticipated number of months included in the project if notice to proceed occurs after May 2001.

Special Note:

The lump sum fee does not include the costs of producing and mailing the statutorily required first class notices for FY 2001-02, which will depend on the number of assessable parcels of property within the City. Mailing and production costs for both programs average approximately \$1.00 per parcel, with the amount due and payable at the time of the adoption of the initial assessment resolution. Notice of both assessment programs can be combined in one envelope. However, if notices are produced for only one program, the mailing and production costs will average approximately \$0.80 per parcel.

In addition to one on-site visit by GSG to conduct field work, the lump sum fee for professional services includes a total of three on-site visits to the City by GSG and/or NG&N staff. While the purpose of these trips is negotiable, the intent of these meetings is to (1) participate in individual briefing sessions with City elected officials and staff, (2) present the Assessment Ordinance and the Initial Assessment Resolution and (3) assist in the final rate adoption process. Meetings in excess of these three meetings may be arranged at our standard hourly rates. Expenses related to additional meetings will be billed in conformance with section 112.061, Florida Statutes.

In lieu of on-site visits by GSG and NG&N, both firms are available to participate in periodic, scheduled telephone conference call to discuss project status.

Annual Updates

On a recurring basis, the firms shall also be available to assist the City in the annual update of the City's assessment programs for a fee to be determined upon completion of this project. Such annual update assistance would include: assisting in the revisions to the assessment roll to correlate with changes to the ad valorem tax roll, facilitating the public notice requirements of the tax bill collection method including notice to property owners with property use changes, assistance with any transitional or interim assessments for omitted properties, and monitoring of the apportionment methodology relative to continued defensibility.

In recognition that GSG and NG&N are organizations dedicated to providing specialized assistance to local governments in developing innovative and efficient solutions to public sector issues, the firms shall, on an hourly or negotiated fee basis, also be available to provide additional services to the City on finance, revenue or other local governmental matters. Such services may be provided under a written change order, extension to this scope of services, or by separate agreement mutually acceptable to the parties.

APPENDIX B
DELIVERABLES AND PAYMENT SCHEDULES

APPENDIX B

PROJECT SCHEDULE Fire Protection and Solid Waste Management Assessment Programs Deliverables and Payment Schedules

<u>Deliverable</u>	<u>Schedule</u>
Notice to Proceed by the City	May 2001
Assessment Report	July 2001
Proforma Assessment Rates	July 2001
Adopt Assessment Ordinance	July - August 2001
Initial Assessment Resolution	July – August 2001
First Class Notices	August 2001
Published Notice	August 2001
Final Assessment Resolution	August – September 2001
Final Assessment Rates	August – September 2001
Certified Assessment Roll	by September 15, 2001

Payment will be 1/6 of lump sum fee each month beginning June 1, 2001, assuming notice to proceed occurs in May 2001. Payment will be pro-rated on the basis of the anticipated number of months included in the project if notice to proceed occurs after May 2001.

APPENDIX C
HOURS AND FEES MATRIX

APPENDIX C
CITY OF MARATHON ASSESSMENT PROGRAMS
HOURS/FEE MATRIX

Tasks	Total Hours	Total Fees
FIRE PROTECTION ASSESSMENT PROGRAM		
<i>Task 1 - Evaluate data/reports; research issues</i>		
GSG	8	\$ 1,000
NG&N	4	\$ 600
Task Total	12	\$ 1,600
<i>Task 2 - Identify full cost of service; functionalize costs</i>		
GSG	8	\$ 1,000
NG&N	2	\$ 300
Task Total	10	\$ 1,300
<i>Task 3 - Develop apportionment method/data approach</i>		
GSG	20	\$ 2,500
NG&N	12	\$ 1,800
Task Total	32	\$ 4,300
<i>Task 4 - Determine preliminary revenue requirements</i>		
GSG	12	\$ 1,500
NG&N	2	\$ 300
Task Total	14	\$ 1,800
<i>Task 5 - Develop assessment roll database</i>		
GSG	32	\$ 4,000
NG&N	4	\$ 600
Task Total	36	\$ 4,600
<i>Task 6 - Apply apportionment methodology to database</i>		
GSG	32	\$ 4,000
NG&N	4	\$ 600
Task Total	36	\$ 4,600
<i>Task 7 - Calculate preliminary proforma assessment rates</i>		
GSG	16	\$ 2,000
NG&N	4	\$ 600
Task Total	20	\$ 2,600
<i>Task 8 - Draft and edit assessment ordinance</i>		
GSG	8	\$ 1,000
NG&N	28	\$ 4,200
Task Total	36	\$ 5,200

APPENDIX C
CITY OF MARATHON ASSESSMENT PROGRAMS
HOURS/FEE MATRIX

FIRE PROTECTION ASSESSMENT PROGRAM (cont.)		
Task 9 - Draft/edit initial assessment resolution		
GSG	8	\$ 1,000
NG&N	24	\$ 3,600
Task Total	32	\$ 4,600
Task 10 - Draft/edit final assessment resolution		
GSG	4	\$ 500
NG&N	12	\$ 1,800
Task Total	16	\$ 2,300
Task 11 - Assist with rate adoption process in conformance with UACA		
GSG	20	\$ 2,500
NG&N	16	\$ 2,400
Task Total	36	\$ 4,900
GSG TOTAL	168	\$ 21,000
NG&N TOTAL	112	\$ 16,800
GSG/NG&N FEES FOR FIRE PROTECTION PROGRAM	280	\$ 37,800
Plus travel and related expenses		\$ 3,780
TOTAL LUMP SUM FEE FOR FIRE PROTECTION PROGRAM		\$ 41,580

SOLID WASTE ASSESSMENT PROGRAM		
Task 1 - Evaluate data/reports; research issues		
GSG	8	\$ 1,000
NG&N	4	\$ 600
Task Total	12	\$ 1,600
Task 2 - Identify full cost of service; functionalize costs		
GSG	8	\$ 1,000
NG&N	2	\$ 300
Task Total	10	\$ 1,300
Task 3 - Develop apportionment method/data approach		
GSG	24	\$ 3,000
NG&N	8	\$ 1,200
Task Total	32	\$ 4,200
Task 4 - Determine preliminary revenue requirements		
GSG	16	\$ 2,000
NG&N	2	\$ 300
Task Total	18	\$ 2,300

APPENDIX C
CITY OF MARATHON ASSESSMENT PROGRAMS
HOURS/FEE MATRIX

SOLID WASTE ASSESSMENT PROGRAM (cont.)		
Task 5 - Develop assessment roll database		
GSG	28	\$ 3,500
NG&N	2	\$ 300
Task Total	30	\$ 3,800
Task 6 - Apply apportionment methodology to database		
GSG	16	\$ 2,000
NG&N	4	\$ 600
Task Total	20	\$ 2,600
Task 7 - Calculate preliminary proforma assessment rates		
GSG	16	\$ 2,000
NG&N	4	\$ 600
Task Total	20	\$ 2,600
Task 8 - Draft and edit assessment ordinance		
GSG	8	\$ 1,000
NG&N	24	\$ 3,600
Task Total	32	\$ 4,600
Task 9 - Draft/edit initial assessment resolution		
GSG	8	\$ 1,000
NG&N	20	\$ 3,000
Task Total	28	\$ 4,000
Task 10 - Draft/edit final assessment resolution		
GSG	4	\$ 500
NG&N	12	\$ 1,800
Task Total	16	\$ 2,300
Task 11 - Assist with rate adoption process in conformance with UACA		
GSG	20	\$ 2,500
NG&N	16	\$ 2,400
Task Total	36	\$ 4,900
GSG TOTAL	156	\$ 19,500
NG&N TOTAL	98	\$ 14,700
GSG/NG&N FEES FOR SOLID WASTE PROGRAM	254	\$ 34,200
Plus travel and related expenses		\$ 3,420
TOTAL LUMP SUM FEE FOR SOLID WASTE PROGRAM		\$ 37,620

APPENDIX C
CITY OF MARATHON ASSESSMENT PROGRAMS
HOURS/FEE MATRIX

COMBINED FIRE PROTECTION AND SOLID WASTE ASSESSMENT PROGRAMS		
Task 1 - Evaluate data/reports; research issues		
GSG	20	\$ 2,500
NG&N	12	\$ 1,800
Task Total	32	\$ 4,300
Task 2 - Identify full cost of service; functionalize costs		
GSG	20	\$ 2,500
NG&N	8	\$ 1,200
Task Total	28	\$ 3,700
Task 3 - Develop apportionment method/data approach		
GSG	48	\$ 6,000
NG&N	32	\$ 4,800
Task Total	80	\$ 10,800
Task 4 - Determine preliminary revenue requirements		
GSG	32	\$ 4,000
NG&N	4	\$ 600
Task Total	36	\$ 4,600
Task 5 - Develop assessment roll database		
GSG	56	\$ 7,000
NG&N	4	\$ 600
Task Total	60	\$ 7,600
Task 6 - Apply apportionment methodology to database		
GSG	32	\$ 4,000
NG&N	8	\$ 1,200
Task Total	40	\$ 5,200
Task 7 - Calculate preliminary proforma assessment rates		
GSG	24	\$ 3,000
NG&N	4	\$ 600
Task Total	28	\$ 3,600

**APPENDIX C
CITY OF MARATHON ASSESSMENT PROGRAMS
HOURS/FEE MATRIX**

COMBINED FIRE PROTECTION AND SOLID WASTE ASSESSMENT PROGRAMS (cont.)		
Task 8 - Draft and edit assessment ordinance		
GSG	16	\$ 2,000
NG&N	40	\$ 6,000
Task Total	56	\$ 8,000
Task 9 - Draft/edit initial assessment resolution		
GSG	16	\$ 2,000
NG&N	40	\$ 6,000
Task Total	56	\$ 8,000
Task 10 - Draft/edit final assessment resolution		
GSG	8	\$ 1,000
NG&N	20	\$ 3,000
Task Total	28	\$ 4,000
Task 11 - Assist with rate adoption process in conformance with UACA		
GSG	20	\$ 2,500
NG&N	20	\$ 3,000
Task Total	40	\$ 5,500
GSG TOTAL	292	\$ 36,500
NG&N TOTAL	192	\$ 28,800
GSG/NG&N FEES FOR COMBINED PROGRAMS		
	484	\$ 65,300
Plus travel and related expenses		
		\$ 9,785
TOTAL LUMP SUM FEE FOR COMBINED PROGRAMS		
		\$ 75,085